The regular meeting of the Orleans/Niagara BOCES Board of Education was held on February 8, 2017 at the Orleans/Niagara BOCES, 4124 Saunders Settlement Road, Sanborn, New York. The meeting was called to order by President Kaus at 7:00 p.m.

Present: Keith A. Bond  
Vincent J. Cancemi, Sr.  
Janice M. Covell  
Edward J. Grabowski  
Maureen K. Kaus  
Thomas J. Klotzbach (arrived at 8:05 p.m.)  
Timothy F. Kropp  
James C. Little, Jr.  
Colleen M. Osborn  
Marlene Seielstad  
Ruth A. Smith  
Wendy Swearingen  
Joanne E. Woodside

Absent:

Also present: Dr. Clark J. Godshall, District Superintendent; Mr. Wayne M. Van Vleet, Director of Labor Relations; Mr. Joseph J. Steinmetz, Director of CTE and Adult/Secondary Programs; Mr. Ronald Barstys, Director of Special Programs; Mrs. Melanie Conley, Director of Business Services; Mr. Daniel Connolly, Director of Facilities; Mr. Marcial Morales, Architect with LaBella Associates, DPC.

Mr. John Tripi, Jr., Grand Island, NY, JR Building and PUBLIC Remodeling Company, spoke about his work on the BOCES COMMENT pavilion construction project.

Moved by Mr. Grabowski, seconded by Mr. Kropp, upon the APPROVAL recommendation of the District Superintendent, that the BUDGET January 11, 2017 regular meeting minutes be approved. MODS. Carried unanimously.

Moved by Mr. Grabowski, seconded by Mr. Kropp, upon the BUDGET recommendation of the District Superintendent, that budget MODS. modifications #99-109 for the 2016-2017 school year be approved. Carried unanimously.

Moved by Mr. Grabowski, seconded by Mr. Kropp, upon the TREASURER’S recommendation of the District Superintendent, that the REPORT Treasurer’s Report of General Fund for December 2016 be GENERAL FUND accepted. Carried unanimously.

Moved by Mr. Grabowski, seconded by Mr. Kropp, upon the TREASURER’S recommendation of the District Superintendent, that the REPORT Treasurer’s Report of Special Aids for December 2016 be SPECIAL AIDS accepted. Carried unanimously.

Moved by Mr. Grabowski, seconded by Mr. Kropp, upon the TREASURER’S recommendation of the District Superintendent, that the REPORT Treasurer’s Report of Capital Fund, Risk Retention Fund, ADD’L. FUNDS and Trust and Agency Fund for December 2016 be accepted. Carried unanimously.
Moved by Mr. Grabowski, seconded by Mr. Kropp, upon the recommendation of the District Superintendent, that the Budget Status Report by service program be accepted. Carried unanimously.

Moved by Mrs. Covell, seconded by Mrs. Woodside, to enter into executive session at 8:03 p.m. to discuss proposed litigation. Carried unanimously.

(Mr. Klotzbach arrived.)

Moved by Mrs. Covell, seconded by Mr. Klotzbach, to reconvene at 8:20 p.m. Carried unanimously.

Facilities: A facilities update was provided.

Public Relations: An update of Mrs. Bielmeier’s projects for BOCES and the districts she works for was provided.

Legislation: The NOSBA legislative breakfast topic was State aid, including foundation aid.

Audit: Met this evening with internal auditor. The audit process will start in April and a report will follow after.

Dr. Godshall spoke about the upcoming career and technical education tours at the Orleans Center on March 9, 2017 and the Niagara Center on March 23, 2017 (agendas for both tours were given to board members) and plans for the next capital project. He thanked BOCESTA for their support of numerous Memorandums of Agreement for the board’s consideration tonight.

Mrs. Conley reviewed the 2017-2018 tuition rates.

Moved by Mr. Klotzbach, seconded by Mrs. Covell, upon the recommendation of the District Superintendent, that the Board of Education accept the bids received for Road Force Tire Balancer. Carried unanimously.

Moved by Mr. Klotzbach, seconded by Mrs. Covell, upon the recommendation of the District Superintendent that the bid for Road Force Tire Balancer be awarded to the following low responsible bidder at an estimated annual cost of:

Loomis-Root, Inc. $12,995.00
135 Pineview Drive
Amherst, NY 14228
Carried unanimously.

Moved by Mr. Klotzbach, seconded by Mrs. Covell, upon the recommendation of the District Superintendent, that the Board of Education accept the bids received for Co/Op Trash and Recycling Service. Carried unanimously.

Moved by Mr. Klotzbach, seconded by Mrs. Covell, upon the recommendation of the District Superintendent that the bid for Co/Op Trash and Recycling Service be awarded to the
following low responsible bidder for service to the
districts of Albion, Barker, Lewiston-Porter, Lyndonville,
Medina, Newfane, North Tonawanda, Orleans/Niagara BOCES,
Royalton-Hartland, Starpoint, and Wilson at an estimated
annual cost of:

Modern Disposal Services, Inc.  $135,626.40
135 Pineview Drive
Amherst, NY 14228
Carried unanimously.

Moved by Mr. Klotzbach, seconded by Mrs. Covell, that the
Board of Education authorizes the District Superintendent
to proceed with plan and specification development for a
capital project at the Orleans Career and Technical Center
for entrance doors, reconfiguration of the main entrance,
door locks, floor drains, pavement and drainage, security
cameras, ceiling issues, emergency power, building security
system, concrete pads in work areas, hot water storage tank,
variable speed drive for pumps, seal fascia on building
panels, and split air conditioning for classrooms.
Carried unanimously.

Moved by Mr. Klotzbach, seconded by Mrs. Swearingen, that
the Orleans/Niagara BOCES hereby approves the articulation
agreement with Niagara County Community College, term of
January 2017 through December 2021, as submitted, and the
Board authorizes the District Superintendent and/or his
designee to sign the agreement upon the approval of the
school attorney and containing any revisions as approved
by the school attorney. Carried unanimously.

Moved by Mr. Kropp, seconded by Mrs. Osborn, upon the
recommendation of the District Superintendent, that the
donation of 300 pounds of E-7018, plasma shield, wire
wheels, and the hazardous materials charge be accepted
from Ironworkers Local #9, Niagara Falls, NY. These
items will be used by the welding program. Carried
unanimously.

Moved by Mr. Kropp, seconded by Mrs. Osborn, upon the
recommendation of the District Superintendent, that the
Board of Education hereby approves the disposal of
obsolete and outdated materials from the RSE-TASC
library, as submitted. Carried unanimously.

Moved by Mrs. Woodside, seconded by Mr. Little, upon
the recommendation of the District Superintendent,
that the quarterly extra classroom activity fund report
for the period of October 1, 2016 through December 31,
2016, be accepted for the Orleans CTEC and Niagara CTEC.
Report
Carried unanimously.

Moved by Mrs. Woodside, seconded by Mr. Little, upon
the recommendation of the District Superintendent,
that the Board of Education approves the change order
as follows under project number 459000-0005-004 at
Niagara Occ. Ct. 1:
1. Contractor to add additional 8” storm piping to north and south side of pavilion. Approximate additional piping of 185 LF 70LF of SICPP 8” pipe with clean outs and end sections. $8,321.65

Total Cost SW-003: $8,321.65

Carried unanimously.

Moved by Mr. Grabowski, seconded by Mrs. Seielstad, that the Board of Education approves the Grant Agreement with the City of Niagara Falls, as submitted, in the amount of $210,000.00, and the Board authorizes the Board President or the District Superintendent to sign the contract upon approval by the school attorney and containing any revisions as approved by the school attorney. Carried unanimously.

Moved by Mr. Grabowski, seconded by Mrs. Seielstad, that the Board of Education approves the Shelter Agreement between Orleans/Niagara BOCES and the American Red Cross, as submitted, and the Board authorizes the Board President or the District Superintendent to sign the agreement upon approval by the school attorney and containing any revisions as approved by the school attorney. Carried unanimously.

Moved by Mr. Klotzbach, seconded by Mrs. Swearingen, upon the recommendation of the District Superintendent, that Stephan DiFlorio, Lockport, NY, having professional certification in the area of technology education, be appointed as a full-time Technology Teacher, in accordance with the agreement between the Orleans/Niagara BOCES and the Orleans/Niagara BOCES Teachers’ Association, effective January 30, 2017 through June 30, 2017, unless terminated sooner, at an annual salary of FC 3 ($47,100) plus master’s degree ($1,200) to be pro-rated. Carried unanimously.

Moved by Mr. Klotzbach, seconded by Mrs. Swearingen, upon the recommendation of the District Superintendent, that the following individual(s) be appointed to serve on a part-time basis in the adult/continuing education program, at the hourly salary listed, with no fringe benefits, except as required by law, effective as indicated below through June 30, 2017, unless terminated sooner. The employment of the individuals shall be at-will and at the pleasure of the Board of Education. Additionally, services of the individuals shall be utilized solely on an as-needed basis at the discretion of the District Superintendent.

Home Health Aide Instructor ($25.50 per hour)
Melanie Schulz
Lockport, NY
Effective Date: 2/1/17
Carried unanimously.
Moved by Mr. Klotzbach, seconded by Mrs. Swearingen, upon the recommendation of the District Superintendent, that the following individual(s) be appointed without benefits, except as required by law, to the part-time position of Home/Hospital Teacher at an hourly salary of $26.42 for instructional time and an hourly salary of $11.80 per hour for planning time effective as indicated below. The employment of the individuals shall be at-will and at the pleasure of the Board of Education. The employment of the individual(s) shall be utilized solely on an as-needed basis at the discretion of the District Superintendent. Employment shall be automatically discontinued effective June 30, 2017, unless terminated sooner.

Joseph Brautman  Jonathan Boje
Lewiston, NY    North Tonawanda, NY
Effective Date: 1/9/17  Effective Date: 1/11/17

Judith Deull
Niagara Falls, NY
Effective Date: 1/17/17
Carried unanimously.

Moved by Mr. Klotzbach, seconded by Mr. Little, upon the recommendation of the District Superintendent, that the 2017 regional summer school program rates be established as follows:

<table>
<thead>
<tr>
<th>Role</th>
<th>Salary Schedule</th>
</tr>
</thead>
<tbody>
<tr>
<td>Principal</td>
<td>$1,500.00 February 1, 2017 - June 30, 2017 Maximum</td>
</tr>
<tr>
<td>Assistant Principal</td>
<td>$1,500.00 February 1, 2017 - June 30, 2017 Maximum</td>
</tr>
<tr>
<td>Certified Teacher</td>
<td>$32.62 per hour</td>
</tr>
<tr>
<td>Teacher Aide</td>
<td>$15.75 per hour</td>
</tr>
<tr>
<td>All other teacher a</td>
<td>$11.37 per hour</td>
</tr>
<tr>
<td>Clerical</td>
<td>$11.53 per hour</td>
</tr>
<tr>
<td>Nurse</td>
<td>$30.00 per hour</td>
</tr>
</tbody>
</table>
Proctor
Certified Teacher: $32.62 per hour
Teacher Aide*: $15.75 per hour
Teacher Aide**: $11.37 per hour
The Proctor rate is for hours over and above the mandatory eight hours.

Scorer (Certified teachers to grade exams) $32.62 per hour
Carried unanimously.

Moved by Mr. Klotzbach, seconded by Mr. Little, upon the recommendation of the District Superintendent, that the 2017 extended school year program rates be established as follows:

**BOCES Teachers:** 1/200th of 2016-17 salary provided the teachers’ regular (ten-month) annual salary does not exceed that provided for at Step 15 of the PC schedule. If a teachers’ salary is in excess of Step 15 the teacher will receive 1/200th of Step 15. Teacher’s beyond Step 15 effective Summer 2010 will receive at least the same salary, unless or until the Step 15 cap exceeds that salary. (This does not include long-term substitutes and/or temporary appointments that automatically terminate June 30th; such individuals will be considered non-BOCES employees.)

**Non-BOCES Teachers:** Salary will be as follows unless otherwise determined by the Board of Education:

- **1st Year:** $4,750.00
- **2nd Year:** $5,000.00
- **3rd Year:** $5,250.00
- **4th Year:** $5,500.00
- **5th Year and Higher:** $5,750.00

**Teacher Aides (BOCES and Non-BOCES):**

- **1st Year:** $2,115.00
- **2nd Year:** $2,165.00
- **3rd Year:** $2,215.00
- **4th Year:** $2,265.00
- **5th Year and Higher:** $2,320.00

**School Nurses/Health Assistants (BOCES and Non-BOCES):**

Salary will be as follows unless otherwise determined by the Board of Education:

- **Registered Nurse:** $30.00 per hour

(Regular school year employees will be paid on a salary calculation of the above rates and time sheets will not be required.)
OT/PT/PTA/COTA (BOCES and Non-BOCES):

Occupational Therapist: $45.00 per hour
Physical Therapist: $45.00 per hour
Physical Therapy Assistant: $40.00 per hour
Certified Occupational Therapy Asst.: $40.00 per hour

(Regular school year employees will be paid on a salary calculation of the above rates and time sheets will not be required.)

Work Schedule: 31 total work days.

Moved by Mrs. Osborn, seconded by Mrs. Covell, upon the recommendation of the District Superintendent, that Marsha Brosius, North Tonawanda, NY, be appointed to provisional status in the position of Keyboard Specialist, effective January 30, 2017, at an annual salary of $26,467.00 to be pro-rated. Ms. Brosius is hereby approved, without fringe benefits, except as required by law or contract, to the position of Temporary Keyboard Specialist, at a rate of $13.57 per hour, effective January 26, 2017 through January 27, 2017 at-will and at the pleasure of the Board of Education. Carried unanimously.

Moved by Mr. Grabowski, seconded by Mr. Little, upon the recommendation of the District Superintendent, that the following individuals are hereby appointed to serve as Volunteer with no compensation, on an as-needed basis, as determined by the District Superintendent, to perform services including assisting students with individual and group lessons, observing students during academic activities and other related services and activities, and/or to promote and aid BOCES programs.

John Brett
Amherst, NY
Effective Dates: 1/1/17-6/30/17

Sandra LaBrake
Lewiston, NY
Effective Dates: 1/1/17-5/31/17

Kelly Robinson
Lockport, NY
Effective Dates: 1/1/17-5/31/17

Tyler Schmitt
North Tonawanda, NY
Effective Dates: 1/26/17-6/20/17

Lauren Stuitje
Lockport, NY
Effective Dates: 3/13/17-5/12/17
Student at Daemen College
Carried unanimously.
Moved by Mr. Grabowski, seconded by Mr. Little, upon the recommendation of the District Superintendent, that the following individuals be appointed without benefits, except as required by law, to the position of Substitute Teacher (Non-Certified), effective as indicated below, with services to be utilized on an as-needed basis at the discretion of the District Superintendent, at a daily rate of $85.00. Employment shall automatically be discontinued effective June 30, 2017, unless employment is terminated sooner. Service shall be at-will and at the pleasure of the Board of Education.

Rebecca DeBoard  Rachel Mangus  
Albion, NY  North Tonawanda, NY  
Effective Date: 12/21/16  Effective Date: 1/17/17

Makenzie Palacios-Strickland  
Middleport, NY  
Effective Date: 1/20/17

Carried unanimously.

Moved by Mrs. Seielstad, seconded by Mr. Kropp, upon the recommendation of the District Superintendent, that the following individual(s) be appointed without benefits, except as required by law, to the position of Substitute Teacher Aide (Non-Certified), effective as indicated below, with services to be utilized on an as-needed basis at the discretion of the District Superintendent, at a daily rate of $65.00. Employment shall automatically be discontinued effective June 30, 2017, unless employment is terminated sooner. Service shall be at-will and at the pleasure of the Board of Education.

Rebecca DeBoard  Rachel Mangus  
Albion, NY  North Tonawanda, NY  
Effective Date: 1/17/17  Effective Date: 1/17/17

Carried unanimously.

Moved by Mr. Klotzbach, seconded by Mrs. Covell, upon the recommendation of the District Superintendent, that the following conference requests be approved:


Carried unanimously.

Moved by Mr. Klotzbach, seconded by Mrs. Covell, upon the recommendation of the District Superintendent, that five students and two adults from Orleans CTEC be approved to travel to the ProStart Invitational Competition at Monroe College, New Rochelle, NY, on March 23-26, 2017, at a cost of $1,655.00. Carried unanimously.

Moved by Mr. Klotzbach, seconded by Mrs. Covell, upon the recommendation of the District Superintendent, that approximately 60 students and seven adults from Orleans CTEC be approved to travel to the SkillsUSA New York State Leadership Conference and Competition in Syracuse, NY, on April 26-28, 2017, at a cost of $14,786.00. Carried unanimously.

Moved by Mrs. Woodside, seconded by Mr. Little, that the District Superintendent is authorized to approve tuition reimbursement for coursework, for a maximum of 39 credit hours, at the Niagara University tuition rate for Ronald J. Barstys, Director of Special Programs.
Carried unanimously.

Moved by Mrs. Woodside, seconded by Mr. Little, that the Board of Education hereby approves the Memorandum of Agreement, dated February 2, 2017, as submitted, between the Orleans/Niagara BOCES and the BOCES Teachers’ Association (BOCESTA), regarding schedule of work days for an employee.
Carried unanimously.

Moved by Mrs. Woodside, seconded by Mr. Little, that the Board of Education hereby approves the Memorandum of Agreement, dated January 31, 2017, as submitted, between the Orleans/Niagara BOCES and the Orleans/Niagara BOCES Administrators and Supervisors Association (ONBASA), regarding emergency leave.
Carried unanimously.

Moved by Mr. Klotzbach, seconded by Mrs. Covell, upon the recommendation of the District Superintendent, that the donation of an engine and transmission be accepted from Niagara Frontier Transportation Authority, Buffalo, NY, to be used by the Niagara CTEC heavy equipment and diesel program. Carried unanimously.
Moved by Mr. Klotzbach, seconded by Mrs. Covell, upon the recommendation of the District Superintendent, that the donation of 24 Nabisco snack cups be accepted from Anita Muzzi, Niagara Falls, NY, to be used by the Niagara CTEC auto body program. Carried unanimously.

Moved by Mr. Klotzbach, seconded by Mrs. Covell, upon the recommendation of the District Superintendent, that the donation of a Yamaha keyboard, keyboard stand and keyboard DVD be accepted from Sheree Huff, Youngstown, NY, to be used by the Niagara Academy music program. Carried unanimously.

Moved by Mr. Klotzbach, seconded by Mrs. Covell, upon the recommendation of the District Superintendent, that the following individual(s) be appointed without benefits, except as required by law, to the part-time position of Home/Hospital Teacher at an hourly salary of $26.42 for instructional time and an hourly salary of $11.80 per hour for planning time effective as indicated below. The employment of the individuals shall be at-will and at the pleasure of the Board of Education. The employment of the individual(s) shall be utilized solely on an as-needed basis at the discretion of the District Superintendent. Employment shall be automatically discontinued effective June 30, 2017, unless terminated sooner.

Jessica Kennis
North Tonawanda, NY
Effective Date: 2/1/17

Amy Myers
Cheektowaga, NY
Effective Date: 2/1/17

Nina Shashkoff
St. Catherines, Ontario, Canada
Effective Date: 2/6/17

Carried unanimously.

Moved by Mr. Klotzbach, seconded by Mrs. Covell, upon the recommendation of the District Superintendent, that Colleen Bronschidle, Sanborn, NY, be appointed to the position of Custodian, effective February 13, 2017, to serve a 26-week probationary period, at an hourly salary of $15.25. Ms. Bronschidle shall have a leave of absence in the job classification of Cleaner unless and until she receives permanent status in the position of Custodian. Carried unanimously.

Moved by Mr. Klotzbach, seconded by Mrs. Covell, upon the recommendation of the District Superintendent, that Christine DuMond, Lockport, NY, be appointed to provisional status in the position of Keyboard Specialist, effective February 13, 2017, at an annual salary of $26,467.00 to be pro-rated. Ms. DuMond shall have a leave of absence in the job classification of Teacher Aide unless and until she receives permanent status in the position of Keyboard Specialist. Carried unanimously.
Moved by Mr. Klotzbach, seconded by Mrs. Covell, upon the recommendation of the District Superintendent, that the following individuals are hereby appointed to serve as Volunteer with no compensation, on an as-needed basis, as determined by the District Superintendent, to perform services including assisting students with individual and group lessons, observing students during academic activities and other related services and activities, and/or to promote and aid BOCES programs.

Maria Incorvia  
North Tonawanda, NY  
Effective Dates: 2/1/17-12/31/17  
Carried unanimously.

Moved by Mrs. Osborn, seconded by Mr. Grabowski, upon the recommendation of the District Superintendent, that the following conference requests be approved:


Moved by Mr. Kropp, seconded by Mrs. Osborn, upon the recommendation of the District Superintendent, that the resignation of James Jamieson, Motor Vehicle Operator, be accepted effective at the end of the day on November 29, 2016. Carried unanimously.

Moved by Mrs. Osborn, seconded by Mrs. Covell, upon the recommendation of the District Superintendent, that Sherrin Barone, Niagara Falls, NY, having professional certification in the area of speech and language disabilities, hereby be appointed to probationary status in the tenure area of Speech and Hearing Handicapped, in accordance with the agreement between the
Orleans/Niagara BOCES and the Orleans/Niagara BOCES Teachers’ Association, effective March 6, 2017 until the end of the day on March 5, 2021, unless terminated sooner, at a salary of PC 3 ($47,100.00) plus master’s degree ($1,200) to be pro-rated. Carried unanimously.

Moved by Mrs. Covell, seconded by Mrs. Seielstad, upon the recommendation of the District Superintendent, that

the following individual(s) be appointed to serve on a part-time basis in the adult/continuing education program, at the hourly salary listed, with no fringe benefits, except as required by law, effective as indicated below through June 30, 2017, unless terminated sooner. The employment of the individuals shall be at-will and at the pleasure of the Board of Education. Additionally, services of the individuals shall be utilized solely on an as-needed basis at the discretion of the District Superintendent.

**Blueprint Reading Instructor ($21.00 per hour)**

Richard Maida
Amherst, NY
**Effective Date: 2/6/17**
Carried unanimously.

Mr. Klotzbach said the Lyndonville CSD capital project vote is February 13, 2017. Mrs. Swearingen said Lewiston-Porter CSD recently held a ribbon cutting ceremony after completion of their capital project. Mr. Little said Newfane CSD is waiting for approval from the State for their capital project. Mr. Grabowski attended the HUNCH program presentation today at Orleans CTEC. Mrs. Kaus thanked those that attended the NOSBA legislative breakfast.

Moved by Mr. Klotzbach, seconded by Mr. Grabowski, to enter into executive session at 8:58 p.m. to discuss matters pertaining to the employment history of particular individuals, collective bargaining with the BOCES Teachers’ Association (BOCESTA), and prospective lease of real property. Carried unanimously.

Moved by Mrs. Covell, seconded by Mrs. Woodside, to reconvene the meeting at 9:15 p.m. Carried unanimously.

Moved by Mrs. Seielstad, seconded by Mr. Grabowski, that having determined that it is in the best financial interest of the Orleans/Niagara BOCES, to enter into a lease agreement with Wilson Central School District, estimated at one room, for the period of February 9, 2017 through May 31, 2017, with such determination having been based upon an evaluation of the needs of the BOCES’s programmatic and facilities requirements, the Board of Education does hereby approve and authorize the Board President and/or the District Superintendent to execute the lease, dated February 9, 2017, as submitted, or with revisions as approved by the BOCES’ attorney. Carried unanimously.
Moved by Mrs. Seielstad, seconded by Mr. Grabowski, that the Orleans/Niagara BOCES hereby approves and authorizes the District Superintendent to enter into a Memorandum of Agreement between Orleans/Niagara BOCES and the Educational Secretaries Unit of CSEA, Inc., dated February 7, 2017, as submitted, regarding a salary matter. Carried unanimously.

Moved by Mrs. Seielstad, seconded by Mr. Grabowski, that the Orleans/Niagara BOCES hereby approves and authorizes the District Superintendent to enter into a Memorandum of Agreement between Orleans/Niagara BOCES and the BOCES Teachers’ Association (BOCESTA), dated February 7, 2017, as submitted, regarding work schedule matters. Carried unanimously.

Moved by Mrs. Seielstad, seconded by Mr. Grabowski, that the Orleans/Niagara BOCES hereby approves and authorizes the District Superintendent to enter into a Memorandum of Agreement between Orleans/Niagara BOCES and the BOCES Teachers’ Association (BOCESTA), dated February 7, 2017, as submitted, regarding a salary matter. Carried unanimously.

Moved by Mr. Grabowski, seconded by Mrs. Seielstad, to adjourn the meeting at 9:17 p.m. Carried unanimously.

Respectfully submitted,

Cynthia P. Hurt
District Clerk