

Orleans Niagara BOCES School Library System
Library Council and Communication Coordinator

Meeting Agenda and Minutes

March 22, 2021

In attendance: Christopher Conrad, Lori Moskaluk, Della Morales, Diane Balcom, Sheryl Knab, Jean Linn, Melissa Langridge, Terri Faut, Laura Rizzo, Jennifer O'Toole, Kelly Cousins, Dana Prebis

Council Meeting: 9AM-10:20AM

Call to Order and opening remarks

Review and approval of meeting agenda and minutes

Terri Faut motioned to approve agenda. Seconded by Diane Balcom. Approved unanimously.

Jennifer O'Toole motioned to approve minutes. Seconded by Sheryl Knab. Approved unanimously.

Updates from member partners

Western New York Library Resources Council (WNYLRC)

ESIE Training is taking place on March 23rd 10am – 11:00am. If you are interested in applying for the grant please do so quickly. They are approved on a rolling basis. WNYLRC grants include up to \$750 to buy a 360 degree camera and a monopod stand. The project aim is to document physical spaces and create immersive experiences. Chris Conrad asked if O/N BOCES districts should indicate that they are WNYLRC members on the grant application. Sheryl Knab explained that the O/N SLS council is a system member of WNYLRC. Member districts are affiliate members. Affiliate members require a sign off from SLS director. Chris Conrad asked member districts applying for the grant to let him know and O/N BOCES SLS would sign. If you are interested in learning more about the grant, please visit <https://esie.space/> for more information.

PILLARS – July 7-9 The PILLARS Symposium: Preparation, Information Literacy, Libraries, Academic Resources, and 21st Century Skills for Transitioning from Secondary School to College is Calling for Proposals! <https://www.esln.org/pillars/>

Niagara County Community College (NCCC)

Jean Linn explained that NCCC obtained an ESIE grant. She explained that they plan to use the grant to create a digital tour of the library. And they may later collaborate with other parts of the school to expand the tour.

NCCC is going to offer a 1 credit library research class for students. This is a new course and they haven't offered an official course in quite some time. They are also going to start work on a serials publication project.

Chris Conrad thanked Jean Linn for her mention of LibGuides and Screencast O Matic last meeting and noted that other SLS systems used those products either as a trial or as a system. He mentioned that he visited NCCC's LibGuide at <https://libguides.niagaracc.suny.edu/librarysearch>. He asked if Ex

Libris was their catalog. Jean Linn explained that Ex Libris Primo is the discovery platform. NCCC's library LibGuide has more information:

<https://libguides.niagaracc.suny.edu/c.php?g=945101&p=6982047>

Niagara Orleans Genesee Public Library (NIOGA)

Not present.

Niagara University (NU)

Chris Conrad welcomed Melissa Langridge to the council. She was designated by David Schoen, Niagara University Library Director, as the SLS council representative for Niagara University.

Melissa introduced herself. Melissa is the Coordinator of User Education and Outreach and Assistant Library Director at Niagara University.

Melissa detailed [Niagara University Senior Term Enrichment Program \(NUSTEP\)](#). This is a college preparation program open to high school seniors with an average of 80 percent or above. High School students may take college classes at a large discount. The program and courses may be tailored to meet the needs of the student. For more information about the program you may contact Patricia Macintosh (<http://pdm@niagara.edu>) or visit the NUSTEP website: <https://www.niagara.edu/nustep/>.

The courses are currently being offered via virtual instruction. And "academically ready juniors will also be considered."

5 Year Plan of Service

Review

Chris Conrad explained that he attended his orientation with the New York State Library on March 11th. At the request of some member districts he reviewed what the School Library System is and what CoSers are. The definition of the SLS is complex. The New York State Education Department's Office of Cultural Education houses the New York State Library. The SLS is part of the NYS Library's Division of Library Development. There are 72 library systems including: 23 public library systems; 9 reference and research library resource councils; and 40 school library systems. SLS helps provide school districts with access to resources, professional development, and opportunities for collaboration.

The SLS helps manage library CoSers. "CoSer is an acronym for COoperative SErvice and describes a regional educational support program housed at BOCES. These services are centralized in order to save money for participating school districts or to allow smaller districts to have services which they might not be able to afford on their own."

Examples of O/N BOCES CoSers include:

565 Library Resources - coordination of database purchases, as of now it also includes a basic set of Soundzabound

501 Material Distribution - media, streaming e-content, courier, and classroom sets

6211 Instructional Resources – professional development offered by Mike Fisher, Bryan Whitley-Grassi, and Jennifer Talarico

Chris Conrad reviewed the 5 year plan process and general feedback from member plans detailed last council meeting. He then reviewed some large items that the proposed 2021-2026 5 Year Plan of Service will focus on.

Big goals included revising the Cooperative Collection Development (CCD) Plan. It is our belief that no one participates in it currently. CCD is established in law and “attempts to leverage funding to expand accessibility to specialized resources for all libraries participating in the CCD.” We would like to revise this plan to include clear digital pathways for participation. This is the basis from which we would like to launch a proposed OverDrive regional collection. The SLS would “seed” a regional collection as a pilot but then it would eventually need to be sustained through district CoSer participation.

Another big goal is upgrading the TekData media server to the Insignia Catalog System. The contract was approved by the O/N BOES Board of Education on March 10, 2021. Chris Conrad explained that the goal of upgrading the system is to provide improved access to physical and digital resources. The plan is to provide districts participating in 565 Library Resources and 501 Material Distribution access to the Insignia platform. However, 565 participants would receive access to a very small selection of items. 501 participants would receive access to a larger collection of items and streaming media, as well as courier service of physical items.

Vote

Dana Prebis motioned to approve the 2021-2026 School Library System 5 Year Plan of Service.

Jean Linn seconded the motion.

SLS Council approved the motion unanimously.

Resource Update

Soundzabound – The SLS coordinator tracked PO’s going back to 2008 and reached an agreement with Soundzabound. As a result, O/N BOCES has now acquired 58 site licenses to Volumes #1-4 and production. O/N BOCES has decided to give all districts participating in 565 Library Resources and 501 Material Distribution CoSer access to this collection. Usernames and passwords were emailed to each district communication coordinator. Trials were also given to districts that do not belong to that CoSer for the remainder of the 20-21 school year. O/N BOCES is currently looking for feedback from library staff members in order to potentially purchase additional volumes for 501 Material Distribution CoSer. The survey can be found here: <https://forms.gle/EnDoRCQpep7aWYMP6>.

Subcommittee report on databases and other electronic resources – Subcommittee met on March 3rd 2021. The general feeling among members was that we should continue Biography and Context for the remainder of the 20-21 school year and look for new resources for next year. They also recommended discontinuing Fact Cite 123. The committee did not come to an agreement on which resources to offer.

SLS Coordinator follow up report and recommendation – Chris Conrad explained that budget is set for this year and if we change resources mid-year we would need to scramble to find resources that fit that budget. There are a lot of changes going on including platform upgrades that demand attention. With a deal from Gale we can continue to offer Biography In Context for 1 year and 3 months at the same cost as one year. By using this, we can bring our purchase orders into alignment with the fiscal year and pay for the resource out of this year’s budget. In the future, we might not be

able to do that. In order to offer eBooks, Chris Conrad could not find fiction resources as suggested by committee members that fit our budget. We plan to move forward with the pilot process for OverDrive next year.

To meet the needs of users for eBooks immediately, Chris Conrad explained that he did find two primarily non-fiction eBook collections that we could begin to offer our members this year as a trial. Chris Conrad explained that Shawntel Remy would review the collections later in the meeting.

Insignia Transition Update – Insignia agreement was approved by O/N BOCES Board of Education at their March 10th board meeting. Additional amendments were sent to Insignia. Chris Conrad started exploring the TekData server catalog data with Insignia and found potential issues with the quality of catalog records. Chris reviewed that TekData is SQL based. Inventory and weeding has not been performed in some time and will likely need to be done. Estimated 70% of records do not contain complete ISBN or UPC information. This information is used to provide direct matches in a catalog conversion. Chris Conrad and Insignia are exploring creative ways to replace catalog data with verified MARC records. The last resort is to re-catalog the collection.

Lori Moskaluk recommended reaching out to University at Buffalo's Department of Information and Library Science to see if MLIS students were interested in volunteering. Chris Conrad acknowledged this and stated that the timeline for the system to be up and running is September 2021. And that summer work might need to be used for staff at O/N BOCES. The SLS is currently awaiting final contract before proceeding in April. Chris Conrad has a meeting with MSLIS students at UB on April 14th.

Budget Update

Staff Position – approved by Civil Service. Posted on the O/N BOCES website.

<https://www.onboces.org/site/default.aspx?PageType=3&DomainID=106&ModuleInstanceID=1158&ViewID=6446EE88-D30C-497E-9316-3F8874B3E108&RenderLoc=0&FlexDataID=7863&PageID=845>

Professional Development

WNY SLS region presents: "[Effectively Using the New School Library Program Rubric](#)"

[March 24th](#) (for librarians) 9-10:30 am

[March 31st](#) (for administrators and librarians) 9:30-10:00 am

WNY SLS region presents: "[EDIcon: Foundations of Equity, Diversity, and Inclusion](#)"

Session 1 [**Cultural Competence**] May 12th 9:30-11:00 am

Session 2 [**Implicit Bias**] May 12th 1:00-2:00pm

Session 3 [**Privilege**] May 14th 10:30am-12:00pm

Registration links will be forward on the SLS listserv.

Erie 2's Brian Mayer is hosting professional learning on Coding and Interactive Fiction. Date has not yet been announced.

EBSCO Simultaneous Use EBook Collections: Shawntel Remy 10:30AM -11:15AM

- Districts can authenticate using a link and a username and password set up by the SLS, or through a Google account (but only if the user sets up the Google authentication).
 - How to set up google sign in: students need to be logged into EBSCO to set up their own account
 - Go to create account> Sign in with google
- Users can read books online without creating personal account.
- With the personal account, users can download chapter or specific set of pages
 - Have ability in PDF and online to save, email, link, print cite all pages etc.
 - Epub better for mobile
- Shawntel said that she can send quarterly email about what has been added and weeded
 - The collection grows more than it decreases
 - Shawntel detailed that she is able to offer trainings and on demand online trainings & tutorials

Introduction to SWANK: Courtney Mach 11:30-12pm

- Copyright compliant streaming of big name movies to be used for educational purposes.
- 501 Material Distribution members will have access to a regional BOCES collection.
 - This regional collection can be customized each year.
 - If your district subscribes on their own, you do not have the option to customize the collection.
- Faculty are set up with an account and can view the collection.
- They can use the account to
 - show a movie in the collection in class or
 - Use a link and assign the movie to students.
- Students then sign into a student account and can only watch the film assigned to them. They cannot browse the entire collection.
- Assignment links do not expire. They can be assigned as a basic URL or via an embed link.
- If an item is not in the collection, the teacher may hit the request button and send a request to BOCES. BOCES has 150 licenses for the entire region to add items to the collection.
- Once requests are approved it takes 24-48 hours and is shared across the region.

Communication Coordinator Takeaways

SLPR professional development on March 24th.

Insignia transition will start after spring recess in April.

Please complete Soundzabound survey: <https://forms.gle/EnDoRCQpep7aWYMP6>

SLS Plan of Service will be submitted to New York State Library.

Renewals are gently requested back by April 1st.