Orleans/Niagara
Board of Cooperative Educational Services
Board of Education

Board of Education Meeting Agenda

Wednesday, November 10, 2021
7:00 p.m.

Niagara Conference Center
4124 Saunders Settlement Road, Sanborn, NY

The mission of the Orleans/Niagara Board of Cooperative Educational Services is to be the premier provider of innovative and effective solutions for the evolving needs of our component districts and other learning collaboratives.
ORLEANS/NIAGARA
BOARD OF COOPERATIVE EDUCATIONAL SERVICES

ADMINISTRATION

Dr. Clark Godshall
District Superintendent

Mr. Wayne Van Vleet, Esq.
School Attorney/Director of Labor Relations

Dr. Ronald Barstys
Director of Special Programs

Mrs. Melanie Conley
Director of Business Services

Dr. Michael Weyrauch
Director of CTE, Instructional Services and Adult Education

BOARD OF EDUCATION

Mr. Keith Bond
Mr. Vincent Cancemi, Sr.
Mr. Anthony Cancemi
Mrs. Janice Covell
Mrs. Carol Feltz
Mr. Edward J. Grabowski, President
Mr. Thomas Klotzbach
Mr. Timothy Kropp
Mr. Robert McDermott
Mrs. Colleen Osborn, Vice President
Mrs. Wendy Swearingen
Mr. Wayne Wadhams
Mrs. Joanne Woodside

BOARD OFFICIALS

Mrs. Cynthia Hurt, Board Clerk
Mrs. Kelly von Kramer, Treasurer
Mrs. Diane Stamp, Internal Claims Auditor
ORLEANS/NIAGARA
BOARD OF COOPERATIVE EDUCATIONAL SERVICES

BOARD OF EDUCATION MEETING
Wednesday, November 10, 2021

TABLE OF CONTENTS

A. CALL TO ORDER
   1. Pledge of Allegiance
   2. Reading of Mission Statement

B. PRESENTATION: Special Education

C. PUBLIC COMMENT
   Give your name and address to the District Clerk. Limit comments to three minutes per person. Public comment not to exceed 10 minutes.

D. STANDING RESOLUTIONS (Yellow)
   1. Approval of Minutes
   2. Budget Modifications
   3. Treasurer’s Report – General Fund
   4. Treasurer’s Report – Special Aids
   5. Treasurer’s Report – Additional Funds
   6. Budget Status Report

E. INFORMATION AND REPORTS (White)
   1. Board Advisory Committee Reports
   2. Superintendent’s Comments
   3. Conference Reports

F. OLD BUSINESS (Green)

G. NEW BUSINESS (Blue)
   1. Review of 2022-2023 Administrative, Capital, and Operations and Maintenance Budgets
   2. Lease Agreement with Danielewicz Brothers
   3. Agreement with E-Therapy
   4. Textbook Purchase
   5. Donation
   6. Extra Classroom Activity Fund Report
   7. Agreement with Monroe Community College
   8. Agreement with the Southern Regional Education Board
   9. State Environmental Quality Review Act (SEQRA)
   10. Board Policy No. 3410 (Recording and Listening Devices)
   11. Code of Conduct
   12. Establish Public Hearing Date
   13. Capital Projects 2022
H. PERSONNEL AND STAFFING (Pink)

1. Resignation – Certified
2. Resignation – Non-Certified
3. Termination of Employment
4. Extended Sick Leave
5. Appointment - Tenure
6. Appointment – Adult/Continuing Education
7. Appointment – Home/Hospital Teacher
8. Appointment – Non-Certified
9. Appointment – Volunteer
10. Appointment – Substitute School Nurse
11. Appointment for Additional Work
12. Conference Requests
13. Exemplary Service
15. Ratification of the Collective Bargaining Agreement with the Educational Secretaries Unit of CSEA, Inc.

I. BOARD MEMBER COMMENTS

J. EXECUTIVE SESSION

K. ADJOURNMENT
D. **STANDING RESOLUTIONS**

1. **APPROVAL OF MINUTES**

   Resolved, upon the recommendation of the District Superintendent, that the October 13, 2021 regular meeting minutes be approved.

2. **BUDGET MODIFICATIONS**

   Resolved, upon the recommendation of the District Superintendent, that budget modifications #67-89 for the 2021-2022 school year be approved.

3. **TREASURER’S REPORT – GENERAL FUND**

   Resolved, upon the recommendation of the District Superintendent, that the Treasurer’s Report of General Fund for September 2021 be accepted.

4. **TREASURER’S REPORT – SPECIAL AIDS**

   Resolved, upon the recommendation of the District Superintendent, that the Treasurer’s Report of Special Aids for September 2021 be accepted.

5. **TREASURER’S REPORT – ADDITIONAL FUNDS**

   Resolved, upon the recommendation of the District Superintendent, that the Treasurer’s Report of Capital Fund, Special Revenue Fund, and Risk Retention Fund for September 2021 be accepted.

6. **BUDGET STATUS REPORT**

   Resolved, upon the recommendation of the District Superintendent, that the Budget Status Report by service program be accepted.
E. INFORMATION AND REPORTS

1. BOARD ADVISORY COMMITTEE REPORTS
   a. Personnel
   b. Career Education
   c. Facilities
   d. Public Relations
   e. Legislation
   f. Audit

2. SUPERINTENDENT’S COMMENTS

3. CONFERENCE REPORTS
Participant's Name: Daniel Connolly

Name of Conference/Meeting: 2021 NYS School Facilities Leadership & Empowerment Conference & Expo

Location of Conference/Meeting: Saratoga Springs NY

Date(s) of Conference/Meeting (Month, Day(s), Year): October 3-6, 2021

Please write a brief explanation of the knowledge/benefits gained by your attendance at this event:

I received some very excellent information about facilities management, school security, indoor air quality & energy conservation in a COVID-19 climate. I also heard timely NYS Legislative and State Education Department updates.

I attended classes on school ventilation, school design and safety, employee communication and stress management.

There were over 150 vendors on the conference center floor with the latest technology and newest products available for school facility managers.

Thank you Dr. Godshall and Board of Education members for allowing me to attend this conference and expo, the ability to network with school facility directors from across the State continues to be an invaluable professional development experience.

Please submit this report via email or inter-office mail to either Cindy Hurt or Carrie Standish at the Orleans Career & Technical Education Center in Medina. Thank you!
Participant's Name: Jimmy Combs and Paul Nawotka

Name of Conference/Meeting: AESHP - Fall Conference 2021

Location of Conference/Meeting: Minnowbrook Conference Center, Blue Mountain Lake, NY

Date(s) of Conference/Meeting (Month, Day(s), Year): October 27-29, 2021

Please write a brief explanation of the knowledge/benefits gained by your attendance at this event:

Thank you to Dr. Godshall and The Board of Education for allowing myself and Paul to attend this workshop. We attended classes on: Flinn Scientific Chemical Storage, Part 155 Regulations of the Commissioner of Education, and Building Codes Training.

We heard updates from NYSED Facilities Planning and NYSDEC.

This proved to be an invaluable experience to network and collaborate with other BOCES health and safety professionals from across New York State.

Sincerely,

Jimmy Combs
&
Paul Nawotka

Please submit this report via email or inter-office mail to either Cindy Hurt or Carrie Standish at the Orleans Career & Technical Education Center in Medina. Thank you!
F. OLD BUSINESS
G. **NEW BUSINESS**

1. **REVIEW OF 2022-2023 ADMINISTRATIVE, CAPITAL, AND OPERATIONS AND MAINTENANCE BUDGETS**

2. **LEASE AGREEMENT WITH DANIELEWICZ BROTHERS**
   
   Resolved, that the Board of Education hereby approves the lease agreement for lease of space to Danielewicz Brothers, term of December 1, 2021 through November 30, 2022, as submitted, and authorizes the Board President to sign the agreement.

3. **AGREEMENT WITH E-THERAPY**
   
   Resolved, that the Orleans/Niagara BOCES approves the agreement with E-Therapy, as submitted, and the Board authorizes the Board President, the District Superintendent and/or his designee to sign the agreement upon approval by the BOCES's general counsel and containing any revisions as approved by the BOCES's general counsel.
   
   COMMENT: Under the terms of the agreement, the agency will provide tele-therapy and indirect services.

4. **TEXTBOOK PURCHASE**
   
   Resolved, upon the recommendation of the District Superintendent, that the Board of Education hereby approves the purchase of 60 copies of the following textbook for the Orleans and Niagara CTEC animal science programs:
   
   *Veterinary Assisting Fundamentals and Applications*, author: Beth Vanhorn, published by Cengage, second edition, copyright date 2022, at a cost of $112.00 per book (Total: $6,720.00).

5. **DONATION**
   
   a) Resolved, upon the recommendation of the District Superintendent, that the donation of 75 pumpkins (one for each student) from Nicole Gasiewicz, Clarence, NY, to be used at the Royalton-Hartland Learning Center, be accepted.
   
   b) Resolved, upon the recommendation of the District Superintendent, that the donation of 16 pumpkins from Russell's Tree and Shrub Farm, East Amherst, NY, to be used at the Royalton-Hartland Learning Center, be accepted.

6. **EXTRA CLASSROOM ACTIVITY FUND REPORT**
   
   Resolved, upon the recommendation of the District Superintendent, that the quarterly extra classroom activity fund report for the period of July 1, 2021 through September 30, 2021, be accepted for the Orleans CTEC and Niagara CTEC.

7. **AGREEMENT WITH MONROE COMMUNITY COLLEGE**
   
   Resolved, that the Orleans/Niagara BOCES approves the agreement with Monroe Community College, for the 2021-2022 school year, as submitted, and the Board authorizes the Board President, the District Superintendent and/or his designee to sign the agreement upon approval by the BOCES’ general counsel and containing any revisions as approved by the BOCES’ general counsel.
   
   COMMENT: Under the terms of the agreement, BOCES students will be able to acquire college course credits.
8. AGREEMENT WITH THE SOUTHERN REGIONAL EDUCATION BOARD

Resolved, that the Orleans/Niagara BOCES approves the agreement with The Southern Regional Education Board, effective October 1, 2021 through June 30, 2022, as submitted, and the BOCES authorizes the Board President, the District Superintendent and/or his designee to sign the agreement upon approval by the BOCES’ general counsel and containing any revisions as approved by the BOCES’ general counsel.

COMMENT: Under the terms of the agreement, The Southern Regional Education Board will provide professional development (delivered virtually) to the BOCES’ career and technical education instructional staff and administrators, at a charge of $6,600.

9. STATE ENVIRONMENTAL QUALITY REVIEW ACT (SEQRA)

Resolved, upon the recommendation of the District Superintendent, that the following resolution be accepted:

WHEREAS, the Orleans/Niagara Board of Cooperative Educational Services (the “BOCES”) Board of Education (the “Board”) has considered the impacts to the environment of the following scope of work to be completed at the 4232 Shelby Basin Road, Medina, NY, campus as follows:

- Door lockset upgrades;
- Building access upgrades;
- Replacement of dust collector;
- Upgrade of heating and air condition systems in the facilities.

WHEREAS, the Board has reviewed the scope of the project and has further received and considered the advice of its architects and engineers with respect to the potential for environmental impacts resulting from the proposed action; and

WHEREAS, the Board has reviewed the proposed action with respect to the Type II criteria set forth in 6 NYCRR part 617.5(c), which reads as follows:

(2) Replacement, rehabilitation or reconstruction of a structure or facility, in kind, on the same site, including upgrading buildings to meet building or fire codes, unless such action meets or exceeds any of the thresholds in Section 617.4 of this part;

(8) Routine activities of educational institutions, including expansion of existing facilities by less than 10,000 square feet of gross floor area and school closings, but not changes in use related to such closings.

WHEREAS, Type II actions have been determined not to have a significant impact on the environment and are not subject to review under the State Environmental Quality Review Act (SEQRA), now therefore,

BE IT RESOLVED, no further action is required by the Orleans/Niagara Board of Cooperative Educational Services with regard to SEQR for this action.

10. BOARD POLICY NO. 3410 (RECORDING AND LISTENING DEVICES)

The following resolution is to be tabled until the next board meeting.

Resolved, upon the recommendation of the District Superintendent, that Board Policy No. 3410 (Recording and Listening Devices) be approved, as submitted.
11. **CODE OF CONDUCT**

The following resolution is to be tabled until the next board meeting.

Resolved, that the Orleans/Niagara BOCES Code of Conduct, as submitted, is hereby adopted.

12. **ESTABLISH PUBLIC HEARING DATE**

Resolved, that the Orleans/Niagara BOCES will conduct a Public Hearing regarding the Code of Conduct at the December 8, 2021 board of education meeting.

13. **CAPITAL PROJECTS 2022**

Resolved, that the Board of Education authorizes the District Superintendent to proceed with plan and specification development for a capital project at the Orleans Career and Technical Center and Orleans Learning Center for classroom door locks, HVAC improvements to include air conditioning, and dust collection system.

COMMENT: The initial estimated cost of this capital project is $2,500,000. A budget by building and type of work will be developed by Young and Wright Architectural. The final scope of the work will be determined when bids are awarded.
ORLEANS-NIAGARA BOCES  
ORLEANS CAREER AND TECHNICAL EDUCATION CENTER  

EXTRA CLASSROOM ACTIVITY FUND REPORT  
FOR THE PERIOD OF JULY 1, 2021 TO SEPTEMBER 30, 2021  

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<th>CASH DISBURSED</th>
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<td>$1,954.28</td>
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BANK RECONCILIATION STATEMENT ON REVERSE SIDE

CHIEF FACULTY ADVISOR  

CENTRAL TREASURER
BOOK BALANCE AS OF SEPTEMBER 2021  $21,274.45

BANK STATEMENT BALANCE (09/30/21)  $22,025.38

DEPOSITS IN TRANSIT  $ 0.00

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Total Outstanding checks  $750.93

$ 21,274.45

CHECKS WRITTEN FOR OVER $500.00

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## General Ledger Report
### Financial Report

#### Activity Accounts

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Activity Accounts Grand Total $21,166.73 $2,062.00 $(1,954.28) $0.00 $21,274.45 $0.00 $21,274.45

#### GL Accounts

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General Ledger Grand Total $21,166.73 $2,062.00 $(1,954.28) $0.00 $21,274.45 $0.00 $21,274.45

I have reviewed the above ledger report and attached reports for the current month. I find them accurate and complete to the best of my knowledge.

Bookkeeper: [Signature] Date: 1/1/21
Principal: [Signature] Date: 1/1/2021
# NIAGARA CAREER & TECHNICAL CENTER

## 2021 - 2022

Quarterly

## CLASSROOM ACTIVITY FUND REPORT

<table>
<thead>
<tr>
<th>EXTRA-CLASSROOM ACTIVITY ACCOUNTS</th>
<th>BEGINNING BALANCE 6/30/2021</th>
<th>MONIES RECEIVED</th>
<th>MONIES PAID OUT</th>
<th>ENDING BALANCE 9/30/2021</th>
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<td>$ 10,904.79</td>
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<td>SKILLS USA</td>
<td>$ 24,997.87</td>
<td>$121.01</td>
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<td>TOTAL</td>
<td>$ 52,601.62</td>
<td>$126.25</td>
<td>208.66</td>
<td>$ 52,519.21</td>
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Signature of CENTRAL TREASURER

Signature of CHIEF FACULTY ADVISOR
# BANK RECONCILIATION

## EXTRA CLASSROOM ACTIVITY FUND

<table>
<thead>
<tr>
<th>BOOK BALANCE</th>
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<td>September, 30, 2021</td>
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<tr>
<th>OUTSTANDING CHECKS -- OVER 60 DAYS</th>
<th>PLUS DEPOSITS:</th>
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<th>TOTAL:</th>
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<table>
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<tr>
<th>LESS OUTSTANDING CHECKS:</th>
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<th>CHECKS -- OVER $500</th>
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</table>
H. PERSONNEL AND STAFFING

1. RESIGNATION – CERTIFIED
   a. Resolved, upon the recommendation of the District Superintendent, that the resignation of Brenda Good, Coordinator, be accepted effective at the end of the day on November 12, 2021.
   b. Resolved, upon the recommendation of the District Superintendent, that the resignation of Kaitlyn Kiszewski, General Special Education Teacher, be accepted effective at the end of the day on November 12, 2021.
   c. Resolved, upon the recommendation of the District Superintendent, that the resignation of Casey Reiford, General Special Education Teacher, be accepted effective at the end of the day on October 29, 2021.
   d. Resolved, upon the recommendation of the District Superintendent, that the resignation of Katherine Rossi, Adult/Continuing Education Literacy Instructor, be accepted effective at the end of the day on November 5, 2021.
   e. Resolved, upon the recommendation of the District Superintendent, that the resignation of Shelly Smith, Adult/Continuing Education Literacy Instructor, be accepted effective at the end of the day on November 30, 2021.
   f. Resolved, upon the recommendation of the District Superintendent, that the resignation of Wendy Clark, Adult/Continuing Education Literacy Instructor, be accepted effective at the end of the day on November 30, 2021.

2. RESIGNATION – NON-CERTIFIED
   a. Resolved, upon the recommendation of the District Superintendent, that the resignation of Lori LaFever, Account Clerk Typist, be accepted effective at the end of the day on October 29, 2021.
   b. Resolved, upon the recommendation of the District Superintendent, that the resignation of Eva LaBarber, Teacher Aide (Special Education), be accepted effective at the end of the day on November 4, 2021.
   c. Resolved, upon the recommendation of the District Superintendent, that the resignation of Julianna Smith-Villa Tovias, Teacher Aide (Personal Care), be accepted effective at the end of the day on November 5, 2021.

3. TERMINATION OF EMPLOYMENT

   Resolved, upon the recommendation of the District Superintendent, that the employment of Racquel Page, Teacher Aide (Special Education), is hereby terminated, pursuant to Section 73 of the Civil Service Law, effective at the end of the day on November 10, 2021.

4. EXTENDED SICK LEAVE

   Resolved, upon the recommendation of the District Superintendent, that Sara Arcese, Speech and Hearing Teacher, be granted up to 24.5 days of extended sick leave, effective the afternoon of October 19, 2021, contingent upon the submission of required documentation. Such days of extended sick leave shall not remain accrued after the employee’s return to work.
5. **APPOINTMENT - TENURE**

Resolved, upon the recommendation of the District Superintendent, that **Laura Vendryes, Niagara Falls, NY**, having successfully completed her probationary period (2/26/18-2/26/22) and having professional certification in the area of practical nursing, be granted tenure in the area of **Practical Nursing**, effective February 26, 2022.

6. **APPOINTMENT – ADULT/CONTINUING EDUCATION**

Resolved, upon the recommendation of the District Superintendent, that the following individual(s) be appointed to serve on a part-time basis in the adult/continuing education program, at the hourly salary indicated, with no fringe benefits, except as required by law, effective as indicated below, unless terminated sooner. The employment of the individual(s) shall be at-will and at the pleasure of the Board of Education. Additionally, services of the individual(s) shall be utilized solely on an as-needed basis at the discretion of the District Superintendent. The District Superintendent shall be authorized to administer the terms and provisions of this resolution.

**Health Occupations Instructor ($27.30 per hour)**
Sabrina DeCarlo
Albion, NY
Effective Dates: 10/27/21-6/30/22

7. **APPOINTMENT – HOME/HOSPITAL TEACHER**

Resolved, upon the recommendation of the District Superintendent, that the following individual(s) be appointed without benefits, except as required by law, to the part-time position of Home/Hospital Teacher at an hourly salary of $30.00 per hour for instructional time and an hourly salary of $15.00 per hour for planning time, effective as indicated below through June 30, 2022, unless terminated sooner. The employment of the individual(s) shall be at-will and at the pleasure of the Board of Education. The employment of the individual(s) shall be at-will and at the pleasure of the Board of Education. The employment of the individual(s) shall be utilized solely on an as-needed basis at the discretion of the District Superintendent. Employment shall be automatically discontinued effective June 30, 2022, unless terminated sooner. This appointment shall be conditional pending the results of a criminal history records check, to the extent required by law. This appointment is made on an emergency conditional basis.

**Jeffrey Steinel**
Depew, NY
Effective Date: 11/1/21

8. **APPOINTMENT – NON-CERTIFIED**

a) Resolved, upon the recommendation of the District Superintendent, that **Lynn Cook, Medina, NY**, be appointed to provisional status in the position of **Account Clerk Typist**, effective November 4, 2021, at an annual full-time salary of $32,045.00 to be pro-rated.

**EDUCATION:** Leonardtown High School

**EXPERIENCE:** Admissions Processor, Orleans Community Health – 2/14-Present
Ward Secretary, Orleans Community Health – 2/13-2/14
b) Resolved, upon the recommendation of the District Superintendent, that Amanda Lukasik, Lockport, NY, be appointed to provisional status in the position of Account Clerk Typist, effective November 8, 2021, at an annual full-time salary of $32,045.00 to be pro-rated.

EDUCATION: Lockport CSD

EXPERIENCE: Data Entry Clerk, Franklin Global – 1/20-Present
Laborer, GM Powertrain – 8/19-12/19
Indirect Loan Processor, Alliance Solutions Group – 5/18-11/18
Loan Specialist, EZ Loan Auto Sales – 10/17-3/18
Salesperson, Heinrich Chevrolet – 6/16-4/17


c) Resolved, upon the recommendation of the District Superintendent, that Cherita McDuffie, Amherst, NY, be appointed to the position of School Nurse, effective November 15, 2021, to serve a 52-week probationary period, at an annual salary of $38,985.00 to be pro-rated.

EDUCATION: South Park High School
Erie Community College
Buffalo State College

EXPERIENCE: RN, Endeavor Health Services – 12/15-Present
RN, Neighborhood Health Center – 3/15-12/15
RN, Buffalo General Hospital – 7/02-4/14


d) Resolved, upon the recommendation of the District Superintendent, that William Lowery, Jr., Niagara Falls, NY, be appointed to the position of Teacher Aide (Special Education), effective October 27, 2021, to serve a 52-week probationary period, at an annual salary of $18,300.00 to be pro-rated.

EDUCATION: Perry CSD
Roberts Wesleyan College
Asbury Theological Seminary

EXPERIENCE: Mower, Executive Landscape – 6/20-Current
Sr. Pastor, Ransomville FMC – 7/02-5/21
Sr. Pastor, Jamestown FMC – 6/86-6/02


e) Resolved, upon the recommendation of the District Superintendent, that Elizabeth Erickson, Appleton, NY, be appointed to the position of Teacher Aide (Personal Care), effective October 25, 2021 through June 30, 2022, unless terminated sooner, at an hourly salary of $14.50.

EDUCATION: Barker CSD

EXPERIENCE: Asst. Teacher, Happy Times Day Care – 3/15-6/19
Admin., Great Lakes – 6/18-3/20
Aide, Employed by an Individual – 2015-2016


f) Resolved, upon the recommendation of the District Superintendent, that Linda Bommer, Niagara Falls, NY, be appointed to the position of Teacher Aide (Personal Care), effective October 29, 2021 through June 30, 2022, unless terminated sooner, at an hourly salary of $14.50.
EDUCATION: Pembroke CSD
Buffalo State College

EXPERIENCE: Amtrak Agent, Teleperformance USA – 6/19-3/2020
Manager, Dollar Tree – 1/19-5/19
Owner/Trainer, Jazzy Dog Care – 12/16-7/18
Teacher, Buffalo Public Schools – 9/98-6/16

g) Resolved, upon the recommendation of the District Superintendent, that Tia Lipscomb, Lockport, NY, be appointed to the position of Teacher Aide (Personal Care), effective November 1, 2021 through June 30, 2022, unless terminated sooner, at an hourly salary of $14.50.

EDUCATION: Albion CSD

EXPERIENCE: Shift Leader, Five Guys – 9/18-9/21

h) Resolved, upon the recommendation of the District Superintendent, that Liana DeLara, Barker, NY, be appointed to the position of Teacher Aide (Personal Care), effective November 8, 2021 through June 30, 2022, unless terminated sooner, at an hourly salary of $14.50.

EDUCATION: Niagara Wheatfield CSD

EXPERIENCE: Sales, H&M – 7/20-Present
Patient Advocate, Lovelace – 8/20-7/21
Patient Care Advocate, BCBS – 10/19-12/19
Patient Care Advocate, HME Specialists – 10/17-10/19
Service Coordinator, NUMotion – 2016-2017

i) Resolved, upon the recommendation of the District Superintendent, that Katelynn Nola, Lockport, NY, be appointed to the position of Teacher Aide (Personal Care), with an effective date to be determined through June 30, 2022, unless terminated sooner, at an hourly salary of $14.50.

EDUCATION: Newfane CSD
Niagara County Community College

EXPERIENCE: Shift Manager, McDonald’s – 6/14-Current
Associate, JCPenney – 8/18-5/19
Crew Member, Tim Hortons’ – 8/18-5/19

j) Resolved, upon the recommendation of the District Superintendent, that Bradley Ames, Teacher Aide (Special Education), having successfully completed his probationary period, be appointed to permanent status, effective December 20, 2021.

9. APPOINTMENT – VOLUNTEER

Resolved, upon the recommendation of the District Superintendent, that the following individuals are hereby appointed to serve as Volunteer with no compensation, on an as-needed basis, as determined by the District Superintendent, to perform services including assisting students with individual and group lessons, observing students during academic activities and other related services and activities, and/or to promote and aid BOCES programs.
10. **APPOINTMENT – SUBSTITUTE SCHOOL NURSE**

Resolved, upon the recommendation of the District Superintendent, that the following individual(s) be appointed, without benefits, except as required by law, to the position of **Substitute School Nurse**, effective as indicated below, with services to be utilized on an as-needed basis at the discretion of the District Superintendent, at a daily rate of $140.00. Employment shall automatically be discontinued effective June 30, 2022, unless employment is terminated sooner. Service shall be at-will and at the pleasure of the Board of Education.

**Rebecca Wortkoetter**  
Newfane, NY  
**Effective Date: 10/12/21**

11. **APPOINTMENT FOR ADDITIONAL WORK**

Resolved, upon the recommendation of the District Superintendent, that **Courtney Slack**, Practical Nursing Teacher, be approved to complete immunization reporting at an hourly rate of $30.20, effective October 29, 2021 through December 31, 2021. Services shall be on an as-needed basis.

12. **CONFERENCE REQUESTS**

Resolved, upon the recommendation of the District Superintendent, that the following conference requests be approved:


13. **EXEMPLARY SERVICE**

Resolved, upon the recommendation of the District Superintendent, that the following individuals be awarded $600.00 for having rendered exemplary service:

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<thead>
<tr>
<th>Name</th>
<th>Position</th>
</tr>
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<tbody>
<tr>
<td>Bennett, Judy</td>
<td>Account Clerk Typist</td>
</tr>
<tr>
<td>Bongiovanni, Kathleen</td>
<td>Coordinator</td>
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<td>Clark, Brooke</td>
<td>Secretary I</td>
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<tr>
<td>Goyette, Nicole</td>
<td>Coordinator</td>
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<td>Hamilton-Koehler, Paulette</td>
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<td>Macomber, Krista</td>
<td>Coordinator</td>
</tr>
<tr>
<td>Robinson, Robert</td>
<td>Coordinator</td>
</tr>
</tbody>
</table>
14. **ANNUAL PROFESSIONAL PERFORMANCE REVIEW (APPR) PLAN**

Resolved, that the Board of Education hereby authorizes the District Superintendent and/or Board of Education President to make application to the New York State Education Department for waivers or modifications regarding the Annual Professional Performance Review (APPR) Plan.

15. **RATIFICATION OF THE COLLECTIVE BARGAINING AGREEMENT WITH THE EDUCATIONAL SECRETARIES UNIT OF CSEA, INC.**

Resolved, that the Orleans/Niagara BOCES hereby ratifies and approves funds to implement the settlement agreement with the Educational Secretaries Unit of CSEA, Inc., dated October 7, 2021, as submitted, for a successor collective bargaining agreement with a term of July 1, 2019 through June 30, 2024.

I. **BOARD MEMBER COMMENTS**

J. **EXECUTIVE SESSION**

K. **ADJOURNMENT**