The regular meeting of the Orleans/Niagara BOCES Board of Education was held on May 12, 2021 at the Orleans/Niagara BOCES, 4232 Shelby Basin Road, Medina, NY. The meeting was called to order by President Grabowski at 7:00 p.m.

Present: Keith A. Bond
Vincent J. Cancemi, Sr.
Anthony Casinelli
Janice M. Covell
Carol Feltz
Edward J. Grabowski
Thomas J. Klotzbach
Timothy F. Kropp
Robert McDermott
Colleen Osborn
Wendy Swearingen
Wayne Wadhams
Joanne Woodside

Absent:

Also present: Dr. Clark J. Godshall, District Superintendent; Mr. Wayne M. Van Vleet, Director of Labor Relations; Dr. Michael G. Weyrauch, Director of CTE, Instructional Services and Adult Education; Mrs. Melanie Conley, Director of Business Services; Mr. Daniel Connolly, Director of Facilities.

Moved by Mr. Klotzbach, seconded by Mrs. Osborn, upon the recommendation of the District Superintendent, that the April 14, 2021 regular meeting minutes be approved. Carried unanimously.

Moved by Mr. Klotzbach, seconded by Mrs. Osborn, upon the recommendation of the District Superintendent, that budget modifications #163-182 for the 2020-2021 school year be approved. Carried unanimously.

Moved by Mr. Klotzbach, seconded by Mrs. Osborn, upon the recommendation of the District Superintendent, that the Treasurer’s Report of General Fund for March 2021 be accepted. Carried unanimously.

Moved by Mr. Klotzbach, seconded by Mrs. Osborn, upon the recommendation of the District Superintendent, that the Treasurer’s Report of Special Aids for March 2021 be accepted. Carried unanimously.

Moved by Mr. Klotzbach, seconded by Mrs. Osborn, upon the recommendation of the District Superintendent, that the Treasurer’s Report of Capital Fund, Risk Retention Fund, and Trust and Agency Fund for March 2021 be accepted. Carried unanimously.

Moved by Mr. Klotzbach, seconded by Mrs. Osborn, upon the recommendation of the District Superintendent, that the Budget Status Report by service program be accepted. Carried unanimously.
Career Education: Working on Perkins grant and program approvals. Waiting for SED approval of animal science program at Niagara CTEC to begin in September. CTE completion ceremonies will be conducted this year at the CTE centers by program. No guests will be invited to attend; ceremonies will be recorded and available for viewing. Planning drive-in parades for seniors and their parents on June 16, 2021 from 1:00-7:00 p.m. at both CTE centers.

Facilities: Orleans Centers are going touchless. BOCES will need to request a variance from the City of Niagara Falls for signage for the Workforce Training Center at Sixth Street in Niagara Falls.

Public Relations: Working on school district budget newsletters and year-end events.

Legislation: May 18, 2021 is school district budget vote day. Mr. Klotzbach highly recommends board members review the email usage handbook created by The New York State School Boards Association (NYSSBA). NYSSBA voting delegate is not required to attend the NYSSBA annual business meeting in person this year; the meeting will be virtual.

Audit: Auditors will soon begin their preliminary work.

Dr. Godshall spoke about: COVID vaccines; the Orleans Niagara School Health Consortium; BOCES retiree reception; summer school will be smaller this year - some districts are having their own summer school. He also mentioned that Mrs. Covell will be recognized on May 25, 2021 as a Western New York Education Service Council Award of Excellence 2020 recipient.

Moved by Mr. Klotzbach, seconded by Mrs. Covell, upon the recommendation of the District Superintendent, that the Board of Education accept the bids received for Health Occupations Supplies. Carried unanimously.

Moved by Mr. Klotzbach, seconded by Mrs. Covell, upon the recommendation of the District Superintendent, that the Board of Education reject the bid from American Consumer Products, LL, due to not submitting the required paperwork. Carried unanimously.

Moved by Mr. Klotzbach, seconded by Mrs. Covell, upon the recommendation of the District Superintendent, that the bid for Health Occupations Supplies be awarded to the following low responsible bidders at an estimated cost of:

<table>
<thead>
<tr>
<th>Company</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Henry Schein Inc.</td>
<td>$13,959.94</td>
</tr>
<tr>
<td>135 Duryea Road E-270</td>
<td></td>
</tr>
<tr>
<td>Melville NY 11747</td>
<td></td>
</tr>
<tr>
<td>The Omni Group/ACCT Dept</td>
<td>$2,593.22</td>
</tr>
<tr>
<td>220 Alexander St, Suite 400</td>
<td></td>
</tr>
<tr>
<td>Rochester NY 14607</td>
<td></td>
</tr>
<tr>
<td>School Health Corp.</td>
<td>$7,408.43</td>
</tr>
<tr>
<td>865 Muirfield Dr.</td>
<td></td>
</tr>
<tr>
<td>Hanover Park IL 60133</td>
<td></td>
</tr>
</tbody>
</table>
TOTAL $23,961.59
Carried unanimously.

Moved by Mr. Klotzbach, seconded by Mrs. Covell, upon the recommendation of the District Superintendent, that the Board of Education accept the bids received for Welding Equipment. Carried unanimously.

Moved by Mr. Klotzbach, seconded by Mrs. Covell, upon the recommendation of the District Superintendent, that the bid for Welding Equipment be awarded to the following low responsible bidders at an estimated cost of:

**Strate Welding Supply**
6776 North Canal Rd.
Lockport NY 14094

- Miller Multimatic 255 Multi-process welder w/EZ Latch Dual Cylinder Running Gear/TIG Kit
  - $3,580.00 each
  - Qty: 2
- Flextec 350X Std/LF-72 Ready-Pak K4540-1 Multi-process Welder
  - $5,760.00
  - Qty: 1

**TOTAL** $12,920.00

**Haun Welding Supply**
5921 Court St. Rd.
Syracuse NY 13206

- Torchmate 4x4 4400 CNC System w/Plasma Ready-Pak
  - $24,966.95 each
  - Qty: 1

**TOTAL** $24,966.95

Moved by Mr. Kropp, seconded by Mr. Klotzbach, that having determined that it is in the best financial interest of the Orleans/Niagara BOCES, to enter into a lease agreement with Niagara Falls City School District, for use of space in the district’s central office, such determination having been based upon a review of the BOCES’ programmatic needs and market for available space, the Board approves said lease and authorizes the Board President and/or the District Superintendent to execute the lease as submitted or with revisions by the BOCES’ general counsel. Carried unanimously.
Moved by Mr. Kropp, seconded by Mr. Klotzbach, that having determined that it is in the best financial interest of the Orleans/Niagara BOCES, to enter into a lease agreement with Royalton-Hartland Central School District, for one (1) room for the period of August 1, 2021 through June 30, 2022, at an estimated cost of $9,000 per annum, with such determination having been based upon an evaluation of the needs of the BOCES’ programmatic and facilities requirements, the Board of Education does hereby approve and authorize the Board President and/or the District Superintendent to execute the lease as submitted or with revisions by the BOCES’ general counsel. Carried unanimously.

Moved by Mr. Klotzbach, seconded by Mr. McDermott, that the Orleans/Niagara BOCES hereby approves the agreement with Swank Motion Pictures, Inc., term of July 1, 2021 through June 30, 2022, as submitted, and the Board authorizes the Board President and/or the District Superintendent (or his designee) to sign the agreement as submitted or with changes that are approved by the BOCES’ general counsel. Carried unanimously.

Moved by Mr. Klotzbach, seconded by Mr. McDermott, upon the recommendation of the District Superintendent, that the following resolution be approved:

WHEREAS, a number of Boards of Cooperative Educational Services (BOCES) and School Library Systems (SLS) require software and database access;

WHEREAS, the Orleans/Niagara BOCES is desirous of participating with other BOCES and SLS in New York State in cooperatively procuring the software and database access, as authorized by General Municipal Law, Section 119-o; and,

WHEREAS, the Orleans/Niagara BOCES wishes to appoint the Albany-Schoharie-Schenectady-Saratoga BOCES (Capital Region BOCES) to advertise for, receive competitive proposals, and award contracts on their behalf; therefore,

BE IT RESOLVED, that the Orleans/Niagara BOCES authorizes Capital Region BOCES to represent it in all matters relating above, and designates the Daily Gazette Newspaper as the legal publication for all related legal notifications; and,

BE IT FURTHER RESOLVED, that the Orleans/Niagara BOCES authorizes Capital Regional BOCES to represent it in all matters leading up to and including the entering into contracts for the purchase of the above-mentioned software and database access; and,

BE IT FURTHER RESOLVED, that the Orleans/Niagara BOCES agrees to (1) abide by majority decisions of the participating districts; (2) abide by the award of the Capital Regional BOCES Board; (3) and that after the award of contracts it will conduct all negotiations directly with the awarded contracts. Carried unanimously.
Moved by Mrs. Swearingen, seconded by Mrs. Osborn, upon the recommendation of the District Superintendent, that the following resolution be approved:

WHEREAS, the Orleans/Niagara BOCES ("District") maintains the Orleans/Niagara BOCES 403(b) Retirement Plan ("Plan"); and

WHEREAS, the Plan was duly adopted on the 1st of January 2009 by the District’s Board of Education ("Board"); and

WHEREAS, the Board desires to amend the Plan to permit Roth 403(b) Contributions and the in-plan rollover of a Non-Roth Account to a Roth Account;

NOW, THEREFORE, BE IT RESOLVED, that section 6.6 Roth 403(b) Contributions of the Plan is hereby amended to read as follows:

6.6 Roth 403(b) Contributions

ROTH contributions shall be allowed under the Plan. The rules of §1.401(k)–1(f)(1) and for designated Roth contributions under a qualified cash or deferred arrangement shall apply to designated Roth contributions under the Plan. Thus, a designated Roth contribution under the Plan is a section 403(b) elective deferral that is designated irrevocably by the Employee at the time of the cash or deferred election as a designated Roth contribution being made in lieu of all or a portion of the section 403(b) elective deferrals the Employee is otherwise eligible to make under the Plan. A designated Roth contribution shall be treated by the Employer as includible in the Employee's gross income at the time the Employee would have received the amount in cash if the Employee had not made the cash or deferred election (such as by treating the contributions as wages subject to applicable withholding requirements); The Plan will allocate Roth contributions to a separate Account which shall be maintained in accordance with Treasury Regulation §1.401(k)–1(f)(3). Gains, losses, and other credits and charges shall be separately allocated on a reasonable and consistent basis to each Participant's Roth contribution Account and the Participant's other Accounts under the Plan.

A designated Roth contribution under the Plan must satisfy the requirements applicable to section 403(b) elective deferrals under the Plan and the requirements of §1.403(b)–6(d). Similarly, a designated Roth account under the Plan is subject to the rules of Code sections 401(a)(9)(A) and (B) and §1.403(b)–6(e). Notwithstanding section 6.1 [the eligible rollover provision], a direct rollover of a distribution from a Roth Account under the Plan will only be made to another qualified Roth contribution program described in Code section 402A or a Roth IRA described in Code section 408A, the Plan will only accept a rollover contribution to a Roth Account if it is a direct rollover from another qualified contribution program described in Code section 402A, and the Plan will only make or accept a rollover if the rollover is permitted under the rules of Code section 402(c).
BE IT FURTHER RESOLVED, that the Plan shall include the following new section 6.7 Roth 403(b) Contributions;

6.7 In-plan rollover from a Non-Roth Account to a Roth Account
If the Adoption Agreement so specifies-OR-If the Plan includes a qualified Roth contribution program, a Participant, Beneficiary, or Alternate Payee may, consistent with IRC §402A(c)(4), direct an in-Plan qualified rollover contribution into a Roth Account of an amount under a Non-Roth Account that, for a transfer before January 1, 2013, the Participant, Beneficiary, or Alternate Payee otherwise was entitled to receive as an Eligible Rollover Distribution, or for a transfer after December 31, 2012 is consistent with IRC § 402A(c)(4)(E).

Carried unanimously.

Moved by Mr. McDermott, seconded by Mr. Klotzbach, upon the recommendation of the District Superintendent, that up to $1,400,000.00 will be transferred to the capital fund for the project at the Orleans Career and Technical Education Center and Orleans Learning Center. The component’s share will be based on RWADA in accordance with the administrative billing method. Carried unanimously.

Moved by Mr. Klotzbach, seconded by Mrs. Covell, that the Orleans/Niagara BOCES accept the following resolution:

Whereas, the Board of Education of Orleans/Niagara BOCES has reviewed and discussed the following reserve accounts and make the following recommendations:

<table>
<thead>
<tr>
<th>Reserve</th>
<th>Amount Paid In</th>
<th>Interest Earned</th>
<th>Sale of Property</th>
<th>Withdrawals</th>
<th>Balance</th>
<th>Recommendation</th>
</tr>
</thead>
<tbody>
<tr>
<td>CTE Equipment</td>
<td>$ -</td>
<td>$408.25</td>
<td>$ -</td>
<td>$ -</td>
<td>$ 1,009,969.50</td>
<td>Current funding is adequate. Expenditure has been approved, but not yet expended.</td>
</tr>
<tr>
<td>Liability Insurance</td>
<td>$ -</td>
<td>$52.01</td>
<td>$ -</td>
<td>$ -</td>
<td>$ 124,703.00</td>
<td>No additional revenue required. Maintain current status.</td>
</tr>
<tr>
<td>Retirement Contribution</td>
<td>$ -</td>
<td>$560.75</td>
<td>$ -</td>
<td>$ -</td>
<td>$ 1,301,800.51</td>
<td>No additional revenue required. Maintain current status.</td>
</tr>
<tr>
<td>Unemployment</td>
<td>$ -</td>
<td>$200.16</td>
<td>$ -</td>
<td>$333,382.59</td>
<td>$ 306,629.00</td>
<td>No additional revenue required. Maintain current status.</td>
</tr>
<tr>
<td>Employee Benefit Accrued Liability</td>
<td>$ -</td>
<td>$ -</td>
<td>$ -</td>
<td>$ -</td>
<td>$ 1,417,622.27</td>
<td>No additional revenue required. Maintain current status.</td>
</tr>
<tr>
<td>Assigned FB for Retiree Health</td>
<td>$ -</td>
<td>$ -</td>
<td>$ -</td>
<td>$ -</td>
<td>$ -</td>
<td>Eliminated as per Comptroller</td>
</tr>
</tbody>
</table>

Carried unanimously.

Moved by Mr. Cancemi, seconded by Mr. Kropp, upon the recommendation of the District Superintendent, that the quarterly extra classroom activity fund report for the period of January 1, 2021 through March 31, 2021, be accepted for the Orleans CTEC and Niagara CTEC. Carried unanimously.
Moved by Mr. Cancemi, seconded by Mr. Kropp, upon the recommendation of the District Superintendent, that the Board of Education approve the following meeting dates for 2021-2022:

- July 14, 2021
- August 11, 2021
- September 8, 2021
- October 13, 2021
- November 10, 2021
- December 8, 2021
- January 12, 2022
- February 9, 2022
- March 9, 2022
- April 13, 2022
- May 11, 2022
- June 8, 2022

Carried unanimously.

Moved by Mr. Cancemi, seconded by Mr. Kropp, upon the recommendation of the District Superintendent, that the 2021-2022 budget in the amount of $69,312,146.79 be approved. Carried unanimously.

Moved by Mr. Klotzbach, seconded by Mrs. Osborn, upon the recommendation of the District Superintendent, that the Orleans/Niagara BOCES approve the budget and expenditures for the projects.

### Niagara Academy

SED Project # 0009-008
Original Estimated Budget: $1,406,200
Adjusted Per Bids: $1,063,003
Approved Change Orders: $34,481
Amended Budget: $1,097,484
Final Cost: $1,230,907
Over (Under) Adjusted Budget: $133,423

### Niagara Area Center (CTEC)

SED Project # 0012-013
Original Estimated Budget: $1,593,800
Adjusted Per Bids: $1,936,997
Approved Change Orders: $6,537
Amended Budget: $1,943,534
Final Cost: $1,937,868
Over (Under) Adjusted Budget: $(5,666)

### 50 Main Street

SED Project # 0028-002
Original Estimated Budget: $300,000
Adjusted Per Bids: $300,000
Approved Change Orders: $0
Amended Budget: $300,000
Final Cost: $299,400
Over (Under) Adjusted Budget: $(600)

### Grand Total

Original Estimated Budget: $3,300,000
Adjusted Per Bids: $3,300,000
Approved Change Orders: $41,018
Amended Budget: $3,341,018
Final Cost: $3,468,175
Over (Under) Adjusted Budget: $127,157

Carried unanimously.
Moved by Mr. Klotzbach, seconded by Mrs. Osborn, upon the recommendation of the District Superintendent, that the Board of Education hereby accepts the final expenditure reports for the Niagara Academy, Niagara Career and Technical (Niagara Area Center), and 50 Main Street roof (O/N BOCES Lockport Center) projects and authorizes the District Superintendent to sign the final expenditure report for the project.

<table>
<thead>
<tr>
<th>SED Project Control #</th>
<th>Building</th>
<th>Final Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>45900000 009 008</td>
<td>Niagara Academy</td>
<td>$1,230,907</td>
</tr>
<tr>
<td>45900000 0012 013</td>
<td>Niagara Career and Tech (Niagara Area Center)</td>
<td>$1,937,868</td>
</tr>
<tr>
<td>45900000 0028 002</td>
<td>50 Main Street (O/N BOCES Lockport Center)</td>
<td>$ 299,400</td>
</tr>
</tbody>
</table>

Moved unanimously.

Moved by Mr. Kropp, seconded by Mr. Klotzbach, that the Orleans/Niagara BOCES hereby approves Young and Wright Architectural as the architect of record for the Orleans/Niagara BOCES. Carried unanimously.

Moved by Mr. Kropp, seconded by Mr. Klotzbach, that the Orleans/Niagara BOCES approves the contract with Young and Wright Architectural, for services as architects pertaining to the 2022 Orleans project, which includes door hardware, HVAC, electrical and renovations at the fee of 7.45% and authorizes the Board President and/or the District Superintendent to execute the agreement upon approval by the BOCES’ general counsel and containing any revisions by the BOCES’ general counsel. Carried unanimously.

Moved by Mr. Kropp, seconded by Mr. McDermott, that the Orleans/Niagara BOCES hereby approves the agreement for between and among the BOCES and Dr. Cynthia DiLaura Devore, Dr. Carl M. Devore, and Pediatric Nurse Practitioner Donna M. Jones, dated May 6, 2021, as submitted, term of July 1, 2021 through June 30, 2022, and the Board authorizes the Board President and/or the District Superintendent to sign and execute the agreement upon approval of the BOCES’s general counsel and containing any revisions as approved by the general counsel. Carried unanimously.

Moved by Mr. Klotzbach, seconded by Mrs. Covell, upon the recommendation of the District Superintendent, that **Kaitlyn Kiszewski, Niagara Falls, NY,** who has professional certification in the area of students with disabilities (grades 1-6), is hereby appointed to the full-time position of **Temporary Special Education Teacher,** in accordance with the agreement between the Orleans/Niagara BOCES and the Orleans/Niagara BOCES Teachers’ Association, effective June 1, 2021 through June 30, 2021, unless terminated sooner, at a salary of PC 1 ($46,500) plus master’s degree ($1,200) with benefits to be pro-rated. Carried unanimously.
Moved by Mr. Klotzbach, seconded by Mrs. Covell, upon the recommendation of the District Superintendent, that Debra Dittmer, Lockport, NY, be appointed to serve in the adult/continuing education program in the full-time position of Adult/Continuing Education Nursing Instructor, at an annual twelve-month basis salary of $66,309, effective April 26, 2021 through June 30, 2021, unless terminated sooner. The individual shall be eligible for enrollment in health insurance coverage (single person, two-person or family coverage, as applicable), with BOCES premium contributions capped at ninety percent (90%) of the applicable premium in effect for the managed care (Point of Service) plan or the High Deductible Health Plan (HDHP). The individual shall receive up to 20 vacation days per fiscal year as approved by the District Superintendent or his designee, bereavement leave for immediate family as approved by the District Superintendent or his designee, and holidays pursuant to the administrative calendar. The individual may carry over up to four (4) unused vacation days into the next fiscal year (if reappointed). If at the time of separation from employment she has used more vacation than accrued on a prorated basis, then the BOCES will be entitled to reimbursement for those days. The individual shall receive seven (7) days of sick leave annually. Sick leave may be used for personal illness or immediate family illness (parent, spouse, or child). The individual may carry over sick days into the next fiscal year (if reappointed), up to a maximum of 120 days. The District Superintendent is authorized to approve non-bereavement emergency leave. If approved, such paid leave shall be deducted from the employee’s sick leave accrual. The employee shall be eligible for tuition reimbursement if approved by the District Superintendent, for up to two courses per semester, three semesters per year (Fall, Spring and Summer). The individual shall be eligible for enrollment in a flexible spending plan under Internal Revenue Code Section 125. In all other respects, terms and conditions of employment, shall remain unchanged. The terms and conditions of employment, and the terms and provisions of this resolution, shall be administered by the District Superintendent. Terms and conditions of employment are subject to change. Carried unanimously.

Moved by Mr. Klotzbach, seconded by Mrs. Covell, upon the recommendation of the District Superintendent, that Roxanne Smith, Lockport, NY, be appointed to serve in the adult/continuing education program in the full-time position of Adult/Continuing Education Nursing Instructor, at an annual twelve-month basis salary of $65,975, effective April 26, 2021 through June 30, 2021, unless terminated sooner. The individual shall be required to apply for and attain general avocational adult education certification. The individual shall be eligible for enrollment in health insurance coverage (single person, two-person or family coverage, as applicable), fully at her own expense, and would be required to pay the full premium cost for such insurance coverage. The individual shall receive up to 20 vacation days per fiscal year (pro-rated to reflect the effective date of employment) as approved by the District Superintendent or his designee, bereavement leave for immediate family as approved by the District Superintendent.
or his designee, and holidays pursuant to the administrative calendar. The individual may carry over up to four (4) unused vacation days into the next fiscal year (if reappointed). If at the time of separation from employment she has used more vacation than accrued on a prorated basis, then the BOCES will be entitled to reimbursement for those days. The individual shall receive seven (7) days of sick leave annually. Sick leave may be used for personal illness or immediate family illness (parent, spouse, or child). The individual may carry over sick days into the next fiscal year (if reappointed), up to a maximum of 120 days. The District Superintendent is authorized to approve non-bereavement emergency leave. If approved, such paid leave shall be deducted from the employee’s sick leave accrual. The employee shall be eligible for tuition reimbursement if approved by the District Superintendent, for up to two courses per semester, three semesters per year (Fall, Spring and Summer). The individual shall be eligible for enrollment in a flexible spending plan under Internal Revenue Code Section 125. The terms and conditions of employment, and the terms and provisions of this resolution, shall be administered by the District Superintendent. Terms and conditions of employment are subject to change. Carried unanimously.

Moved by Mr. Klotzbach, seconded by Mrs. Covell, upon the recommendation of the District Superintendent, that Debra Rettig, Lockport, NY, be appointed to serve in the adult/continuing education program in the part-time position of Adult/Continuing Education Substitute Nursing Clinical Instructor, at an hourly salary of $33.33, effective April 26, 2021 through June 30, 2021, unless terminated sooner. Carried unanimously.

Moved by Mrs. Swearingen, seconded by Mr. Kropp, upon the recommendation of the District Superintendent, that the attached list of individuals be appointed for the 2021 extended school year program, July 7, 2021 through August 18, 2021, unless terminated sooner, without benefits, except as provided by law, at the salary and position indicated on the attached list. Services of these individuals shall be at-will and at the pleasure of the Board of Education. The appointments are subject to the completion of paperwork as required by the District Superintendent. Carried unanimously.

Moved by Mrs. Swearingen, seconded by Mr. Kropp, upon the recommendation of the District Superintendent, that the attached list of individuals be appointed on an as-needed basis as substitutes for the 2021 extended school year program, July 7, 2021 through August 18, 2021, unless terminated sooner, without benefits, except as provided by law, at the salary and position indicated on the attached list. Services of these individuals shall be at-will and at the pleasure of the Board of Education. The appointments are subject to the completion of paperwork as required by the District Superintendent. Carried unanimously.
Moved by Mr. Klotzbach, seconded by Mr. McDermott, upon the recommendation of the District Superintendent, that Courtney Joy, Medina, NY, be appointed to the position of Teacher Aide (Personal Care), effective April 19, 2021 through June 30, 2021, unless terminated sooner, at an hourly salary of $13.25. Carried unanimously.

Moved by Mr. Klotzbach, seconded by Mr. McDermott, upon the recommendation of the District Superintendent, that NON-CERT. Teresa Spurback, Youngstown, NY, be appointed to provisional status in the position of Keyboard Specialist, effective May 3, 2021, at an annual full-time 12-month salary of $27,536.00 to be pro-rated. Carried unanimously.

Moved by Mr. Klotzbach, seconded by Mr. McDermott, upon the recommendation of the District Superintendent, that NON-CERT. Lori LaFever, Newfane, NY, be appointed to provisional status in the position of Account Clerk Typist, effective May 24, 2021, at an annual full-time 12-month salary of $33,043.00 to be pro-rated. Carried unanimously.

Moved by Mr. Klotzbach, seconded by Mr. McDermott, upon the recommendation of the District Superintendent, that NON-CERT. James Combs, Ransomville, NY, be appointed to provisional status in the position of Safety Officer, effective June 1, 2021, at an annual full-time 12-month salary of $53,040.00 to be pro-rated. Carried unanimously.

Moved by Mr. Klotzbach, seconded by Mr. McDermott, upon the recommendation of the District Superintendent, that NON-CERT. Nichole Gerling, Lyndonville, NY, be appointed to the position of Temporary Teacher Aide (Special Education), effective May 10, 2021 through June 30, 2021, unless terminated sooner, at an annual full-time salary of $16,800.00 to be pro-rated. Carried unanimously.

Moved by Mr. Klotzbach, seconded by Mr. McDermott, upon the recommendation of the District Superintendent, that the following individuals are hereby appointed to serve as Volunteer with no compensation, on an as-needed basis, as determined by the District Superintendent, to perform services including assisting students with individual and group lessons, observing students during academic activities and other related services and activities, and/or to promote and aid BOCES programs.

**Jennifer Griebner**
Amherst, NY
Effective Dates: 5/17/21-7/30/21
Carried unanimously.

Moved by Mr. Klotzbach, seconded by Mrs. Osborn, upon the recommendation of the District Superintendent, that SUBSTITUTE Jennifer Braun, Clarence, NY, be appointed, without benefits, except as required by law or contract, to the position of Substitute School Social Worker (Certified), at a rate of $232.50 per full day, effective May 3, 2021 while she works continuously in a scheduled assignment as a School Social Worker. Employment shall automatically be discontinued effective June 30, 2021, unless employment is terminated sooner. Service shall be at will and at the
Moved by Mr. Klotzbach, seconded by Mrs. Osborn, upon the recommendation of the District Superintendent, that Catherine Zagmester, Medina, NY, be appointed to the position of Temporary/Substitute Clerical, effective May 15, 2021 through June 30, 2022, unless employment is terminated sooner, at a salary of $35.00 per hour, with services to be utilized on an as-needed basis. There will be no fringe benefits, except as required by law. Carried unanimously.

Moved by Mr. Klotzbach, seconded by Mrs. Osborn, upon the WORK YEAR recommendation of the District Superintendent, that the work year of Personal Care Aides ends at the end of the day on June 22, 2021 for all locations, except Niagara Academy (middle school). The Niagara Academy (middle school) will end at the end of the day on June 16, 2021. Carried unanimously.

Moved by Mr. Kropp, seconded by Mrs. Osborn, upon the donation of an arc welder, sand blast cabinet with vacuum, automobile exhaust rubber tubes, eight tubes of grease, body rotisserie, two air sanding boards, engine hoist, four engine stands, three floor jacks, three sets of Corvette rims, and various Corvette body panels be accepted from Christine Malinowski on behalf of LaRock’s Restoration, Niagara Falls, NY, to be used by the automotive programs. Carried unanimously.

Moved by Mr. Klotzbach, seconded by Mrs. Covell, upon the recommendation of the District Superintendent, that the resignation (due to retirement) of Dianne Hosmer, Teacher Aide (Special Education), be accepted effective at the end of the day on June 30, 2021. Carried unanimously.

Moved by Mr. Kropp, seconded by Mrs. Woodside, upon the recommendation of the District Superintendent, that the employment of Chermaine Allen, Teacher Aide (Personal Care), is terminated due to abandonment of position, and the position is declared vacant, effective May 13, 2021. Carried unanimously.
Moved by Mr. Kropp, seconded by Mrs. Woodside, upon the recommendation of the District Superintendent, that the employment of Tyvon Woods, Teacher Aide (Special Education), is terminated due to abandonment of position, and the position is declared vacant, effective May 13, 2021. Carried unanimously.

Moved by Mrs. Swearingen, seconded by Mr. Bond, upon the recommendation of the District Superintendent, that the following conference request be approved:


Moved by Mrs. Swearingen, seconded by Mr. Bond, upon the recommendation of the District Superintendent, that Jessica Granchelli, Medina, NY, be appointed as Substitute Maintenance, effective May 20, 2021 through June 30, 2022, unless employment is terminated sooner, at an hourly salary of $13.00. This appointment shall be conditional, pending the results of a criminal history records check, to the extent required by law. The appointment is made on an emergency conditional basis. Carried unanimously.

Mrs. Feltz said the Barker CSD high school chorus and band will perform in the near future. Graduation date has not been finalized. Three candidates running for the Barker CSD school board. Mrs. Swearingen said a Lewiston-Porter CSD board member recently passed away. Lewiston-Porter CSD graduation is scheduled for June 24, 2021 (rain date June 26, 2021) at Artpark outside. Mr. Wadhams said Albion CSD hired a new school business official, assistant superintendent of instruction and primary school principal. Albion CSD graduation will be outside. Mr. Grabowski congratulated the SkillsUSA winners. The SkillsUSA national competition will be virtual.

Moved by Mr. Wadhams, seconded by Mr. Klotzbach, to enter into executive session at 8:07 p.m. to discuss the employment history of particular individuals, appointment of particular individuals, collective negotiations with the clerical unit of CSEA, Inc., collective negotiations with the maintenance unit of CSEA, Inc. and collective negotiations with the teacher aide unit of CSEA, Inc. Carried unanimously.

Moved by Mr. Klotzbach, seconded by Mr. Cancemi, to reconvene the meeting at 8:33 p.m. Carried unanimously.

Moved by Mrs. Swearingen, seconded by Mr. Bond, that the District Superintendent is authorized to increase minimum/entry level salaries for the employee groups listed below, effective May 13, 2021:

- Teacher Aides (Special Education) $18,300.00 per year
- Teacher Aides (Non-Special Education) $18,300.00 per year
- Teacher Aides (Personal Care) $14.50 per hour

Carried unanimously.
Moved by Mr. Klotzbach, seconded by Mr. McDermott, that the District Superintendent is authorized to increase the salaries of the Teacher Aides (Non-Special Education) listed below, effective September 1, 2021:

- Annette Anderson $18,916.00
- Rene Becht $19,356.00
- Theresa Bettinger $19,356.00
- Karen DiFelice $19,356.00
- John Deuil $19,356.00
- Darlene Harriger $19,356.00
- Kathleen Haseley $24,023.00
- Debra Jackson $19,356.00
- Robin Moll $19,356.00
- Jason Moynihan $18,916.00
- Molly Ohar $19,800.00
- Darleen Platt $19,356.00
- Marguerite Richards $24,023.00
- Brian Strickland $19,356.00
- Dawn Winkelmann $22,838.00

Carried unanimously.

Moved by Mr. Klotzbach, seconded by Mrs. Woodside, that the District Superintendent is authorized to increase minimum/entry level salaries as follows, for the substitute employee groups listed below, effective May 13, 2021:

- Substitute Retired BOCES Teacher $120.00/day
- Substitute Teacher (Non-Teacher Certified) $105.00/day
- Substitute Teacher (Teacher Certified) $110.00/day
- Substitute Teacher Aides (Non-Teacher Certified) $84.00/day
- Substitute Teacher Aides (Teacher Certified) $86.00/day
- Substitute Clerical $14.00/hour
- Substitute Maintenance $14.00/hour
- Substitute Motor Vehicle Operator $14.00/hour

Carried unanimously.

Moved by Mr. Klotzbach, seconded by Mrs. Woodside, that the Orleans/Niagara BOCES approves the Memorandum of Agreement with the BOCES Teacher Aide Unit of CSEA, Inc., dated May 12, 2021, as submitted. Carried unanimously.

Moved by Mrs. Osborn, seconded by Mr. Bond, to adjourn the meeting at 8:37 p.m. Carried unanimously.

Respectfully submitted,

Cynthia P. Hurt
District Clerk