

Orleans Niagara BOCES School Library System  
Library Council and Communication Coordinator

Meeting Agenda and Minutes

May 19, 2021

In attendance: Christopher Conrad, Lori Moskaluk, Della Morales, Diane Balcom, Jean Linn, Melissa Langridge, Terri Faut, Laura Rizzo, Jennifer O'Toole, Dana Prebis, Sarah Jones, Lindsay Delaney

**Council Meeting: 9AM-10:00AM**

Call to Order and opening remarks

- Chris Conrad called the meeting to order. Introduced Ann Courts as new clerical assistant for SLS.

Review and approval of meeting agenda and minutes

- Della Morales motioned to approve the agenda. Lori Moskaluk seconded. Approved unanimously.

**Updates from member partners**

Western New York Library Resources Council (WNYLRC) -

- Sheryl Knab - Not present
  - PILLARS – July 7-9 The PILLARS Symposium: *Preparation, Information Literacy, Libraries, Academic Resources, and 21st Century Skills for Transitioning from Secondary School to College* is [Registration is now open. https://www.esln.org/pillars/](https://www.esln.org/pillars/)

Niagara County Community College (NCCC) -

- Jean Linn - This is a down week for them. Finals were last week and summer session starts next week. They are using down time for system updates. Summer programming series "Noontime Knowledge Sessions" link was posted in the chat. Summer programming is open to NCCC employees, students and community.  
<https://niagaracc.suny.libcal.com/calendar?t=d&q=noontime%20knowledge&cid=14895&cal=14895&inc=0>
  - Possible job- opening at NCCC library will be posted this afternoon.
  - They have started a subscription to Overdrive and are looking forward to that.

Niagara Orleans Genesee Public Library (NIOGA) -

- Laura Herold - Summer reading - Each library is in charge of their own summer program. Some library boards are only allowing outdoor sessions or no sessions at all. New York's summer reading theme is "Tails and Tales". Each program will be developed by each individual library. 'Screen free reading tracking' and other outdoor programs are being planned. Summer reading walks - popular last year and will continue this year. Focusing on what they can do vs what they can't do. Laura's contact info - [herold@nioga.org](mailto:herold@nioga.org)
  - Question from Chris Conrad - is NIOGA still quarantining materials? It depends on each individual

library. The long quarantine is over - if they do, it is only for 24-48 hours. Chris will share summer reading links that were shared in the state leadership meeting (see NYS Library updates below).

Niagara University (NU) -

- Melissa - Graduation is this week and they are focusing on celebrating the success this year. It has been a tough year and they are carefully reviewing the mask mandate and how to reopen safely. No covid on campus for two weeks. Very excited to celebrate all that they have accomplished this year.
  - Question from Chris Conrad - Newsbank - what it is and how they use it at NU?
    - Acquired it this semester. Has access to Niagara Gazette and Buffalo News. Only were saving their print issues, students do not want to use print copies for research.
    - Very useful for international studies as well. They do not cut out images - very useful and a great purchase.
    - Question from Lindsay - Vendor would not sign ed law 2D agreement last year for ON BOCES. How did they get that accomplished? Chris responded - we have more opportunities this year on how to accomplish this with additional consortium partners.

Thank you to the higher education /community members for participating and assisting us with providing updates.

## House Keeping

Council Membership '21-22

- 5 Year plan - Section 2 - Council members are appointed by district superintendent
- Draft membership for next year - needs to be adopted
- Chris opened the floor up for interested communication coordinators to join the council. If anyone is interested in joining the council, please contact Chris Conrad.
- D. Morales - Is resigning. She nominated Sarah Jones to fill her seat as a council member from Albion.
- Lindsay will represent Niagara Wheatfield.
- Kelly Cousins will represent Royalton-Hartland.
- Council members draft finalized.  
<https://drive.google.com/file/d/1REQc7-0M7QzukqCLJGwRpfTJeyA7db5/view?usp=sharing>

Council Officer Nominations (Bylaws Article IV)

- Review of duties of Chair and Vice Chair
- Call for nominations for chair and vice chair by Chris Conrad.
- Terri Faut nominated Lori Moskaluk. Seconded by Della Morales and Laura Rizzo for chair.
- Terri Faut volunteered for vice chair. Seconded by Lori M.
- All approved.

Annual Survey

- Chris provided the annual survey for all to complete. Chris will send out to our listserv and post on the website. Due date - June 15th. Please have any of your staff librarians fill it out.

## 5 Year Plan of Service

- Approved by the council at the last meeting and submitted. DLD came back w/ minor tweaks that did not require council approval to re-submit. DLD wanted items a little more general in phrasing and mention national advocacy efforts as well. The required changes were made to 4.6 (optional change), 4.11 and 4.14 and sent back in. The updated submitted draft was posted on the website. Hoping for approval and should take effect 7/1/21.

## CoSer updates

### General CoSer Information -

- CoSer service official add/drop date for the 2021-2022 school year was 4/30/21. No district changes since the last council meetings. Districts can still add CoSer services at any point for the next school year, but cannot drop. [List of CoSers members - see slide 11](#)
- Lori Moskaluk and Chris Conrad presented to Niagara Falls CSD technology committee on the 501 Material Distribution / Media CoSer - very successful. Chris is available to present to any district on CoSers if needed.
- All renewal forms and quotes have been received and PO's are in process.

### Insignia Transition Update

- Insignia contract is signed and we are working on the transition from Tek Data
- They started pulling data from the Tek Data catalog and are working to clean up the data.
- Chris is submitting a proposal to O/N BOCES for 20 summer days to help w/ transition of platforms. He's proposing to work Tues - Thursday over the summer. Chris will let the council know if it is approved.
- O/N BOCES BOE approved a resolution to join the DREAM Consortium for SY 21-22. This is run out of the Capital Region BOCES and includes 31 out of 37 BOCES. It will offer an expanded list of resource items on resources we want to explore, including OverDrive, SWANK, Insignia, etc. We will remain part of and support SOLID (out of Erie 1 BOCES).
  - Legal compliance is the first step in getting Overdrive. The next step is to revise the Cooperative Collection Development (CCD) plan to include clear digital pathways for adding OverDrive content.
  - Hopefully in the next year, we can start introducing everyone to the expanded list of products available through the additional consortium.

## Resource Update

### EBSCO K-8 and High School eBook Collections

- Great feedback from districts. These resources together provide roughly 27,000 simultaneous and unlimited use eBooks. We've received great responses from teachers including books in their lessons and linking them on their learning platforms (ie Google Classroom).
- O/N BOCES has decided to include these as part of the 501 Material Distribution / Media CoSe. They'll also offer them to all districts as a 501 trial to all districts for SY 21-22. After that districts will have to join the CoSer or buy them on their own to receive access.
- Please look forward to PD in the fall from EBSCO - so everyone is aware of it and how to use it. Hopefully

open up PD to teachers too..

- This is another great step forward toward an improved list of resources available in the 501 Material Distribution / Media CoSer. We're very excited to offer this. And we'll try to see if we can integrate EBSCO's ebook MARC records in Insignia when it's configured.

#### Soundzabound

- Thank you for feedback on the Soundzabound survey. As a result of survey input, we purchased Vol 5 and Cinematic. These volumes are already available when you log in. For CoSer members, you have access to a total of seven volumes now. For those that are not in any CoSer - you'll have access to just Vol 5 and Cinematic.

#### Biography in Context / Fact Cite 123

- Review from prior council and committee meetings:
  - Gale In Context: Biography was renewed for SY 21-22. Paid out of this year funds. Will use this year to make a firm decision on if we want to renew again. It is expensive and not used as much as it had been in the past. Subcommittee had recommended getting rid of it totally. Chris decided to renew it until other CoSer resource changes were available, and we had some time to explore other options.
  - Fact Cite 123 - subcommittee recommended to end Fact Cite.
    - Lindsay Delaney questioned who was at the subcommittee meeting and how the decision was made.
    - Chris explained the goal has been to increase the number and quality of resources available in CoSers. And rely less on SLS funds for large database purchases. The current cost of these databases is roughly 30k.
    - Lori Moskaluk explained that Terri Faut and other people had attended and reviewed the product and data. Gale In Context: High School contains many more articles and biographies than Biography In Context. This is currently subscribed to by a few districts, and there doesn't seem much sense in duplicating resources.
    - Statistical information was originally shared at February 25th council meeting available here (Slide 11 & 12):  
<https://docs.google.com/presentation/d/1bL8z7RiBtjAYBQz2R5xPJlhrq9fAUy11DjBGR1RWubo/edit?usp=sharing>
  - As we move forward this next year we'll have the opportunity to look at more products this year and run some trials of items like we did with EBSCO eBooks. The annual survey has a section on it for recommended purchases like - Libguides, Noodle Tools, Newsbank etc. We'd like to identify some products that will allow us to increase opportunities for collaboration and create opportunities for learning.
  - When you look at the list of what we had last year vs this year - many improvements and additions.

#### NYS Library Updates -

- Digital Equity Summit - June 15th. If you do attend, please let Chris Know.  
<http://www.nysed.gov/digital-equity-summits/digital-equity-summit-details>
- Talking Book and Braille Library - <http://www.nysl.nysed.gov/tbbl/>
  - Free Library Service for eligible residents of upstate New York who are unable to use standard print material due to a visual, physical or reading disability.
  - Information on services for schools and children can be found here:

- <http://www.nysl.nysed.gov/tbbl/youth.htm>
- NYS Summer Reading Website <https://www.summerreadingnys.org/>
  - Promotional Video
    - <https://www.summerreadingnys.org/librarians-educators/le-kids-video-audio/>
  - Teen Video Challenge
    - <https://www.summerreadingnys.org/teens/teens-video-challenge/>
  - Online and E-Resources for Families, Students, and Schools.
    - <https://www.summerreadingnys.org/online-and-e-resources-for-families-students-and-schools/>
- Annual system library report will be due November 1st though they have not updated the regulations yet. They are working on it.

### **Budget Update**

General budget update -

- Ann Courts was hired and started her position.
- Wrapping up the fiscal year for 20-21.
- Processing PO's for renewals.
- Chris will have a budget update at the first meeting of next school year. He'd like to share both the annual report and a budget update at the same time.
- Welcome suggestions to increase collaboration and learning. Exploring libguides. Utilize the group to produce opportunities for collaboration. Chris welcomes feedback from the council for that. Book challenge, author studies - anything! Send your ideas/thoughts our way.

### **Professional Development**

WNY SLS region presents: "[Working Session for The New School Library Program Rubric](#)" [June 3<sup>rd</sup>](#) (for librarians) 9-11:00 am

- Great feedback from those that attended the first two SLPR sessions. Looking forward to the next session. Flyer: <https://drive.google.com/file/d/1OifJcJ8j0YzdUXWeRgBSoBHVbo4XTr24/view>
- Registration here: <https://forms.gle/tyft78xWSQoCUclx7>

Cancelled - Coding and Interactive Fiction w/ Erie 2's Brian Mayer on May 26<sup>th</sup>.

### **Open discussion follow up**

- Link for summer school administrator handbook (see page 20):  
<https://drive.google.com/file/d/1Bb9FpL9h0GVEU-S0XZ-GeX7tg9Sjx4ue/view?usp=sharing>

### **Author Visits sponsored by Monkey See...Monkey Do**

- Thank you to Kim Krug, MSMD for sponsoring the author visits and a big thank you to all librarians in our school districts.
  - MSMD - They made a pivot to be a fully mobile book vendor - they can deliver books right to your home/school. They are doing a ton of different literacy experiences for schools.
  - School libraries will receive copies of the books for their collection. Will arrive soon by school district courier method.

Chris introduced - Joanne O'Sullivan 10:00-10:45am

Chris introduced - Victoria Jamieson 11:00-11:45am

### **Communication Coordinator Takeaways**

- O/N BOCES has decided to purchase EBSCO K-8 and High School subscriptions and add them to 501 Material Distribution / Media CoSer.
- O/N BOCES will offer all districts access to both of those collections as a trial to 501 for 2021-2022 school year. After that, districts will have to join 501 or buy the subscriptions on their own to receive access.
- You now have access to two additional Soundzabound volumes (#5 and cinematic magic).

- SLPR PD is on June 3<sup>rd</sup> <https://forms.gle/tyft78xWSQoCUcLx7>
- Annual survey will be sent out and due back June 15<sup>th</sup>. <https://forms.gle/ZKUZ7tfiWfCDK6Ni7>
- Digital Equity Summit June 15<sup>th</sup>:  
<http://www.nysed.gov/digital-equity-summits/digital-equity-summit-details>
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- PILLARS – July 7-9 The PILLARS Symposium: *Preparation, Information Literacy, Libraries, Academic Resources, and 21st Century Skills for Transitioning from Secondary School to College* is [Registration is now open.](#)  
<https://www.esln.org/pillars/>
- NY Library summer reading site: <https://www.summerreadingnys.org/>

Thank you to all for your continued support, guidance and help. We are continuing to work together and grow/support our SLS.