

The regular meeting of the Orleans/Niagara BOCES Board of Education was held on March 11, 2017 at the Orleans/Niagara BOCES, 4232 Shelby Basin Road, Medina, New York. The meeting was called to order by Board Member Bond at 10:02 a.m.

Present: Keith A. Bond
Janice M. Covell
Edward J. Grabowski
Thomas J. Klotzbach
James C. Little, Jr. (arrived at 10:08 a.m.)
Colleen M. Osborn
Marlene Seielstad
Joanne E. Woodside

Absent: Vincent J. Cancemi, Sr.
Maureen K. Kaus
Timothy F. Kropp
Ruth A. Smith
Wendy Swearingen

Also present: Dr. Clark J. Godshall, District Superintendent; Mr. Wayne M. Van Vleet, Director of Labor Relations; Mr. Joseph J. Steinmetz, Director of CTE and Adult/Secondary Programs; Mrs. Melanie Conley, Director of Business Services.

Moved by Mr. Klotzbach, seconded by Mr. Grabowski, upon the recommendation of the District Superintendent, that the February 8, 2017 regular meeting minutes be approved. Carried unanimously.

APPROVAL
OF
MINUTES

Moved by Mr. Klotzbach, seconded by Mr. Grabowski, upon the recommendation of the District Superintendent, that budget modifications #110-125 for the 2016-2017 school year be approved. Carried unanimously.

BUDGET
MODS.

Moved by Mr. Klotzbach, seconded by Mr. Grabowski, upon the recommendation of the District Superintendent, that the Treasurer's Report of General Fund for January 2017 be accepted. Carried unanimously.

TREASURER'S
REPORT
GENERAL
FUND

Moved by Mr. Klotzbach, seconded by Mr. Grabowski, upon the recommendation of the District Superintendent, that the Treasurer's Report of Special Aids for January 2017 be accepted. Carried unanimously.

TREASURER'S
REPORT
SPECIAL
AIDS

Moved by Mr. Klotzbach, seconded by Mr. Grabowski, upon the recommendation of the District Superintendent, that the Treasurer's Report of Capital Fund, Risk Retention Fund, and Trust and Agency Fund for January 2017 be accepted. Carried unanimously.

TREASURER'S
REPORT
ADD'L.
FUNDS

Moved by Mr. Klotzbach, seconded by Mr. Grabowski, upon the recommendation of the District Superintendent, that the Budget Status Report by service program be accepted. Carried unanimously.

BUDGET
STATUS
REPORT

Facilities: A facilities update was provided.
Career Education: Mr. Steinmetz distributed the list of SkillsUSA regional winners. He also distributed new professional development flyers created by Dr. Michael Weyrauch and Mrs. Anedda Trautman.

BOARD
COMMITTEE
REPORTS

(Mr. Little arrived.)

Dr. Godshall spoke about the settlement between LaBella Associates, DPC, and a contractor who worked on the BOCES pavilion project. He invited the board members to the Every Student Succeeds Act (ESSA) meeting on March 14, 2017.

SUPT.
COMMENTS

Moved by Mr. Klotzbach, seconded by Mrs. Covell, upon the recommendation of the District Superintendent, that the Board of Education accept the bids received for Co/Op Art Supplies. Carried unanimously.

BID AWARD
CO/OP ART
SUPPLIES

Moved by Mr. Klotzbach, seconded by Mrs. Covell, upon the recommendation of the District Superintendent, that the bid for Co/Op Art Supplies be awarded to the following low responsible bidder at an estimated cost of:

Dick Blick \$ 6,263.89
P.O. Box 1267
Galesburg IL 61402-1267

Pyramid School Products \$ 11,412.13
Div. of Pyramid Paper Co.
6510 North 54th St.
Tampa FL 33610-1908

Cascade School Products \$ 8,449.89
1 Brown St.
North Adams MA 01247

National Art & School Supplies \$ 12,860.52
2195 Elizabeth Ave.
Rahway NJ 07065

Standard Stationery Supply \$ 1,244.45
2251 Foster Ave.
Wheeling IL 60090

Kurtz Brothers \$ 9,224.08
400 Reed St.
P.O. Box 392
Clearfield PA 16830-0392

School Specialty \$ 16,680.65
P.O. Box 1579
Appleton WI 54912-1579

**Rochester Ceramics &
Greenware, Inc.** \$ 4,475.80
102 Commercial Street
Webster NY 14580

Quill Corp. \$ 1,698.94
Corporate Headquarters
100 Schelster Rd.
Lincolnshire IL 60069-3621

NASCO \$ 18,215.49
901 Janesville Avenue
P.O. Box 901
Fort Atkinson WI 53538

W. B. Mason Co. Inc. \$ 28,169.14
2855 Broadway St.
Cheektowaga NY 14225

TOTAL \$118,694.98
Carried unanimously.

Moved by Mr. Klotzbach, seconded by Mrs. Covell, upon the recommendation of the District Superintendent, that the Board of Education accept the bids received for Co/Op Athletic Supplies. Carried unanimously.

BID AWARD
CO/OP
ATHLETIC
SUPPLIES

Moved by Mr. Klotzbach, seconded by Mrs. Covell, upon the recommendation of the District Superintendent, that the bid for Co/Op Athletic Supplies be awarded to the following low responsible bidder at an estimated cost of:

Laux Sporting Goods \$ 60,856.42
25 Pineview Dr.
Amherst NY 14228

Collins Sports Medicine \$ 7,542.25
370 Paramount Dr.
Raynham MA 02767

Pyramid School Products \$ 13,460.73
Div. of Pyramid Paper Co.
6510 North 54th St.
Tampa FL 33610-1908

Scholastic Sports Sales LTD \$ 17,360.42
P.O. Box 240
8195 Cazenovia Rd.
Manlius NY 13104

Riddell/American \$ 8,150.76
669 Sugar Lane
Elyria OH 44035-6309

BSN Sports \$ 18,714.99
P.O. Box 49
Jenkintown PA 19046

Aluminum Athletic Equip. Co. \$ 1,339.85
1000 Enterprise Dr.
Royersford PA 19468-1298

NASCO \$ 4,742.27
901 Janesville Ave.
Fort Atkinson WI 53538

Gopher Sport \$ 1,896.35
2525 Lemond ST SW
Owatonna MN 55060

TOTAL \$134,064.04
Carried unanimously.

Moved by Mr. Klotzbach, seconded by Mrs. Covell, upon the recommendation of the District Superintendent, that the Board of Education accept the bids received for HVAC Equipment. Carried unanimously.

BID AWARD
HVAC
EQUIPMENT

Moved by Mr. Klotzbach, seconded by Mrs. Covell, upon the recommendation of the District Superintendent, that the bid for HVAC Equipment be awarded to the following low responsible bidder at an estimated cost of:

ABR Wholesalers, Inc. \$14,305.00
510 N. Goodman St.
Rochester NY 14609

- #1: RAMS-2428 w/stand \$ 3,525.00
Per Spec. Qty: 1
- #2: Tennsmith 8' Sheet Metal Brake \$ 5,775.00
Model HB97-18 Qty: 1
- #3: Tankless Hot Water Sys w/kit \$ 1,850.00
RTGH-84DVLN-1 Qty: [2@\\$925.00](#)
- #4: Mini Split Unit A/C Pump \$ 1,280.00
CROWN09HP230VIA Qty: 1
- #5: Ridgid Power Drive Pipe Threader \$ 1,875.00
Model 700 Ridgid Qty: 1

TOTAL \$14,305.00
Carried unanimously.

Moved by Mr. Klotzbach, seconded by Mrs. Covell, upon the recommendation of the District Superintendent, that the Board of Education accept the bids received for Wood Mizer Sawmill. Carried unanimously.

BID AWARD
WOOD MIZER
SAWMILL

Moved by Mr. Klotzbach, seconded by Mrs. Covell, upon the recommendation of the District Superintendent, that the bid for Wood Mizer Sawmill be awarded to the following low responsible bidder at an estimated cost of:

Wood-Mizer LLC \$12,631.00
8604 State Route 104
Hannibal NY 13074

TOTAL \$12,631.00
Carried unanimously.

Moved by Mr. Klotzbach, seconded by Mr. Grabowski, that the donation of various holiday lights, PDK reference guides and dishes be accepted from Clark Godshall, Barker, NY. Carried unanimously.	DONATION
Moved by Mr. Klotzbach, seconded by Mr. Grabowski, upon the recommendation of the District Superintendent, that the donation of a snap-on vehicle scanner be accepted from Basil Ford, Niagara Falls, NY, to be used by the Niagara CTEC automotive technology program. Carried unanimously.	DONATION
Moved by Mr. Klotzbach, seconded by Mr. Grabowski, upon the recommendation of the District Superintendent, that the donation of a variety of fabrics, sewing patterns, manuals and books be accepted from Stuart Adams, Lockport, NY, to be used by the Niagara CTEC fashion design program. Carried unanimously.	DONATION
Moved by Mr. Klotzbach, seconded by Mr. Grabowski, upon the recommendation of the District Superintendent, that the donation of a 2007 Pontiac Sky automobile and a 2006 Pontiac Solstice automobile be accepted from Monroe Community College, Rochester, NY, to be used by the Niagara CTEC and Orleans CTEC automotive technology programs. Carried unanimously.	DONATION
Moved by Mr. Klotzbach, seconded by Mrs. Seielstad, upon the recommendation of the District Superintendent, that the 2017-2018 administrative and school calendar be approved, as submitted. Carried unanimously.	2017-2018 ADMIN. AND SCHOOL CALENDARS
Moved by Mr. Klotzbach, seconded by Mrs. Covell, that the Orleans/Niagara BOCES hereby approves the agreement between the BOCES and CSEA, Inc. Partnership, term of April 1, 2017 through March 31, 2018, as submitted, and the Board authorizes the Board President and/or the District Superintendent to sign the agreement upon the approval of the school attorney and containing any revisions as approved by the school attorney. Carried unanimously.	AGREEMENT WITH CSEA, INC. PARTNERSHIP
Moved by Mr. Klotzbach, seconded by Mrs. Covell, that the Orleans/Niagara BOCES hereby approves the affiliation agreement between the BOCES and Niagara University, term of January 1, 2017 through December 31, 2017, as submitted, and the Board authorizes the Board President and/or the District Superintendent to sign the agreement upon the approval of the school attorney and containing any revisions as approved by the school attorney. Carried unanimously.	AFFILIATION AGREEMENT WITH NIAGARA UNIVERSITY
Moved by Mr. Klotzbach, seconded by Mr. Grabowski, that having determined that it is in the best financial interest of the Orleans/Niagara BOCES, to enter into a lease agreement with Wilson Central School District, estimated at one room, for the period of February 9, 2017 through May 31, 2017, with such determination having been based upon an evaluation of the needs of the BOCES's programmatic and facilities requirements, the Board of Education does hereby approve and authorize the Board President and/or the District Superintendent to execute the lease, revised February 14, 2017, as submitted, or with revisions as approved by the BOCES' attorney. Carried unanimously.	LEASE AGREEMENT WITH WILSON CSD (REVISED)

Moved by Mr. Klotzbach, seconded by Mr. Little, that the Orleans/Niagara BOCES hereby approves the 2017-2018 Licensed Practical Nursing (LPN) program student handbook, having a revision date of January 2017, and the BOCES authorizes the District Superintendent to make revisions to the handbook and/or promulgate additional adult education handbooks. Carried unanimously.

APPROVAL OF
LICENSED
PRACTICAL
NURSING
PROGRAM
HANDBOOK

Moved by Mr. Klotzbach, seconded by Mr. Little, upon the recommendation of the District Superintendent, that the resignation of **Terry Josker, Keyboard Specialist**, be accepted (due to retirement), effective July 1, 2017. Carried unanimously.

RESIGNATION
T. JOSKER

Moved by Mr. Klotzbach, seconded by Mr. Little, upon the recommendation of the District Superintendent, that the recommendation of the District Superintendent, that the following individual(s) be appointed to serve on a part-time basis in the adult/continuing education program, at the hourly salary listed, with no fringe benefits, except as required by law, effective as indicated below through June 30, 2017, unless terminated sooner. The employment of the individuals shall be at-will and at the pleasure of the Board of Education. Additionally, services of the individuals shall be utilized solely on an as-needed basis at the discretion of the District Superintendent.

APPOINTMENT
ADULT/
CONTINUING
EDUCATION

CNA/HHA/LPN Substitute (\$25.50 per hour)

Janice Navis

Lewiston, NY

Effective Date: 3/1/17

Carried unanimously.

Moved by Mr. Klotzbach, seconded by Mr. Grabowski, upon the recommendation of the District Superintendent, that the following individual(s) be appointed without benefits, except as required by law, to the part-time position of **Home/Hospital Teacher** at an hourly salary of \$26.42 for instructional time and an hourly salary of \$11.80 per hour for planning time effective as indicated below. The employment of the individuals shall be at-will and at the pleasure of the Board of Education. The employment of the individual(s) shall be utilized solely on an as-needed basis at the discretion of the District Superintendent. Employment shall be automatically discontinued effective June 30, 2017, unless terminated sooner.

APPOINTMENT
HOME/
HOSPITAL
TEACHER

Jennifer Sturgeon

Lockport, NY

Effective Date: 2/9/17

Carried unanimously.

Moved by Mr. Klotzbach, seconded by Mr. Grabowski, upon the recommendation of the District Superintendent, that the following individuals be appointed without benefits, except as required by law, to provide planning services for the 2017 regional summer school program, effective as indicated below through June 30, 2017, unless terminated sooner:

APPOINTMENT
REGIONAL
SUMMER
SCHOOL
2017

Lindsay Delaney \$1,500.00
North Tonawanda, NY
Effective Date: February 1, 2017

Bryan Rotella \$1,500.00
Niagara Falls, NY
Effective Date: February 1, 2017

Nicholas Ruffolo \$1,500.00
Niagara Falls, NY
Effective Date: February 1, 2017

Garrett Stack \$1,500.00
North Tonawanda, NY
Effective Date: February 1, 2017
Carried unanimously.

Moved by Mr. Klotzbach, seconded by Mr. Grabowski, upon the recommendation of the District Superintendent, that the following individuals be appointed without benefits, except as required by law, to the 2017 regional summer school program, effective July 1, 2017 through August 31, 2017 unless terminated sooner, with salary as indicated below:

APPOINTMENT
REGIONAL
SUMMER
SCHOOL
2017

Lindsay Delaney \$6,499.91
North Tonawanda, NY
Admin. for Instr. & Curriculum
Niagara Falls High School

Bryan Rotella \$6,499.91
Niagara Falls, NY
Admin. for Special Education
Niagara Falls High School

Nicholas Ruffolo \$5,608.32
Niagara Falls, NY
Asst. Principal
Niagara Falls High School

Garrett Stack \$6,499.91
North Tonawanda, NY
Principal
Niagara Falls High School
Carried unanimously.

Moved by Mr. Klotzbach, seconded by Mr. Grabowski, upon the recommendation of the District Superintendent, that **Mary Grimm, North Tonawanda, NY**, be appointed to the position of **Teacher Aide (Personal Care)**, effective February 15, 2017 through June 30, 2017, unless terminated sooner, at an hourly rate of \$10.50. Carried unanimously.

APPOINTMENT
NON-CERT.
M. GRIMM

Moved by Mr. Klotzbach, seconded by Mr. Grabowski, upon the recommendation of the District Superintendent, that **Melissa Demmin, Lockport, NY**, be appointed to the position of **Teacher Aide (Personal Care)**, effective February 27, 2017 through June 30, 2017, unless terminated sooner, at an hourly rate of \$10.50. Carried unanimously.

APPOINTMENT
NON-CERT.
M. DEMMIN

Moved by Mr. Klotzbach, seconded by Mr. Little, upon the recommendation of the District Superintendent, that the following individual is hereby appointed to serve as **Volunteer** with no compensation, on an as-needed basis, as determined by the District Superintendent, to perform services including assisting students with individual and group lessons, observing students during academic activities and other related services and activities, and/or to promote and aid BOCES programs.

APPOINTMENT
VOLUNTEER

Lauren Stuitje
Lockport, NY
Effective Dates: 3/3/17-5/12/17
Student at Daemen College

This appointment supersedes and replaces Ms. Stuitje's appointment at the February 8, 2017 board meeting.
Carried unanimously.

Moved by Mr. Klotzbach, seconded by Mr. Little, upon the recommendation of the District Superintendent, that the following individuals be appointed without benefits, except as required by law, to the position of **Substitute Teacher (Non-Certified)**, effective as indicated below, with services to be utilized on an as-needed basis at the discretion of the District Superintendent, at a daily rate of \$85.00. Employment shall automatically be discontinued effective June 30, 2017, unless employment is terminated sooner. Service shall be at-will and at the pleasure of the Board of Education.

APPOINTMENT
SUBSTITUTE
TEACHER
(NON-
CERTIFIED)

Rebecca Strickland
Medina, NY
Effective Date: 1/26/17

Jason Moynihan
Sanborn, NY
Effective Date: 2/7/17

Wynter Dumont
Albion, NY
Effective Date: 2/10/17
Carried unanimously.

Meggan Wakefield
Medina, NY
Effective Date: 2/22/17

Moved by Mr. Klotzbach, seconded by Mr. Little, upon the recommendation of the District Superintendent, that the following individual(s) be appointed without benefits, except as required by law, to the position of **Substitute Teacher Aide (Non-Certified)**, effective as indicated below, with services to be utilized on an as-needed basis at the discretion of the District Superintendent, at a daily rate of \$65.00. Employment shall automatically be discontinued effective June 30, 2017, unless employment is terminated sooner. Service shall be at-will and at the pleasure of the Board of Education.

APPOINTMENT
SUBSTITUTE
TEACHER
AIDE
(NON-
CERTIFIED)

Lori Jenks
Barker, NY
Effective Date: 2/1/17

Jason Moynihan
Sanborn, NY
Effective Date: 2/7/17

Melissa Taravella
North Tonawanda, NY
Effective Date: 2/13/17

Wynter Dumont
Albion, NY
Effective Date: 2/10/17

Saundra Wesolek
Gasport, NY
Effective Date: 2/14/17
 Carried unanimously.

Moved by Mr. Klotzbach, seconded by Mr. Little, upon the recommendation of the District Superintendent, that the following individual(s) be appointed, without benefits, except as required by law, to the position of **Substitute Teacher Aide (Non-Certified)**, effective upon hire as a Personal Care Aide, with services to be utilized on an as-needed basis at the discretion of the District Superintendent, at a daily rate of \$65.00. Employment shall automatically be discontinued effective June 30, 2017, unless employment is terminated sooner. Service shall be at-will and at the pleasure of the Board of Education.

APPOINTMENT
 SUBSTITUTE
 TEACHER
 AIDE
 (NON-
 CERTIFIED)

First Name	Last Name	City
Melissa	Demmin	Lockport
Mary	Grimm	North Tonawanda

Carried unanimously.

Moved by Mr. Klotzbach, seconded by Mr. Grabowski, upon the recommendation of the District Superintendent, that the following conference requests be approved:

CONFERENCE
 REQUESTS

- 1) **Susan Diemert, NYACCE Spring Board Meeting**, Latham, NY, March 14-15, 2017. Est. cost: \$229.00. Funded through EPE.
- 2) **Karen Kwandrans, ACTEA Annual Leadership Conference**, Albany, NY, March 29-31, 2017. No cost to BOCES.
- 3) **Robert Ihle, SkillsUSA New York Spring Conference and Competition**, Syracuse, NY, April 25-28, 2017. Est. cost: \$1,149.00. Funded through career and technical education.
- 4) **Vicki Augugliaro, Rene Becht, Paul Dewey, Robert Glaser, Amy Green, Laura Koepfel, Vincent Piaskowski, Ken Polchlopek, Donna Quinn, Julie Roloff, and Caitlin Siresi, SkillsUSA New York Leadership and Skills Conference**, Syracuse, NY, April 26-28, 2017. Est. cost: \$7,090.00. Funded through career and technical education.
- 5) **Marilyn Fleischman and Karen Kwandrans, Council of Practical Nurse Program NYS Annual Educators Conference**, Latham, NY, April 26-28, 2017. Est. cost: \$1,374.00. Funded through adult LPN.
- 6) **Melanie Conley and Diane Edwards, Statewide BOCES School Business Officials Meeting**, Albany, NY, May 11-12, 2017. Est. cost: \$730.00. Funded through administrative budget.
- 7) **Stuart Adams, ASE Industry Education Alliance Conference**, Concord, NC, July 23-26, 2017. Est. cost: \$2,000.00. Funded through career and technical education.

Carried unanimously.

Moved by Mr. Klotzbach, seconded by Mrs. Seielstad, upon the recommendation of the District Superintendent, that the resignation of **Jill Flanders, Teacher Aide (Special Education)**, be accepted, effective at the end of the day on February 27, 2017. Carried unanimously.

RESIGNATION
J. FLANDERS

Moved by Mr. Klotzbach, seconded by Mrs. Seielstad, upon the recommendation of the District Superintendent, that the following individual(s) be appointed without benefits, except as required by law, to the part-time position of **Home/Hospital Teacher** at an hourly salary of \$26.42 for instructional time and an hourly salary of \$11.80 per hour for planning time effective as indicated below. The employment of the individuals shall be at-will and at the pleasure of the Board of Education. The employment of the individual(s) shall be utilized solely on an as-needed basis at the discretion of the District Superintendent. Employment shall be automatically discontinued effective June 30, 2017, unless terminated sooner.

APPOINTMENT
HOME/
HOSPITAL
TEACHER

Lynn Jones
Lockport, NY
Effective Date: 3/10/17
Carried unanimously.

Moved by Mr. Klotzbach, seconded by Mrs. Seielstad, upon the recommendation of the District Superintendent, that **Kayley Wakefield, Lockport, NY**, be appointed to the position of **Teacher Aide (Special Education)**, to serve a 52-week probationary period, effective March 22, 2017, at an annual salary of \$13,200.00 to be pro-rated. This appointment shall be conditional pending the results of a criminal history records check, to the extent required by law. This appointment is made on an emergency conditional basis. Carried unanimously.

APPOINTMENT
NON-CERT.
PROB.
K.WAKEFIELD

Moved by Mr. Klotzbach, seconded by Mrs. Seielstad, upon the recommendation of the District Superintendent, that **Debra Sammarco, Lockport, NY**, be appointed to the position of **Teacher Aide (Special Education)**, to serve a 52-week probationary period, with an effective date to be determined, at an annual salary of \$13,200.00 to be pro-rated. Carried unanimously.

APPOINTMENT
NON-CERT.
PROB.
D. SAMMARCO

Moved by Mr. Klotzbach, seconded by Mrs. Seielstad, upon the recommendation of the District Superintendent, that **Lori Jenks, Barker, NY**, be appointed to the position of **Teacher Aide (Personal Care)**, effective March 27, 2017 through June 30, 2017, unless terminated sooner, at an hourly rate of \$10.50. Carried unanimously.

APPOINTMENT
NON-CERT.
L. JENKS

Moved by Mr. Klotzbach, seconded by Mrs. Seielstad, upon the recommendation of the District Superintendent, that **John Deuil, Lockport, NY**, having successfully completed his probationary period (10/3/16-4/3/17), be appointed to permanent status in the job classification of **Cleaner**, effective April 3, 2017. Carried unanimously.

APPOINTMENT
NON-CERT.
PERMANENT
J. DEUIL

Moved by Mr. Klotzbach, seconded by Mrs. Seielstad, upon the recommendation of the District Superintendent, that **Ryan Howes, Lyndonville, NY**, having successfully completed his probationary period (10/24/16-4/24/17), be appointed to permanent status in the job classification of **Custodian**, effective April 24, 2017. Carried unanimously.

APPOINTMENT
NON-CERT.
PERMANENT
R. HOWES

Moved by Mr. Klotzbach, seconded by Mrs. Covell, upon the recommendation of the District Superintendent, that the following individual is hereby appointed to serve as Volunteer with no compensation, on an as-needed basis, as determined by the District Superintendent, to perform services including assisting students with individual and group lessons, observing students during academic activities and other related services and activities, and/or to promote and aid BOCES programs.

APPOINTMENT
VOLUNTEER

John Collins
Amherst, NY
Effective Dates: 3/7/17-9/1/17
Student at Canisius College

Breezy Greenert
North Tonawanda, NY
Effective Dates: 3/1/17-3/31/17
Student at Niagara County Community College

Rhonda Kearns
Olcott, NY
Effective Dates: 4/25/17-4/28/17
Carried unanimously.

Moved by Mr. Klotzbach, seconded by Mrs. Covell, upon the recommendation of the District Superintendent, that the following individual(s) be appointed, without benefits, except as required by law, to the position of **Substitute Teacher Aide (Non-Certified)**, effective upon hire as a Personal Care Aide, with services to be utilized on an as-needed basis at the discretion of the District Superintendent, at a daily rate of \$65.00. Employment shall automatically be discontinued effective June 30, 2017, unless employment is terminated sooner. Service shall be at-will and at the pleasure of the Board of Education.

APPOINTMENT
SUBSTITUTE
TEACHER
AIDE
(NON-
CERTIFIED)

First Name	Last Name	City
Lori	Jenks	Barker

Carried unanimously.

Moved by Mr. Grabowski, seconded by Mrs. Seielstad, upon the recommendation of the District Superintendent, that the following conference requests be approved:

CONFERENCE
REQUESTS

8) **Cynthia Hurt, District Superintendent Office Personnel Annual Conference**, Watertown, NY, May 18-20, 2017.
Est. cost: \$440.00. Funded through administrative budget.
Carried unanimously.

Moved by Mr. Grabowski, seconded by Mrs. Seielstad, upon the recommendation of the District Superintendent, that four students and two adults be approved to travel to the NASA Recognition Ceremony in Sandusky, OH, on April 22, 2017, at a cost of \$60.00. Carried unanimously.

FIELD
TRIP

Moved by Mr. Klotzbach, seconded by Mrs. Covell, that the Orleans/Niagara BOCES hereby approves the Memorandum of Agreement, as submitted, with the BOCES Teachers' Association (BOCESTA) regarding Annual Professional Performance Review (APPR) plans, and the Board further authorizes the Board President and/or the District Superintendent to sign and execute any additional agreements and/or documents in connection with APPR. Carried unanimously.

MEMORANDUM
OF
AGREEMENT
WITH
BOCESTA

Moved by Mrs. Covell, seconded by Mr. Little, to enter into executive session at 10:45 a.m. to discuss matters pertaining to the employment history of particular individuals and matters leading to the acquisition of real property. Carried unanimously.

EXECUTIVE
SESSION

Moved by Mrs. Covell, seconded by Mrs. Osborn, to reconvene the meeting at 11:13 a.m. Carried unanimously.

Moved by Mr. Klotzbach, seconded by Mr. Little, that the Orleans/Niagara BOCES authorizes the District Superintendent to continue the administrative leave with pay of a particular employee, until such time as it is determined by the District Superintendent that the employee should return to work. Carried unanimously.

ADMINIS-
TRATIVE
LEAVE WITH
PAY

Moved by Mrs. Covell, seconded by Mr. Grabowski, to adjourn the meeting at 11:15 a.m. Carried unanimously.

ADJOURNMENT

Respectfully submitted,

Cynthia P. Hurt
District Clerk