

## **Article I. NAME**

The name of this Council shall be the Orleans Niagara BOCES School Library System Council.

## **Article II. MISSION**

The mission of the Orleans Niagara BOCES School Library System Council is to work collaboratively to advise the School Library System in the development, promotion and improvement of library information services for all members.

## **Article III. COUNCIL**

### **Section A. Membership**

The Orleans Niagara BOCES School Library System Council shall be composed of at least nine members, and shall include representatives of the members in the school library system and other representatives of providers and users of library services in the school library system. Any other members shall be nominated or appointed as appropriate after council consideration. Voting members shall be all Council Members.

### **Section B. Term**

Members of the Council shall serve a three year term, with terms to be staggered so that one third of the members of the Council shall be appointed each year. Council members may serve more than one term.

### **Section C. Responsibilities**

The duties and responsibilities of Council Members shall be:

1. To develop, implement and monitor the plan of service.
2. To advise the school library system director/coordinator.
3. To evaluate school library system services and programs.
4. To attend regularly scheduled meetings.
5. To inform and communicate with district librarians and administrators about the school library system.
6. To inform and communicate with the school library system council about the district librarians' concerns and needs.
7. To serve on subcommittees of the Council when called upon to do so.
8. To act as a liaison reporting to his/her administration and staff.
9. To support and promote the School Library System in System sponsored activities.
10. To support and promote advocacy for the School Library System and school libraries.

## **Article IV. COUNCIL OFFICERS**

### **Section A. Definition of presiding officers**

The officers of the Council shall be a chair and vice chair.

### **Section B. Election of Council Officers**

The nominating committee shall present a slate of officers for the coming school year to the members of the Council at the last meeting of the school year. No officers will serve in the same office for more than two one year terms.

## **Section C. Duties**

### **1. Chairperson**

To convene the meetings.

.To assist in the preparation of the agenda.

.To appoint the nominating committee and other committees as needed. . To attend state and regional conferences and meetings as able.

### **2. Vice-chairperson and chairperson elect**

.To assume the duties of the chair in the chair's absence

.To assume the duties of the chair for the following term.

## **Article V. MEETINGS**

The Council shall meet a minimum of four (4) times during each school year.

The first meeting of the school year shall be called by the chairperson. The dates of the subsequent meetings shall be set by a majority vote of the members at the first meeting of the year.

## **Article VI. PARLIAMENTARY AUTHORITY**

The rules contained in the most recent issue of *Robert's Rules of Order* shall govern the proceedings of the Council in all matters not covered by these By-Laws.

## **Article VII. QUORUM**

### **Section A. Definition**

A quorum of the Council is 2/3 of the total voting membership of the Council.

### **Section B. Voting**

A quorum is required for voting purposes.

## **Article VIII. AMENDMENT OF BY-LAWS**

### **Section A. Proposals**

All proposals for amending the By-Laws must be submitted to the Council for its consideration.

### **Section B. Place**

Voting on the proposed amendment shall take place at the following regular meeting of the Council.

### **Section C. Voting**

The proposed amendment shall become part of the By-Laws immediately upon receiving a majority vote.

THESE BY-LAWS ARE NOT INTENDED TO INTERFERE OR SUPERSEDE ANY STATE EDUCATION DEPARTMENT REGULATION, COMMISSIONER'S REGULATION, BOCES BOARD OF EDUCATION OR LOCAL EDUCATION AGENCY POLICY.