The regular meeting of the Orleans/Niagara BOCES Board of Education was held on November 10, 2015 at the Orleans/Niagara BOCES, 4232 Shelby Basin Road, Medina, New York. The meeting was called to order by President Bond at 7:03 p.m.

Present: Rebecca H. Albright
Keith A. Bond
Michael P. Carney
Janice M. Covell (arrived at 7:07 p.m.)
Edward J. Grabowski
James C. Little, Jr.
Ruth A. Smith
Wendy Swearingen
Thomas J. Klotzbach
Joanne E. Woodside

Absent: Johnny G. Destino
Maureen K. Kaus
Marlene Seielstad

Also present: Dr. Clark J. Godshall, District Superintendent; Mrs. Patricia A. Hartigan, Director of Business Services; Mr. Wayne M. Van Vleet, Director of Labor Relations; Mr. Joseph J. Steinmetz, Director of CTE and Adult/Secondary Programs; Mr. Robert M. Cluckey, Director of Special Education; Mr. Michael J. Johannes, Supt. of Buildings and Grounds; Mrs. Cassandra Barnes, Coordinator.

Mr. Joseph Steinmetz, Mrs. Anedda Trautman, Mr. Scott Bindemann, and Dr. Michael Weyrauch presented on the career and technical education program.

Moved by Mrs. Covell, seconded by Mr. Klotzbach, upon the recommendation of the District Superintendent, that the October 14, 2015 regular meeting minutes be approved. Carried unanimously.

Moved by Mrs. Covell, seconded by Mr. Klotzbach, upon the recommendation of the District Superintendent, that budget modifications #68-83 for the 2015-2016 school year be approved. Carried unanimously.

Moved by Mrs. Covell, seconded by Mr. Klotzbach, upon the recommendation of the District Superintendent, that the Treasurer’s Report of General Fund for September 2015 be accepted. Carried unanimously.

Moved by Mrs. Covell, seconded by Mr. Klotzbach, upon the recommendation of the District Superintendent, that the Treasurer’s Report of Special Aids for September 2015 be accepted. Carried unanimously.

Moved by Mrs. Covell, seconded by Mr. Klotzbach, upon the recommendation of the District Superintendent, that the Treasurer’s Report of Capital Fund, Risk Retention Fund, and Trust and Agency Fund for September 2015 be accepted. Carried unanimously.

Moved by Mrs. Covell, seconded by Mr. Klotzbach, upon the recommendation of the District Superintendent, that the Budget Status Report by service program be accepted. Carried unanimously.
Facilities: New LED sign at the Orleans CTEC is running. Installing software and training for other two LED signs. 

Public Relations: A new part-time public information assistant is being recommended on tonight’s agenda. Mrs. Bielmeier is currently working with BOCES and six component districts.

Dr. Godshall spoke about: $50,000 from Senator Robert Ortt to be used for career and technical education and continuing education programs; 2016 New York State School Boards Association annual convention in Buffalo, NY; re-vamping some space at one of the Niagara-East buildings; GED graduation last week; Leadership Niagara; preparing for fire inspections on December 11, 2015; common core survey; Starpoint CSD superintendent search; Buffalo Philharmonic Orchestra education performances tentatively scheduled for May 25, 2016; and the Orleans/Niagara BOCES 60th Anniversary.

Mrs. Hartigan reviewed the 2016-2017 administration and operations and maintenance budgets.

Moved by Mr. Carney, seconded by Mr. Klotzbach, that the Orleans/Niagara BOCES hereby approves the terms and conditions of the eScrip program, as submitted, with Electronic Scrip Incorporated, regarding the provision of a fundraising program, and the Board authorizes the District Superintendent or his designee to sign the agreement upon approval of the BOCES’ school attorney and containing any revisions as approved by the school attorney. Carried unanimously.

Moved by Mr. Carney, seconded by Mr. Klotzbach, that the Orleans/Niagara BOCES hereby approves the terms and conditions of the Pledge, Assignment and Custodial Agreement, as submitted, with JPMorgan Chase, N.A., regarding the provision of collateral for BOCES funds, and the Board authorizes the District Superintendent or his designee to sign the agreement upon approval of the BOCES’ school attorney and containing any revisions as approved by the school attorney. Carried unanimously.

Moved by Mr. Carney, seconded by Mr. Klotzbach, that the Orleans/Niagara BOCES hereby approves the lease agreements, term of sixty (60) months, in the estimated amount of $1,085,220.00, and the Board authorizes the District Superintendent or his designee to sign the agreements upon approval by the school attorney and containing any revisions as approved by the school attorney. Carried unanimously.

Moved by Mr. Klotzbach, seconded by Mr. Carney, upon the recommendation of the District Superintendent, that the donation of one Deutz engine and one transmission from Sevenson Construction, Niagara Falls, NY, be accepted to be used by the Orleans CTEC diesel program. Carried unanimously.
Moved by Mr. Klotzbach, seconded by Mr. Carney, upon the recommendation of the District Superintendent, that the donation of welding supplies be accepted from Ironworkers Local #9, Niagara Falls, NY, to be used by the Niagara CTEC welding program. This donation will be applied to future building usage requests by the Ironworkers Local #9. Carried unanimously.

Moved by Mr. Klotzbach, seconded by Mr. Carney, upon the recommendation of the District Superintendent, that the donation of a chest freezer be accepted from Starpoint Central School District, Lockport, NY, to be used at Niagara Academy. Carried unanimously.

Moved by Mr. Klotzbach, seconded by Mr. Grabowski, upon the recommendation of the District Superintendent, that the Board of Education approves the disposal of outdated instructional items of approximately 12 textbooks by the career and technical education department. Carried unanimously.

Moved by Mr. Klotzbach, seconded by Mr. Grabowski, that the Orleans/Niagara BOCES hereby approves the ACDelco Key Fleet Program Benefits Enrollment Agreement, as submitted, and authorizes the Board President and/or the District Superintendent (or his designee) to sign and execute the agreement. Carried unanimously.

Moved by Mr. Klotzbach, seconded by Mr. Grabowski, that the Orleans/Niagara BOCES hereby approves the agreement, as submitted, with Erie Community college, regarding the provision of adult literacy services for the Pathways to Success Program, term of September 1, 2015 through August 31, 2016, including the option to renew for three (3) additional one (1) year terms, and the Board authorizes the Board President and/or District Superintendent to sign the agreement upon approval of the BOCES’ school attorney and containing any revisions as approved by the school attorney. Carried unanimously.

Moved by Mr. Klotzbach, seconded by Mr. Grabowski, upon the recommendation of the District Superintendent, that the quarterly extra classroom activity fund report for the period of July 1, 2015 through September 30, 2015 be accepted for Orleans CTC and Niagara CTC. Carried unanimously.

Moved by Mr. Klotzbach, seconded by Mr. Carney, upon the recommendation of the District Superintendent, that the resignation (due to retirement) of Emily Frank, Occupational Therapist, be accepted effective January 16, 2016. Carried unanimously.

Moved by Mr. Klotzbach, seconded by Mr. Carney, upon the recommendation of the District Superintendent, that the resignation of Beth Ann Navarra, Keyboard Specialist, be accepted effective at the end of the day on November 4, 2015. Carried unanimously.
Moved by Mr. Klotzbach, seconded by Mr. Carney, upon the recommendation of the District Superintendent, that the resignation (due to retirement) of Christine Hursey, Teacher Aide (Special Education), be accepted effective at the end of the day on December 31, 2015. Carried unanimously.

Moved by Mr. Klotzbach, seconded by Mrs. Swearingen, upon the recommendation of the District Superintendent, that Jonathan Buck, Williamsville, NY, having initial certification in the area of English to speakers of other languages, is hereby appointed to probationary status in the tenure area of English as a Second Language, in accordance with the agreement between Orleans/Niagara BOCES and the Orleans/Niagara BOCES Teachers’ Association, effective September 30, 2015 through September 15, 2018, at an annual full-time salary of NPC 3 ($40,761) plus master’s degree ($1,200) to be pro-rated. Eligibility for tenure at the end of the probationary period shall be contingent on the employee’s attainment of a composite or overall Annual Professional Performance Review (APPR) rating of either “effective” or “highly effective” in three (3) of the preceding four (4) years. Additionally, if the employee receives a composite or overall annual APPR rating of “ineffective” in the final year of the probationary period, then he shall not be eligible for tenure at that time. Carried unanimously.

Moved by Mr. Klotzbach, seconded by Mrs. Swearingen, upon the recommendation of the District Superintendent, that Meghan Couche, Williamsville, NY, having initial Certification in the area of English to speakers of other languages, is hereby appointed to probationary status in the tenure area of English as a Second Language, in accordance with the agreement between Orleans/Niagara BOCES and the Orleans/Niagara BOCES Teachers’ Association, effective October 22, 2015 through October 21, 2019, at an annual full-time salary of NPC 1 ($39,742) plus master’s degree ($1,200) to be pro-rated. Eligibility for tenure at the end of the probationary period shall be contingent on the employee’s attainment of a composite or overall annual APPR rating of either “effective” or “highly effective” in three (3) of the preceding four (4) years. Additionally, if the employee receives a composite or overall annual APPR rating of “ineffective” in the final year of the probationary period, then she shall not be eligible for tenure at that time. Carried unanimously.

Moved by Mr. Klotzbach, seconded by Mrs. Swearingen, upon the recommendation of the District Superintendent, that Jenmarie Serveiss, Lockport, NY, having professional certification in the area of English to speakers of other languages, be appointed to the part-time position of .5 FTE English as a Second Language Teacher, effective October 14, 2015 through June 30, 2016, unless terminated sooner, at a full-time salary of PC 1 ($44,837) plus master’s degree ($1,200) to be pro-rated. Carried unanimously.
Moved by Mr. Klotzbach, seconded by Mrs. Swearingen, upon the recommendation of the District Superintendent, that Brandon Lindke, Ransomville, NY, having transitional A certification in the area of natural resources and ecology, be appointed to the position of .5 FTE Natural Resources and Ecology Instructor, in accordance with the agreement between the Orleans/Niagara BOCES and the Orleans/Niagara BOCES Teachers’ Association, effective November 9, 2015 through June 30, 2016, unless terminated sooner, at an annual full-time salary of NPC 2 ($40,252) to be pro-rated. Mr. Lindke is eligible for full-time basis health insurance coverage, as long as he maintains half-time (.5 FTE) employment as a Teacher as well as half-time (.5 FTE) employment as a Teacher Aide. The health insurance plan provided shall be that which is provided for pursuant to Mr. Lindke’s teacher appointment. Carried unanimously.

Moved by Mrs. Albright, seconded by Mrs. Covell, upon the recommendation of the District Superintendent, that pursuant to the Orleans/Niagara BOCES mentoring program plan and regulations of the Commissioner of Education (8 NYCCR Sections 80.34-(b)(2) and 100.2(dd)), that the following individuals be appointed to serve as a Mentor, effective as indicated below, unless terminated sooner, at a stipend of $500 for the school year (to be pro-rated if an individual’s service as a Mentor commences after September 1, 2015 or is discontinued prior to June 30, 2016). The appointment of the individual(s) is contingent upon their participation in any required training as scheduled by the BOCES.

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<th>Name</th>
<th>Effective Dates</th>
<th>Carried unanimously.</th>
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<td>Jessica Guarnieri</td>
<td>11/2/15-6/30/16</td>
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Moved by Mrs. Albright, seconded by Mrs. Covell, upon the recommendation of the District Superintendent, that the following individual(s) be appointed to serve on a part-time basis in the continuing education program, at the hourly salary listed, with no fringe benefits, except as required by law, effective as indicated below through June 30, 2016, unless terminated sooner. The employment of the individuals shall be at-will and at the pleasure of the Board of Education. Additionally, services of the individuals shall be utilized solely on an as-needed basis at the discretion of the District Superintendent.

**Adult ESL Instructor ($23.50 per hour)**
Harris Lieberman
Waterport, NY
Effective Date: 11/1/15
Carried unanimously.

Moved by Mrs. Albright, seconded by Mrs. Covell, upon the recommendation of the District Superintendent, that the following individual(s) be appointed without benefits, except as required by law, to the part-time position of Home/Hospital Teacher at an hourly salary.
of $26.42 for instructional time and an hourly salary of $11.80 per hour for planning time effective as indicated below. The employment of the individuals shall be at-will and at the pleasure of the Board of Education. The employment of the individual(s) shall be utilized solely on an as-needed basis at the discretion of the District Superintendent. Employment shall be automatically discontinued effective June 30, 2016, unless terminated sooner. Carried unanimously.

Linda Silvestri  
Niagara Falls, NY  
Effective Date: 10/14/15  
Carried unanimously.

Moved by Mrs. Albright, seconded by Mr. Grabowski, upon the recommendation of the District Superintendent, that Anita Muzzi, Niagara Falls, NY, be appointed to provision status in the civil service position of Part-time Public Information Assistant, effective November 12, 2015, at an hourly salary of $16.00. Carried unanimously.

Moved by Mrs. Albright, seconded by Mr. Grabowski, upon the recommendation of the District Superintendent, that Stephanie Parisse, North Tonawanda, NY, having successfully completed her probationary period (12/11/14-12/9/15), be appointed to permanent status in the position of Account Clerk Typist, effective December 10, 2015. Carried unanimously.

Moved by Mrs. Albright, seconded by Mr. Grabowski, upon the recommendation of the District Superintendent, that Carly Bieleski, Niagara Falls, NY, having successfully completed her probationary period (12/15/14-12/13/15), be appointed to permanent status in the position of Teacher Aide (Special Education), effective December 14, 2015. Carried unanimously.

Moved by Mr. Klotzbach, seconded by Mr. Carney, upon the recommendation of the District Superintendent, that the following individuals are hereby appointed to serve as Volunteer with no compensation, on an as-needed basis, as determined by the District Superintendent, to perform services including assisting students with individual and group lessons, observing students during academic activities and other related services and activities, and/or to promote and aid BOCES programs.

Courtney Luckman  
Gasport, NY  
Effective Dates: 10/14/15-12/15/15  
Student at Niagara University  
Carried unanimously.
Moved by Mr. Klotzbach, seconded by Mr. Carney, that the District Superintendent is authorized to pay Kyle Hinchcliffe, Substitute Physical Education Teacher, at a salary of $198.71 per full day (corresponding to 1/200th of the annual salary of Step 1 of the applicable schedule), effective on his thirty-first day of work, while he continuously remains in his current assignment substituting for a physical education teacher on leave. Carried unanimously.

Moved by Mr. Klotzbach, seconded by Mr. Carney, upon the recommendation of the District Superintendent, that Nicole Buhr, Gasport, NY, be appointed without benefits except as required by law or contract, to the position of .5 FTE Substitute Teacher (Certified), at a rate of PC 6 ($48,404) plus master’s degree ($1,200) to be pro-rated, effective upon leave of the employee through June 30, 2016, unless terminated sooner, while she continuously remains in this assignment substituting for an education of deaf children teacher. Employment shall automatically be discontinued effective June 30, 2016, unless employment is terminated sooner. Service shall be at-will and at the pleasure of the Board of Education. Carried unanimously.

Moved by Mr. Klotzbach, seconded by Mr. Carney, upon the recommendation of the District Superintendent, that the following individuals be appointed without benefits, except as required by law, to the position of Substitute Teacher (Non-Certified), effective as indicated below, with services to be utilized on an as-needed basis at the discretion of the District Superintendent, at a daily rate of $80.00. Employment shall automatically be discontinued effective June 30, 2016, unless employment is terminated sooner. Service shall be at-will and at the pleasure of the Board of Education.

Sarah Lawson  Chelsie Latchford  
Batavia, NY  Gasport, NY  
Effective Date: 10/27/15  Effective Date: 10/28/15  Carried unanimously.

Moved by Mr. Carney, seconded by Mr. Little, upon the recommendation of the District Superintendent, that the following individual(s) be appointed, without benefits, except as required by law, to the position of Substitute Teacher Aide (Non-Certified), effective as indicated below, with services to be utilized on an as-needed basis at the discretion of the District Superintendent, at a rate of $60.00 per day. Employment shall automatically be discontinued effective June 30, 2016, unless employment is terminated sooner. Service shall be at-will and at the pleasure of the Board of Education.

Marsha Kurzawski  Marissa DelPrince  
Middleport, NY  North Tonawanda, NY  
Effective Date: 10/20/15  Effective Date: 10/22/15
Moved by Mr. Carney, seconded by Mr. Little, upon the recommendation of the District Superintendent, that the following individuals be appointed, without benefits, except as required by law, to the position of Substitute Clerical, effective as indicated below, with services to be utilized on an as-needed basis at the discretion of the District Superintendent, at a rate of $10.00 per hour. Employment shall automatically be discontinued effective June 30, 2016, unless employment is terminated sooner. Service shall be at-will and at the pleasure of the Board of Education.

Marsha Kurzawski   Deborah Freeman
Middleport, NY   Barker, NY
Effective Date: 10/20/15   Effective Date: 10/27/15
Carried unanimously.

Moved by Mr. Grabowski, seconded by Mrs. Woodside, upon the recommendation of the District Superintendent, that the following individuals be appointed without benefits, except as required by law, to the position of Substitute Motor Vehicle Operator, effective as indicated below, with services to be utilized on an as-needed basis at the discretion of the District Superintendent, at a rate of $10.00 per hour. Employment shall automatically be discontinued effective June 30, 2016, unless terminated sooner. Service shall be at-will and at the pleasure of the Board of Education.

Marsha Kurzawski   Deborah Freeman
Middleport, NY   Barker, NY
Effective Date: 10/20/15   Effective Date: 10/27/15
Carried unanimously.

Moved by Mr. Grabowski, seconded by Mrs. Woodside, upon the recommendation of the District Superintendent, that the following conference requests be approved:


4) Cassandra Barnes, Lindsay Delaney and Ann Gillet, NYSAA Science and Social Studies Administration Training, Albany, NY, November 30-December 1, 2015. No cost to BOCES.


Moved by Mr. Klotzbach, seconded by Mrs. Albright, upon the VOLUNTARY request of Brandon Lindke, Teacher Aide (Non-Special REDUCTION Education), for voluntary reduction in employment, from B. LINDKE full-time to part-time (.5 FTE), effective November 9, 2015. Carried unanimously.

Moved Mr. Carney, seconded by Mr. Klotzbach, upon the SPONSORSHIP recommendation of the District Superintendent, that the LEADERSHIP Orleans/Niagara BOCES provide financial sponsorship, at NIAGARA a cost of $2,950, to Wendy Swearingen for her participation in the 2016 Leadership Niagara program. Carried unanimously.

Moved by Mr. Carney, seconded by Mr. Klotzbach, upon the SPONSORSHIP recommendation of the District Superintendent, FOR LEADERSHIP that the Orleans/Niagara BOCES provide financial NIAGARA sponsorship, at a cost of $2,950, to Scott Bindemann for his participation in the 2016 Leadership Niagara program. Carried unanimously.

Moved by Mr. Klotzbach, seconded by Mr. Carney, that AGREEMENT the Board of Education hereby approves the agreement, WITH as submitted, with Hexi District Community College HEXI and the Board authorizes the District Superintendent DISTRICT or his designee to sign the agreement upon approval COMMUNITY of the BOCES’ school attorney and containing any COLLEGE revisions as approved by the school attorney. Carried unanimously.

Moved by Mrs. Albright, seconded by Mr. Carney, upon the APPOINTMENT recommendation of the District Superintendent, HOME/ that the following individual(s) be appointed without HOSPITAL benefits, except as required by law, to the part-time TEACHER position of Home/Hospital Teacher at an hourly salary of $26.42 for instructional time and an hourly salary of $11.80 per hour for planning time effective as indicated below. The employment of the individuals shall be at-will and at the pleasure of the Board of
Education. The employment of the individual(s) shall be utilized solely on an as-needed basis at the discretion of the District Superintendent. Employment shall be automatically discontinued effective June 30, 2016, unless terminated sooner.

Karen Aloisio
Lockport, NY
Effective Date: 11/9/15
Carried unanimously.

Moved by Mrs. Albright, seconded by Mr. Carney, upon the recommendation of the District Superintendent, that Emily Livesay, North Tonawanda, NY, be appointed to the position of Teacher Aide (Personal Care), effective November 9, 2015 through June 30, 2016, unless terminated sooner, at an hourly salary of $9.25. Carried unanimously.

Moved by Mrs. Albright, seconded by Mr. Carney, upon the recommendation of the District Superintendent, that Nancy Stewart, North Tonawanda, NY, be appointed to the position of Teacher Aide (Personal Care), effective November 12, 2015 through June 30, 2016, unless terminated sooner, at an hourly salary of $9.25. Carried unanimously.

Moved by Mrs. Albright, seconded by Mr. Carney, upon the recommendation of the District Superintendent, that the following individuals are hereby appointed to serve as Volunteer with no compensation, on an as-needed basis, as determined by the District Superintendent, to perform services including assisting students with individual and group lessons, observing students during academic activities and other related services and activities, and/or to promote and aid BOCES programs.

Rebekah Mislin
North Tonawanda, NY
Effective Dates: 11/15/15-1/30/16
Student at Buffalo State College
Carried unanimously.

Moved by Mrs. Albright, seconded by Mr. Carney, upon the recommendation of the District Superintendent, that the following conference requests be approved:


Moved by Mr. Klotzbach, seconded by Mr. Carney, to enter into executive session at 8:22 p.m. to discuss collective bargaining with the teachers’ association and the teacher aide unit of CSEA, Inc. and matters leading to the discipline of students. Carried unanimously. (Dr. Godshall and Mr. Van Vleet left executive session at 8:50 p.m. while the board reviewed the student discipline matter.)

Moved by Mrs. Albright, seconded by Mrs. Covell, to reconvene the meeting at 8:53 p.m. Carried unanimously. (Dr. Godshall and Mr. Van Vleet returned to the meeting.)

Moved by Mr. Klotzbach, seconded by Mrs. Albright, that the Orleans/Niagara Board of Cooperative Educational Services (BOCES), having considered the appeal of the District Superintendent’s September 25, 2015 decision, hereby sustains that decision and denies the appeal. Carried unanimously.

Moved by Mr. Carney, seconded by Mr. Little, to adjourn the meeting at 8:55 p.m. Carried unanimously.

Respectfully submitted,

Cynthia P. Hurt
District Clerk