The regular meeting of the Orleans/Niagara BOCES Board of Education was held on January 13, 2016 at the Orleans/Niagara BOCES, 4232 Shelby Basin Road, Medina, New York. The meeting was called to order by President Bond at 7:00 p.m.

**Present:** Keith A. Bond
Janice M. Covell
Edward J. Grabowski
Maureen K. Kaus
Thomas J. Klotzbach
Marlene Seielstad
Joanne E. Woodside

**Absent:** Rebecca H. Albright
Michael P. Carney
Johnny G. Destino
James C. Little, Jr.
Ruth A. Smith
Wendy Swearingen

Also present: Dr. Clark J. Godshall, District Superintendent; Mrs. Patricia A. Hartigan, Director of Business Services; Mr. Wayne M. Van Vleet, Director of Labor Relations; Mr. Michael J. Johannes, Supt. of Buildings and Grounds.

Moved by Mrs. Kaus, seconded by Mrs. Covell, upon the recommendation of the District Superintendent, that the December 9, 2015 regular meeting minutes be approved. Carried unanimously.

Moved by Mrs. Kaus, seconded by Mrs. Covell, upon the recommendation of the District Superintendent, that budget modifications #104-126 for the 2015-2016 school year be approved. Carried unanimously.

Moved by Mrs. Kaus, seconded by Mrs. Covell, upon the recommendation of the District Superintendent, that the Treasurer’s Report of General Fund for November 2015 be accepted. Carried unanimously.

Moved by Mrs. Kaus, seconded by Mrs. Covell, upon the recommendation of the District Superintendent, that the Treasurer’s Report of Special Aids for November 2015 be accepted. Carried unanimously.

Moved by Mrs. Kaus, seconded by Mrs. Covell, upon the recommendation of the District Superintendent, that the Treasurer’s Report of Capital Fund, Risk Retention Fund, and Trust and Agency Fund for November 2015 be accepted. Carried unanimously.

Moved by Mrs. Kaus, seconded by Mrs. Covell, upon the recommendation of the District Superintendent, that the Budget Status Report by service program be accepted. Carried unanimously.

**Legislation:** Legislative Breakfast is January 23, 2016. Spoke about Governor Cuomo’s budget.

**Facilities:** Update on current projects was provided.
Dr. Godshall spoke about: Building projects are getting approved; interviews have started for the Starpoint CSD superintendent search; United Way program for students; Medina CSD board of education is touring Orleans CTEC on January 20, 2016; Niagara Wheatfield CSD board of education is touring Niagara CTEC on January 22, 2016; working with Old Fort Niagara on virtual field trips; difficulty finding substitutes; Orleans/Niagara BOCES 60th anniversary.

Mrs. Hartigan reviewed the 2016-2017 special education and related services budget.

Moved by Mr. Klotzbach, seconded by Mrs. Covell, upon the recommendation of the District Superintendent, that the Board of Education accept the bids received for Adult Education Welding Supplies. Carried unanimously.

Moved by Mr. Klotzbach, seconded by Mrs. Covell, upon the recommendation of the District Superintendent, that the bid for Adult Education Welding Supplies be awarded to the following low responsible bidder at an estimated annual cost of:

Klein Steel Service, Inc. $6,915.00
1050 Military Road
Buffalo NY 14217

TOTAL $6,915.00
Carried unanimously.

Moved by Mr. Klotzbach, seconded by Mr. Grabowski, that the Board of Education approves the contract with Building Controls and Services, Inc., as submitted, term of January 1, 2016 through December 31, 2017, in the amount of $55,104.00 per year, and authorizes the District Superintendent or his designee to sign the contract upon approval by the school attorney and containing any revisions as approved by the school attorney. Carried unanimously.

Moved by Mr. Klotzbach, seconded by Mr. Grabowski, upon the recommendation of the District Superintendent, that the donation of a manual Hoyar lift be accepted from Maureen Mahoney, Lockport, NY, to be used by the special education program. Carried unanimously.

Moved by Mr. Klotzbach, seconded by Mr. Grabowski, upon the recommendation of the District Superintendent, that the donation of a variety of welding supplies be accepted from Ironworkers Local #9, Niagara Falls, NY, to be used by the Niagara CTEC welding program. Carried unanimously.

Moved by Mr. Klotzbach, seconded by Mr. Grabowski, upon the recommendation of the District Superintendent, that the mileage reimbursement rate be established at $.54 per mile effective January 1, 2016, in accordance with the IRS standard mileage rate. Carried unanimously.
Moved by Mr. Grabowski, seconded by Mrs. Kaus, upon the recommendation of the District Superintendent, that the Board of Education accepts the receipt of the annual inspection for the 2015-2016 school year of the buildings of Orleans/Niagara BOCES for fire hazards (which might endanger students, teachers and employees) and authorize the District Superintendent to sign the reports. Carried unanimously.

Moved by Mr. Grabowski, seconded by Mrs. Kaus, upon the recommendation of the District Superintendent, that the Board of Education hereby acknowledges receipt of the Extra Classroom Activity Funds Audit Report for the year ended June 30, 2015 and the Auditor’s Findings and Evaluations. Carried unanimously.

Moved by Mr. Grabowski, seconded by Mrs. Kaus, upon the recommendation of the District Superintendent, that the Board of Education hereby approves the receipt of the Gene Haas Foundation Scholarship in the amount of $20,000.00 to be used for student scholarships, NIMS accreditation costs, and support of Skills CNC machinist competitors. Carried unanimously.

Moved by Mr. Grabowski, seconded by Mrs. Covell, upon the recommendation of the District Superintendent, that the resignation (due to retirement) of Celine Barber, General Special Education Teacher, be accepted effective June 30, 2016. Carried unanimously.

Moved by Mr. Grabowski, seconded by Mrs. Covell, upon the recommendation of the District Superintendent, that the resignation (due to retirement) of Wendy Davidson, Speech and Hearing Teacher, be accepted effective at the end of the day on June 30, 2016. Carried unanimously.

Moved by Mr. Grabowski, seconded by Mrs. Covell, upon the recommendation of the District Superintendent, that the resignation of Kathryn Diemert, full-time Adult Education Literacy Instructor, be accepted effective December 31, 2015. Carried unanimously.

Moved by Mr. Grabowski, seconded by Mrs. Covell, upon the recommendation of the District Superintendent, that the resignation (due to retirement) of Diana M. Fallon, General Special Education Teacher, be accepted effective July 1, 2016. Carried unanimously.

Moved by Mr. Grabowski, seconded by Mrs. Covell, upon the recommendation of the District Superintendent, that the resignation (due to retirement) of Sharon Farrugia, Health Occupations Teacher, be accepted effective June 30, 2016. Carried unanimously.

Moved by Mr. Grabowski, seconded by Mrs. Covell, upon the recommendation of the District Superintendent, that the resignation (due to retirement) of Kathryn Grandinetti, School Counselor, be accepted effective July 1, 2016. Carried unanimously.
Moved by Mr. Grabowski, seconded by Mrs. Covell, upon the recommendation of the District Superintendent, that the resignation (due to retirement) of Mary L. Gurley, Art Teacher, be accepted effective June 30, 2016. Carried unanimously.

Moved by Mr. Grabowski, seconded by Mrs. Covell, upon the recommendation of the District Superintendent, that the resignation (due to retirement) of Rhonda M. Kearns, Health Occupations Teacher, be accepted effective June 30, 2016. Carried unanimously.

Moved by Mr. Grabowski, seconded by Mrs. Covell, upon the recommendation of the District Superintendent, that the resignation (due to retirement) of Cynthia A. Watson, General Special Education Teacher, be accepted effective June 30, 2016. Carried unanimously.

Moved by Mr. Grabowski, seconded by Mrs. Covell, upon the recommendation of the District Superintendent, that the resignation of Molly Congi, Teacher Aide (Personal Care), be accepted effective at the end of the day on December 23, 2015. Carried unanimously.

Moved by Mr. Grabowski, seconded by Mrs. Covell, upon the recommendation of the District Superintendent, that the resignation (due to retirement) of Dawn E. Kupiec, Teacher Aide (Special Education), be accepted effective at the end of the day on January 29, 2016. Carried unanimously.

Moved by Mr. Grabowski, seconded by Mrs. Covell, upon the recommendation of the District Superintendent, that the resignation (due to retirement) of John R. Thomson, Printing Machine Operator, be accepted effective at the end of the day on June 30, 2016. Carried unanimously.

Moved by Mrs. Kaus, seconded by Mr. Klotzbach, upon the recommendation of the District Superintendent, that the following individual(s) be appointed without benefits, except as required by law, to the part-time position of Home/Hospital Teacher at an hourly salary of $26.42 for instructional time and an hourly salary of $11.80 per hour for planning time effective as indicated below. The employment of the individuals shall be at-will and at the pleasure of the Board of Education. The employment of the individual(s) shall be utilized solely on an as-needed basis at the discretion of the District Superintendent. Employment shall be automatically discontinued effective June 30, 2016, unless terminated sooner.

Nicholas Azzarella  Margaret Mahar
Buffalo, NY    Wilson, NY
Effective Date: 12/9/15  Effective Date: 12/21/15

Christine Sullivan
Lockport, NY
Effective Date: 12/9/15
Carried unanimously.
Moved by Mrs. Kaus, seconded by Mr. Klotzbach, upon the recommendation of the District Superintendent, that

JoAnn Mueller, Newfane, NY, be appointed to the position of Teacher Aide (Special Education), to serve a 52-week probationary period, effective December 22, 2015, at an annual salary of $11,022.00 to be pro-rated. Carried unanimously.

Moved by Mrs. Kaus, seconded by Mr. Klotzbach, upon the recommendation of the District Superintendent, that

Lena Crocker, Lockport, NY, be appointed to the position of Teacher Aide (Special Education), to serve a 52-week probationary period, effective January 11, 2016, at an annual salary of $11,022.00 to be pro-rated. Carried unanimously.

Moved by Mrs. Kaus, seconded by Mr. Klotzbach, upon the recommendation of the District Superintendent, that

Jill Flanders, North Tonawanda, NY, be appointed to the position of Teacher Aide (Personal Care), effective December 18, 2015 through June 30, 2016, unless terminated sooner, at an hourly salary of $9.25. Carried unanimously.

Moved by Mrs. Kaus, seconded by Mr. Klotzbach, upon the recommendation of the District Superintendent, that

Marisa Madole, Lockport, NY, having successfully completed her probationary period (2/12/15-2/11/16), be appointed to permanent status in the position of Teacher Aide (Special Education), effective February 11, 2016. Carried unanimously.

Moved by Mrs. Kaus, seconded by Mr. Klotzbach, upon the recommendation of the District Superintendent, that the following individuals are hereby appointed to serve as Volunteer with no compensation, on an as-needed basis, as determined by the District Superintendent, to perform services including assisting students with individual and group lessons, observing students during academic activities and other related services and activities, and/or to promote and aid BOCES programs.

Toni Jones
Niagara Falls, NY
Effective Dates: 1/4/16-6/30/16
Carried unanimously.

Moved by Mrs. Covell, seconded by Mrs. Kaus, upon the recommendation of the District Superintendent, that the following individuals be appointed without benefits, except as required by law, to the position of Substitute Teacher (Certified), effective as indicated below, with services to be utilized on an as-needed basis at the discretion of the District Superintendent, at a daily rate of $85.00. Employment shall automatically be discontinued effective June 30, 2016 unless employment is terminated sooner. Service shall be at-will and at the pleasure of the Board of Education.
Moved by Mrs. Covell, seconded by Mrs. Kaus, upon the recommendation of the District Superintendent, that Nicole Clapsadle, North Tonawanda, NY, be appointed, without benefits, except as required by law or contract, to the position of Substitute General Special Education Teacher, effective December 8, 2015 through June 30, 2016, unless employment is terminated sooner, with services to be utilized on an as-needed basis at the discretion of the district Superintendent, at a rate of $125.00 per full day. Service shall be at-will and at the pleasure of the Board of Education. Carried unanimously.

Moved by Mrs. Covell, seconded by Mrs. Kaus, upon the recommendation of the District Superintendent, that the following individuals be appointed without benefits, except as required by law, to the position of Substitute Teacher (Non-Certified), effective as indicated below, with services to be utilized on an as-needed basis at the discretion of the District Superintendent, at a daily rate of $80.00. Employment shall automatically be discontinued effective June 30, 2016 unless employment is terminated sooner. Service shall be at-will and at the pleasure of the Board of Education.

Moved by Mrs. Covell, seconded by Mrs. Kaus, upon the recommendation of the District Superintendent, that the following individual(s) be appointed without benefits, except as required by law, to the position of Substitute Teacher Aide (Certified), effective as indicated below, with services to be utilized on an as-needed basis at the discretion of the District Superintendent, at a daily rate of $65.00. Employment shall automatically be discontinued effective June 30, 2016, unless employment is terminated sooner. Service shall be at-will and at the pleasure of the Board of Education.

Janelle Stepien
Youngstown, NY
Effective Date: 1/5/16
Carried unanimously.
Moved by Mrs. Covell, seconded by Mrs. Kaus, upon the recommendation of the District Superintendent, that the following individual(s) be appointed, without benefits, except as required by law, to the position of Substitute Teacher Aide (Non-Certified), effective as indicated below, with services to be utilized on an as-needed basis at the discretion of the District Superintendent, at a rate of $60.00 per day. Employment shall automatically be discontinued effective June 30, 2016, unless employment is terminated sooner. Service shall be at-will and at the pleasure of the Board of Education.

Christine Hursey  
Lockport, NY  
Effective Date: 1/1/16

Alexandra VanBuren  
North Tonawanda, NY  
Effective Date: 12/4/15

Marsha Kurzawski*  
Middleport, NY  
Effective Date: 12/11/15

Briana Hansen  
Lockport, NY  
Effective Date: 12/23/15

Stephanie Elsaesser  
Sanborn, NY  
Effective Date: 12/23/15 (one day only)

*The appointment is conditional for a time period not to exceed forty-five (45) days, which may begin after Orleans/Niagara BOCES receives notice from the New York State Education Department that the individual has been conditionally cleared for employment and shall terminate forty-five (45) days after such notification of conditional clearance or when Orleans/Niagara BOCES is notified of a determination by the New York State Education Department to grant or deny clearance, whichever occurs earlier, and may not be extended or renewed unless the New York State Education Department issues a new conditional clearance after finding that there was good cause for failing to obtain clearance within such period. If clearance is granted, then the appointment may continue and the conditional status shall be removed.

Carried unanimously.

Moved by Mrs. Covell, seconded by Mrs. Kaus, upon the recommendation of the District Superintendent, that the following individual(s) be appointed, without benefits, except as required by law, to the position of Substitute Teacher Aide effective upon hire as a Personal Care Aide, with services to be utilized on an as-needed basis at the discretion of the District Superintendent, at a rate of $60.00 per day. Employment shall automatically be discontinued effective June 30, 2016, unless employment is terminated sooner. Service shall be at-will and at the pleasure of the Board of Education.

Jill Flanders  
North Tonawanda, NY

Carried unanimously.
Moved by Mr. Grabowski, seconded by Mr. Klotzbach, upon the recommendation of the District Superintendent, that the following individuals be appointed, without benefits, except as required by law, to the position of Substitute Clerical, effective as indicated below, with services to be utilized on an as-needed basis at the discretion of the District Superintendent, at a rate of $10.00 per hour. Employment shall automatically be discontinued effective June 30, 2016, unless employment is terminated sooner. Service shall be at-will and at the pleasure of the Board of Education.

Marsha Kurzawski*
Middleport, NY
Effective Date: 12/11/15

*The appointment is conditional for a time period not to exceed forty-five (45) days, which may begin after Orleans/Niagara BOCES receives notice from the New York State Education Department that the individual has been conditionally cleared for employment and shall terminate forty-five (45) days after such notification of conditional clearance or when Orleans/Niagara BOCES is notified of a determination by the New York State Education Department to grant or deny clearance, whoever occurs earlier, and may not be extended or renewed unless the New York State Education Department issues a new conditional clearance after finding that there was good cause for failing to obtain clearance within such period. If clearance is granted, then the appointment may continue and the conditional status shall be removed.
Carried unanimously.

Moved by Mr. Grabowski, seconded by Mr. Klotzbach, upon the recommendation of the District Superintendent, that the following individual(s) be appointed without benefits, except as required by law, to the position of Substitute Clinical Instructor, effective as indicated below, with services to be utilized on an as-needed basis at the discretion of the District Superintendent, at a rate of $60.00 per half day. Employment shall automatically be discontinued effective June 30, 2016 unless employment is terminated sooner. Service shall be at-will and at the pleasure of the Board of Education.

Sandra Johnson
Niagara Falls, NY
Effective Date: 12/30/15
Carried unanimously.

Moved by Mr. Klotzbach, seconded by Mrs. Covell, upon the recommendation of the District Superintendent, that Emily Frank, North Tonawanda, NY, be appointed, without benefits except as required by law, to the position of Substitute Occupational Therapist, to work up to .5 FTE (maximum), with services to be utilized on an as-needed basis at the discretion of the District Superintendent,
effective January 20, 2016 through June 30, 2016, unless terminated sooner, at an hourly salary of $60.00. Service shall be at-will and at the pleasure of the Board of Education. Carried unanimously.

Moved by Mr. Klotzbach, seconded by Mrs. Covell, upon the recommendation of the District Superintendent, that the following conference requests be approved:

1) Susan Diemert, Serving on a NYSED Panel at the Board of Regents Meeting, Albany, NY, January 10-11, 2016. Est. cost: $200.00. Funded through EPE.

2) Susan Diemert, NYACCE Winter Board Meeting, Syracuse, NY, January 12-13, 2016. Est. cost: $355.00. Funded through EPE.


Moved by Mr. Klotzbach, seconded by Mrs. Covell, that the Orleans/Niagara BOCES Board of Education hereby approves the Memorandum of Agreement, dated December 30, 2015, between the BOCES and the BOCES Teachers’ Association (BOCESTA). Carried unanimously.

Moved by Mr. Klotzbach, seconded by Mr. Grabowski, upon the recommendation of the District Superintendent, that Deborah Freeman, Barker, NY, be appointed to the position of Teacher Aide (Personal Care), effective January 19, 2016 through June 30, 2016, unless terminated sooner, at an hourly salary of $9.25. Carried unanimously.

Moved by Mr. Klotzbach, seconded by Mr. Grabowski, that the District Superintendent is authorized to pay Amanda Kalata, Substitute Teacher, at a salary of $198.71 per full day (corresponding to 1/200 of the annual salary of Step 1 of the applicable schedule),
effective on her thirty-first day of work, while she continuously remains in her assignment substituting for a special education teacher on leave. Carried unanimously.

Moved by Mr. Klotzbach, seconded by Mr. Grabowski, upon the recommendation of the District Superintendent, that Vincent Piaskowski, Jr., Niagara Falls, NY, be appointed, without benefits, except as required by law or contract, to the position of part-time (.5 FTE) Substitute Heating, Ventilation, Air Conditioning Teacher, effective January 11, 2016 through June 30, 2016, unless employment is terminated sooner, with services to be utilized on an as-needed basis at the discretion of the District Superintendent, at a rate of $99.36 per half day. Service shall be at-will and at the pleasure of the Board of Education. Carried unanimously.

Moved by Mrs. Covell, seconded by Mr. Klotzbach, upon the recommendation of the District Superintendent, that the following conference requests be approved:


Moved by Mr. Grabowski, seconded by Mrs. Kaus, upon the recommendation of the District Superintendent, that five students and two adults from Niagara CTEC be approved to attend the ProStart Culinary Competition at Schenectady College in Schenectady, NY, on February 26-27, 2016 at an estimated cost of $158.79. Carried unanimously.

Moved by Mr. Grabowski, seconded by Mrs. Kaus, upon the recommendation of the District Superintendent, that the following individuals be appointed without benefits, except as required by law, to the position of Substitute Motor Vehicle Operator, effective as indicated below, with services to be utilized on an as-needed basis at the discretion of the District Superintendent, at the hourly rate indicated below. Employment shall automatically be discontinued effective June 30, 2016, unless terminated sooner. Service shall be at-will and at the pleasure of the Board of Education.

Marsha Kurzawski* $10.00/hour
Middleport, NY
Effective Date: 12/11/15

*The appointment is conditional for a time period not to exceed forty-five (45) days, which may begin after Orleans/Niagara BOCES receives notice from the New York State Education Department that the individual has been conditionally cleared for employment and shall terminate forty-five (45) days after such notification of
conditional clearance or when Orleans/Niagara BOCES is notified of a determination by the New York State Education Department to grant or deny clearance, whichever occurs earlier, and may not be extended or renewed unless the New York State Education Department issues a new conditional clearance after finding that there was good cause for failing to obtain clearance within such period. If clearance is granted, then the appointment may continue and the conditional status shall be removed.
Carried unanimously.

Moved by Mr. Klotzbach, seconded by Mrs. Seielstad, to enter into executive session at 7:25 p.m. to discuss the employment history of specific individuals. Carried unanimously.

Moved by Mrs. Kaus, seconded by Mrs. Woodside, to reconvene the meeting at 7:35 p.m. Carried unanimously.

Moved by Mrs. Seielstad, seconded by Mrs. Covell, to adjourn the meeting at 7:36 p.m. Carried unanimously.

Respectfully submitted,

Cynthia P. Hurt
District Clerk