The regular meeting of the Orleans/Niagara BOCES Board of Education was held on March 9, 2016 at the Orleans/Niagara BOCES, 4232 Shelby Basin Road, Medina, New York. The meeting was called to order by Vice President Kaus at 7:00 p.m.

Present: Rebecca H. Albright
Absent: Keith A. Bond
Michael P. Carney (arrived at 7:05 pm) Johnny G. Destino
Janice M. Covell Ruth A. Smith
Edward J. Grabowski Joanne E. Woodside
Maureen K. Kaus
Thomas J. Klotzbach
James C. Little, Jr. (arrived at 7:07 pm)
Marlene Seielstad
Wendy Swearingen

Also present: Dr. Clark J. Godshall, District Superintendent; Mrs. Patricia A. Hartigan, Director of Business Services; Mr. Wayne M. Van Vleet, Director of Labor Relations; Mr. Joseph J. Steinmetz, Director of CTE and Adult/Secondary Programs; Mr. Robert M. Cluckey, Director of Special Education; Mrs. Cassandra Barnes, Mrs. Paulette Hamilton-Koehler, and Ms. Ann Logel, Administrators.

Mr. Steinmetz gave a presentation on the continuing/adult education programs offered by Orleans/Niagara BOCES.

(Mr. Carney and Mr. Little arrived during the presentation.)

Moved by Mrs. Albright, seconded by Mrs. Covell, upon the recommendation of the District Superintendent, that the February 10, 2016 regular meeting minutes be approved. Carried unanimously.

Moved by Mrs. Albright, seconded by Mrs. Covell, upon the recommendation of the District Superintendent, that budget modifications #138-162 for the 2015-2016 school year be approved. Carried unanimously.

Moved by Mrs. Albright, seconded by Mrs. Covell, upon the recommendation of the District Superintendent, that the Treasurer’s Report of General Fund for January 2016 be accepted. Carried unanimously.

Moved by Mrs. Albright, seconded by Mrs. Covell, upon the recommendation of the District Superintendent, that the Treasurer’s Report of Special Aids for January 2016 be accepted. Carried unanimously.

Moved by Mrs. Albright, seconded by Mrs. Covell, upon the recommendation of the District Superintendent, that the Treasurer’s Report of Capital Fund, Risk Retention Fund, and Trust and Agency Fund for January 2016 be accepted. Carried unanimously.

Moved by Mrs. Albright, seconded by Mrs. Covell, upon the recommendation of the District Superintendent, that the Budget Status Report by service program be accepted. Carried unanimously.
**Career Education:** Orleans/Niagara BOCES has a good amount of winners from the SkillsUSA competition this week.

The Career and Technical Education Showcase will be held on March 16, 2016 from 5:00-7:00 p.m. at both Orleans and Niagara Career and Technical Education Centers (CTEC).

**Facilities:** A list of projects was provided. A facilities tour is scheduled for April 20, 2016 to begin at the Niagara CTEC at 8:30 a.m. Those interested will tour Niagara CTEC, Niagara Academy, and Newfane Learning Center.

**Public Relations:** A list of the current projects that Lisa Bielmeier is working on for BOCES and the component districts was provided.

**Audit:** Met earlier tonight with the auditor to review risk assessment.

Dr. Godshall spoke about: Starpoint CSD superintendent search; $500 donation from Tops Markets; $54,000 from Microsoft settlement; tax levy cap; yoga class after work for staff at Niagara Conference Center; proclamation from Senator Robert Ortt for the Orleans/Niagara BOCES 60th anniversary; lack of substitute employees; United States Coast Guard logo designed by a BOCES graphic arts student.

Moved by Mr. Klotzbach, seconded by Mrs. Covell, upon the recommendation of the District Superintendent, that the Board of Education accept the bids received for Co/Op Art Supplies. Carried unanimously.

Moved by Mr. Klotzbach, seconded by Mrs. Covell, upon the recommendation of the District Superintendent, that the bid for Co/Op Art Supplies be awarded to the following low responsible bidder at an estimated cost of:

- **Dick Blick** $ 5,973.89  
  P.O. Box 1267  
  Galesburg IL 61402-1267

- **Pyramid School Products** $ 23,459.95  
  Div. of Pyramid Paper Co.  
  6510 North 54th St.  
  Tampa FL 33610-1908

- **Cascade School Products** $ 11,102.81  
  1 Brown St.  
  North Adams MA 01247

- **S & S Worldwide** $ 8,673.08  
  75 Mill St.  
  Colchester CT 06415

- **National Art & School Supplies** $ 8,126.49  
  2195 Elizabeth Ave.  
  Rahway NJ 07065
**Standard Stationery Supply** $ 2,325.42
2251 Foster Ave.
Wheeling IL 60090

**Kurtz Brothers** $ 24,601.38
400 Reed St.
P.O. Box 392
Clearfield PA 16830-0392

**Commercial Art Supply** $ 3,860.31
935 Erie Blvd. East
Syracuse NY 13210

**School Specialty** $ 39,317.91
P.O. Box 1579
Appleton WI  54912-1579

**Triarco Arts & Crafts** $ 22,033.29
9900 13th Ave. North
Suite 1015
Plymouth MN  55441

**Rochester Ceramics & Greenware, Inc.** $ 7,586.79
102 Commercial Street
Webster NY  14580

**Quill Corp.** $ 2,711.26
Corporate Headquarters
100 Schelter Rd.
Lincolnshire IL  60069-3621

**Metco Supply Inc.** $ 1,648.85
81 Kiski Ave.
Leechburg PA  15656

**TOTAL** $161,421.43

Carried unanimously.

Moved by Mr. Klotzbach, seconded by Mrs. Covell, upon the recommendation of the District Superintendent, that the Board of Education accept the bids received for Co/Op Athletic Supplies. Carried unanimously.

Moved by Mr. Klotzbach, seconded by Mrs. Covell, upon the recommendation of the District Superintendent, that the bid for Co/Op Athletic Supplies be awarded to the following low responsible bidder at an estimated cost of:

**Laux Sporting Goods** $ 55,392.07
25 Pineview Dr.
Amherst NY 14228

**Rogers Athletic Co.** $ 120.00
3760 W Ludington Dr.
Farwell MI 48622
<table>
<thead>
<tr>
<th>Company Name</th>
<th>Amount</th>
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<tbody>
<tr>
<td>Pyramid School Products</td>
<td>$2,481.74</td>
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<tr>
<td>Div. of Pyramid Paper Co.</td>
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<tr>
<td>6510 North 54th St.</td>
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<tr>
<td>Tampa FL 33610-1908</td>
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<tr>
<td>S &amp; S Education</td>
<td>$664.60</td>
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<td>75 Mill St.</td>
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<tr>
<td>Colchester CT 06415</td>
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<tr>
<td>Scholastic Sports Sales LTD</td>
<td>$21,435.36</td>
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<tr>
<td>P.O. Box 240</td>
<td></td>
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<tr>
<td>8195 Cazenovia Rd.</td>
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<tr>
<td>Manlius NY 13104</td>
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<tr>
<td>Riddell/American</td>
<td>$27,105.99</td>
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<td>669 Sugar Lane</td>
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<tr>
<td>Elyria OH 44035-6309</td>
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<td>BSN Sports</td>
<td>$19,855.32</td>
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<td>P.O. Box 49</td>
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<tr>
<td>Jenkintown PA 19046</td>
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<tr>
<td>Triple Crown Sports</td>
<td>$6,042.67</td>
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<tr>
<td>18 Throckmorton Lane</td>
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<tr>
<td>Old Bridge NJ 08857</td>
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<tr>
<td>Medco Supply Co.</td>
<td>$7,528.07</td>
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<tr>
<td>500 Fillmore Ave.</td>
<td></td>
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<tr>
<td>Tonawanda NY 14150</td>
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<tr>
<td>NEFF Motivation Inc.</td>
<td>$255.00</td>
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<tr>
<td>P.O. Box 218</td>
<td></td>
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<tr>
<td>645 Pine St.</td>
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<tr>
<td>Greenville OH 45331</td>
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<tr>
<td>Aluminum Athletic Equip. Co.</td>
<td>$190.00</td>
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<tr>
<td>1000 Enterprise Dr.</td>
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<tr>
<td>Royersford PA 19468-1298</td>
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<tr>
<td>Power Systems, Inc.</td>
<td>$399.20</td>
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<tr>
<td>P.O. Bpx 51030</td>
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<tr>
<td>Knoxville TN 37950</td>
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<tr>
<td><strong>TOTAL</strong></td>
<td><strong>$141,470.02</strong></td>
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Carried unanimously.

Moved by Mrs. Covell, seconded by Mrs. Albright, that the Board of Education approves the contract, as submitted, with CSEA, Inc., and does hereby authorize the District Superintendent or his designee to sign the contract upon approval by the school attorney and containing any revisions approved by the school attorney. Carried unanimously.

Moved by Mrs. Covell, seconded by Mrs. Albright, that the Board of Education approves the agreement, as submitted, with LaBella Associates, D.P.C., to provide construction documents and New York State Education Department submission for an addendum for the capital project at Building #3 at Niagara East, and authorizes...
the District Superintendent and/or his designee to sign the agreement upon approval by the school attorney and containing any revisions as approved by the school attorney. Carried unanimously.

Moved by Mrs. Covell, seconded by Mrs. Albright, that the Board of Education approves the first addendum to the agreement, as submitted, with Coca-Cola Bottling Company of Buffalo, Inc., for beverage pouring rights, for the term of July 1, 2016 through June 30, 2019, and authorizes the District Superintendent and/or his designee to sign the agreement upon approval of the BOCES’ school attorney and containing any revisions as approved by the school attorney. Carried unanimously.

Moved by Mrs. Covell, seconded by Mrs. Albright, upon the recommendation of the District Superintendent, that the Board of Education approves the disposal of obsolete computers and components with Sunking Associates, LLC, Buffalo, NY, as follows:

Electronic Recycling
57 Computers
25 Printers
2 Televisions
8 Laptops
2 Box of miscellaneous switches, projectors, etc.
1 Copier
Carried unanimously.

Moved by Mr. Klotzbach, seconded by Mr. Carney, upon the recommendation of the District Superintendent, that the Board of Education approves the addendum to the capital project submittal to New York State Education Department as follows under project number #3:

Addendum #1: Renovation of classroom and common area space to convert storage areas into classroom space.

Estimated Cost: $364,987.00
Carried unanimously.

Moved by Mrs. Albright, seconded by Mr. Carney, that the Orleans/Niagara BOCES hereby approves the affiliation agreement, as submitted, with Niagara University, term of January 1, 2016 through December 31, 2016, and the Board authorizes the Board President and/or the District Superintendent to sign the agreement upon approval of the BOCES’ school attorney and containing any revisions as approved by the school attorney. Carried unanimously.

Moved by Mrs. Albright, seconded by Mr. Carney, upon the recommendation of the District Superintendent, that Christine Gervitz, Health Occupations Teacher, be granted up to 18 days of extended sick leave, effective February 22, 2016, contingent upon the
submission of required documentation. Such days of extended sick leave shall not remain accrued after the employee’s return to work. Carried unanimously.

Moved by Mrs. Albright, seconded by Mr. Carney, upon the recommendation of the District Superintendent, that David Quiett, Cleaner, be granted up to three days of extended sick leave, effective February 26, 2016, contingent upon the submission of required documentation. Such days of extended sick leave shall not remain accrued after the employee’s return to work. Carried unanimously.

Moved by Mrs. Albright, seconded by Mr. Carney, upon the recommendation of the District Superintendent, that pursuant to the Orleans/Niagara BOCES mentoring program plan and regulations of the Commissioner of Education (8 NYCCR Sections 80.34-(b)(2) and 100.2(dd)), that Julie Smith be appointed to serve as a Mentor, effective February 29, 2016 through June 30, 2016, unless terminated sooner, at a stipend of $500 for the school year (to be pro-rated if an individual’s service as a Mentor commences after September 1, 2015 or is discontinued prior to June 30, 2016). The appointment of the individual(s) is contingent upon their participation in any required training as scheduled by the BOCES. Carried unanimously.

Moved by Mrs. Albright, seconded by Mr. Carney, upon the recommendation of the District Superintendent, that the following individual(s) be appointed without benefits, except as required by law, to the part-time position of Home/Hospital Teacher at an hourly salary of $26.42 for instructional time and an hourly salary of $11.80 per hour for planning time effective as indicated below. The employment of the individuals shall be at-will and at the pleasure of the Board of Education. The employment of the individual(s) shall be utilized solely on an as-needed basis at the discretion of the District Superintendent. Employment shall be automatically discontinued effective June 30, 2016, unless terminated sooner.

<table>
<thead>
<tr>
<th>Brian Busch</th>
<th>Stanley Mack</th>
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<tbody>
<tr>
<td>Buffalo, NY</td>
<td>Niagara Falls, NY</td>
</tr>
<tr>
<td>Effective Date: 2/25/16</td>
<td>Effective Date: 10/8/15</td>
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<tr>
<th>Bonnie Rutledge</th>
<th>Rhonda Willis</th>
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<tbody>
<tr>
<td>Medina, NY</td>
<td>Sanborn, NY</td>
</tr>
<tr>
<td>Effective Date: 2/25/16</td>
<td>Effective Date: 2/11/16</td>
</tr>
</tbody>
</table>

Carried unanimously.

Moved by Mrs. Albright, seconded by Mr. Carney, upon the recommendation of the District Superintendent, that the following individual(s) be appointed to serve on a part-time basis in the continuing education program, at the hourly salary listed, with no fringe benefits, except as required by law, effective as indicated below through June 30, 2016, unless terminated sooner. The employment of the individuals
shall be at-will and at the pleasure of the Board of Education. Additionally, services of the individuals shall be utilized solely on an as-needed basis at the discretion of the District Superintendent. This supersedes and replaces the resolution approved at the February 10, 2016 board meeting.

**Adult HVAC Instructor ($20.00 per hour)**

*Michael Hillman*

*Buffalo, NY*

**Effective Date: 2/1/16**

Carried unanimously.

Moved by Mr. Grabowski, seconded by Mrs. Covell, upon the recommendation of the District Superintendent, that **Stephanie Ulm, Lockport, NY**, be appointed to the position of **Teacher Aide (Special Education)**, to serve a 52-week probationary period, effective February 22, 2016, at an annual salary of $11,022.00 to be pro-rated. Carried unanimously.

**Stephanie Ulm**

*Lockport, NY*

**Effective Date: 2/22/16**

Carried unanimously.

Moved by Mr. Grabowski, seconded by Mrs. Covell, upon the recommendation of the District Superintendent, that the following individuals are hereby appointed to serve as **Volunteer** with no compensation, on an as-needed basis, as determined by the District Superintendent, to perform services including assisting students with individual and group lessons, observing students during academic activities and other related services and activities, and/or to promote and aid BOCES programs.

**Breezy Greenert**

*North Tonawanda, NY*

**Effective Dates: 2/29/16-3/18/16**

Carried unanimously.

Moved by Mr. Grabowski, seconded by Mrs. Covell, upon the recommendation of the District Superintendent, that the following individuals be appointed without benefits, except as required by law, to the position of **Substitute Teacher (Certified)**, effective as indicated below, with services to be utilized on an as-needed basis at the discretion of the District Superintendent, at a daily rate of $85.00. Employment shall automatically be discontinued effective June 30, 2016 unless employment is terminated sooner. Service shall be at-will and at the pleasure of the Board of Education.

**Joseph Candella, III**

*Newfane, NY*

**Effective Date: 2/18/16**

Carried unanimously.

Moved by Mr. Grabowski, seconded by Mrs. Covell, upon the recommendation of the District Superintendent, that **Susan Brown, North Tonawanda, NY**, be appointed, to the part-time position of **.7 FTE Substitute Home Economics-General Teacher**, at a salary of Step PC 8 ($50,952) plus master’s degree ($1,200), to be pro-rated, effective...
February 29, 2016 through June 30, 2016, unless terminated sooner, while she continuously remains in her current assignment substituting for a home economics teacher. Employment shall automatically be discontinued effective June 30, 2016, unless employment is terminated sooner. Service shall be at-will and at the pleasure of the Board of Education. Carried unanimously.

Moved by Mrs. Albright, seconded by Mr. Carney, upon the recommendation of the District Superintendent, that the following individuals be appointed without benefits, except as required by law, to the position of Substitute Teacher (Non-Certified), effective as indicated below, with services to be utilized on an as-needed basis at the discretion of the District Superintendent, at a daily rate of $80.00. Employment shall automatically be discontinued effective June 30, 2016 unless employment is terminated sooner. Service shall be at-will and at the pleasure of the Board of Education.

Harold Hawley  
Barker, NY  
Effective Date: 2/1/16

April Parkhill  
Youngstown, NY  
Effective Date: 2/9/16

Carried unanimously.

Moved by Mrs. Albright, seconded by Mr. Carney, upon the recommendation of the District Superintendent, that the following individual(s) be appointed, without benefits, except as required by law, to the position of Substitute Teacher Aide (Non-Certified), effective as indicated below, with services to be utilized on an as-needed basis at the discretion of the District Superintendent, at a rate of $60.00 per day. Employment shall automatically be discontinued effective June 30, 2016, unless employment is terminated sooner. Service shall be at-will and at the pleasure of the Board of Education.

Kevin Dunham  
Medina, NY  
Effective Date: 2/9/16

Carried unanimously.

Moved by Mrs. Albright, seconded by Mr. Carney, upon the recommendation of the District Superintendent, that the following conference requests be approved:


Edward Ahrens, Katherine Rossi, Jeffrey Smith, and Shelly Smith, New York State Association of Incarcerated Education Programs, Saratoga Springs, NY, May 10-13, 2016. Est. cost: $3,875.00. Funded through EPE.


Moved by Mrs. Albright, seconded by Mrs. Covell, upon the recommendation of the District Superintendent, that the following conference request be approved:

Johnny Destino, National School Boards Association Annual Conference, Boston, MA, April 7-11, 2016. Est. cost: $2,665.00. Funded through administrative budget. 5 Yes, 4 No (Carney, Covell, Seielstad, Swearingen). Motion failed.

Moved by Mrs. Albright, seconded by Mr. Carney, that the following conference requests be approved:


Moved by Mrs. Albright, seconded by Mr. Carney, that the Orleans/Niagara BOCES hereby approves the Memorandum of Agreement between the BOCES and the BOCES Teachers’ Association (BOCESTA) dated February 22, 2016, as submitted, regarding child-rearing leave for a particular employee. Carried unanimously.

Moved by Mrs. Albright, seconded by Mr. Carney, that the Orleans/Niagara BOCES hereby approves the Memorandum of Agreement between the BOCES and the BOCES Teachers’ Association (BOCESTA) dated February 23, 2016, as submitted, regarding extended school year salaries. Carried unanimously.

Moved by Mr. Grabowski, seconded by Mrs. Albright, upon the recommendation of the District Superintendent, that the Board of Education hereby approves the purchase of the following textbooks:
Moved by Mr. Carney, seconded by Mrs. Albright, upon the recommendation of the District Superintendent, that Margaret Hagan, General Special Education Teacher, be granted up to 40 days of extended sick leave, effective when paid sick leave is exhausted, contingent upon the submission of required documentation. Such days of extended sick leave shall not remain accrued after the employee’s return to work. Carried unanimously.

Moved by Mr. Carney, seconded by Mrs. Albright, upon the recommendation of the District Superintendent, that the following individuals are hereby appointed to serve as Volunteer with no compensation, on an as-needed basis, as determined by the District Superintendent, to perform services including assisting students with individual and group lessons, observing students during academic activities and other related services and activities, and/or to promote and aid BOCES programs.

Seana Baggett
North Tonawanda, NY
Effective Dates: 3/10/16-5/12/16
Student at Buffalo State College/Niagara Co. Comm. College
Carried unanimously.

Move by Mr. Carney, seconded by Mrs. Albright, upon the recommendation of the District Superintendent, that the following conference requests be approved:


Robert Ihle, SkillsUSA New York Spring Conference and Competition, Syracuse, NY, April 26-29, 2016. Est. cost: $944.00. Funded through career and technical education.


Moved by Mr. Carney, seconded by Mrs. Albright, upon the recommendation of the District Superintendent, that the resignation of Dawn Hungerford, School Nurse, be accepted effective at the end of the day on March 22, 2016. Carried unanimously.
Moved by Mr. Carney, seconded by Mrs. Covell, to enter into executive session at 8:20 p.m. to discuss the employment history of particular individuals. Carried unanimously.

Moved by Mrs. Albright, seconded by Mrs. Swearingen, to reconvene the meeting at 8:38 p.m. Carried unanimously.

Moved by Mr. Grabowski, seconded by Mr. Carney, to adjourn the meeting at 8:45 p.m. Carried unanimously.

Respectfully submitted,

Cynthia P. Hurt
District Clerk