

Orleans Niagara BOCES School Library System Council  
Meeting Minutes  
October 5, 2021

In attendance: Chris Conrad, Diane Balcom, Molly Debottis, Pamela Edholm, Terri Faut, Sarah Jones, Bonnie Larson, Della Morales, Janet Morrow, Lori Moskaluk, Rachel O'Sheehan, Laura Rizzo, Bob Santella, Amanda Stewart and Ann Courts

**Council Meeting:**

Call to Order and opening remarks - Chris Conrad welcomed everyone and discussed how great it was to see everyone in person. Chris commented on the great dialogue today regarding improving our resources and programs going forward.

Review and approval of meeting agenda and minutes - NYS requires SLS to keep meeting minutes and post them publicly. Meeting minutes are posted on the ON BOCES website. ([Meeting Minutes](#))

Chris Conrad reviewed 5/19/21 council meeting minutes. Rachel O'Sheehan discussed attending the Digital Equity Summit this summer with high reviews. It was a lot of information - very useful! Chris Conrad called for a motion to approve the current meeting agenda and 5/19/21 meeting minutes. Lori Moskaluk motioned for approval of minutes and agenda. Della Morales seconded. Carried unanimously.

**School Library System**

Review of SLS - Chris reviewed the School Library Systems Association Guide to New York's School Library Systems. ([https://www.nyla.org/userfiles/To%20File%20\(CR\)/SLSA\\_1\\_pager.pdf](https://www.nyla.org/userfiles/To%20File%20(CR)/SLSA_1_pager.pdf)). Other information on SLS can be found on the NYSED website. (<https://www.nysl.nysed.gov/libdev/slssap/#info>)

Review of CC and Council Responsibilities. As a council we are reviewing this. We are managing state aid and are responsible to our library members. We are really working towards building relationships and working together to improve our collections and district resources. (<https://www.nysl.nysed.gov/libdev/slssap/comcoord.htm>)

**Housekeeping**

Annual Survey Results - Because of NYS requirements, annual survey results are published on the ON BOCES website. ([Evaluations & Surveys](#)). We got a lot of responses about what SLS does well and what SLS can improve on. We understand the difficulty of ILL delivery due to the district's courier plan. Unfortunately, the delivery time frame depends on specific district courier plans. For districts that participate in the 501 CoSer, it is much faster as they utilize the ON BOCES courier. Chris reviewed CCD - SLS members develop a plan together for building resources on a larger topic. We are coordinating resources on all of our parts towards a common plan. We hope to revise this in the next year.

**New Business**

Annual Report - we are in the process of completing it. We are in hold due to a discrepancy of rollover funds from previous years. The state is reviewing the annual reports for the past few years (SY - 2013 to present) to help correct the issue. Once that is ironed out, we can move forward with submitting the annual report for council member approval..

Budget Report - Chris reviewed the anticipated budget for 2021/22 SY.

ARPA Grant - \$9200 allotted to ON BOCES. It is a one time allotment, managed through WNYRIC. There was a short window to decide and Chris w/ other council members moved forward with purchasing the social/emotional learning collection from ROSEN. Thank you to everyone who provided feedback. ON BOCES SLS worked together with all 5 SLS in our region and was able to get the price down to an affordable point. Chris gave the OK prior to the meeting to meet the deadlines of the ARPA Grant.

Dates for Council Meetings - Chris asked for recommendations for meetings. Lori Moskaluk suggested 12/9/21, 3/23/21 and 5/19/21. Terri Faut motioned to approve dates. Diane Balcom seconded. Carried unanimously.

#### **CoSer & Resource Reminders**

Resource Sheet - The resource sheets have been provided to you electronically.. Chris will send these out to your district librarians who were not present. It has been requested to distribute the resource sheet to building principals to send out to staff. Once the technological issues w/ sign on are resolved, Chris will forward to district principals and copy the communication coordinators. Chris will send a separate email regarding tech issues to communication coordinators for resolution with district tech departments.

EBSCO K-8 and High School eBook Collections (K-8 and High School) - ON BOCES are providing a one year trial for all districts this year.

**NYS Library Updates** - no meetings to date at this time. The September meeting was cancelled.

**Professional Development** - One of the 5 year plan themes is Social and Emotional Learning. In coordination with ARPA Grant, Chris is integrating this w/ project HOPE. Bryan from ERIE 2 is spearheading this and will provide more information once available. Vendor fairs will happen quarterly and Chris will send these dates out to you when available.

**Adjournment** - Thank you all for coming. *The more we put in, the more we get out.* (Molly, previous SLS Coordinator). Please complete the exit survey that was emailed to you. It is required if you need a CTLE certificate.. Della Morales motioned to adjourn. Lori Moskaluk seconded. Carried unanimously. Meeting adjourned.