

The regular meeting of the Orleans/Niagara BOCES Board of Education was held on January 11, 2017 at the Orleans/Niagara BOCES, 4232 Shelby Basin Road, Medina, New York. The meeting was called to order by President Kaus at 7:02 p.m.

Present: Keith A. Bond
Vincent J. Cancemi, Sr.
Janice M. Covell
Edward J. Grabowski
Maureen K. Kaus
Thomas J. Klotzbach
Timothy F. Kropp
James C. Little, Jr.
Colleen M. Osborn
Marlene Seielstad
Ruth A. Smith
Wendy Swearingen
Joanne E. Woodside

Absent:

Also present: Dr. Clark J. Godshall, District Superintendent; Mr. Wayne M. Van Vleet, Director of Labor Relations; Mr. Joseph J. Steinmetz, Director of CTE and Adult/Secondary Programs; Mr. Ronald Barstys, Director of Special Programs; Mr. Daniel Connolly, Director of Facilities; Mrs. Melanie Conley.

Mrs. Faith Albert, Youngstown, NY, spoke of her 30+ years as a teacher at BOCES.

PUBLIC
COMMENT

Moved by Mr. Klotzbach, seconded by Mrs. Covell, upon the recommendation of the District Superintendent, that the December 14, 2016 regular meeting minutes be approved. Carried unanimously.

APPROVAL
OF
MINUTES

Moved by Mr. Klotzbach, seconded by Mrs. Covell, upon the recommendation of the District Superintendent, that budget modifications #87-98 for the 2016-2017 school year be approved. Carried unanimously.

BUDGET
MODS.

Moved by Mr. Klotzbach, seconded by Mrs. Covell, upon the recommendation of the District Superintendent, that the Treasurer's Report of General Fund for November 2016 be accepted. Carried unanimously.

TREASURER'S
REPORT
GENERAL
FUND

Moved by Mr. Klotzbach, seconded by Mrs. Covell, upon the recommendation of the District Superintendent, that the Treasurer's Report of Special Aids for November 2016 be accepted. Carried unanimously.

TREASURER'S
REPORT
SPECIAL
AIDS

Moved by Mr. Klotzbach, seconded by Mrs. Covell, upon the recommendation of the District Superintendent, that the Treasurer's Report of Capital Fund, Risk Retention Fund, and Trust and Agency Fund for November 2016 be accepted. Carried unanimously.

TREASURER'S
REPORT
ADD'L.
FUNDS

Moved by Mr. Klotzbach, seconded by Mrs. Covell, upon the recommendation of the District Superintendent, that the Budget Status Report by service program be accepted. Carried unanimously.

BUDGET
STATUS
REPORT

<p>Career Education: Mr. Rakonczay's precision machine tool program was highlighted in a national magazine.</p> <p>Facilities: National Grid replaced a broken power pole behind the Orleans CTEC building. Lead test results thus far show three faucets at Niagara Academy with elevated levels.</p> <p>Legislation: NOSBA legislative breakfast will be January 28, 2017 at the Cornell Cooperative Extension in Lockport. Mr. Klotzbach spoke about NYSSBA propositions.</p>	<p>BOE COMMITTEE</p>
<p>Dr. Godshall spoke about: Medina CSD appointed Mark Kruzynski as their new superintendent; his meeting with Wilson community members last night; student attendance during January 2017 regent's week; upcoming CTE building tours for component district board members; capital project; New York State Parks program; CTE program approvals and re-approvals.</p>	<p>SUPT. COMMENTS</p>
<p>Dr. Godshall reviewed the 2017-2018 special education and related services budgets.</p>	<p>2017 BUDGET REVIEW</p>
<p>Moved by Mr. Klotzbach, seconded by Mr. Little, upon the recommendation of the District Superintendent, that the Board of Education accept the bids received for <u>Metals Supplies</u>. Carried unanimously.</p>	<p>BID AWARD METALS SUPPLIES</p>
<p>Moved by Mr. Klotzbach, seconded by Mr. Little, upon the recommendation of the District Superintendent that the bid for <u>Metals Supplies</u> be awarded to the following low responsible bidder at an estimated annual cost of:</p>	
<p>Klein Steel Service \$5,319.00 1050 Military Road Buffalo, NY 14217 Carried unanimously.</p>	
<p>Moved by Mr. Klotzbach, seconded by Mr. Little, upon the recommendation of the District Superintendent, that the mileage reimbursement rate be established at \$.535 per mile, effective January 1, 2017, in accordance with the IRS standard mileage rate. Carried unanimously.</p>	<p>MILEAGE REIMBURSE- MENT RATE</p>
<p>Moved by Mr. Klotzbach, seconded by Mr. Little, upon the recommendation of the District Superintendent, that the donation of 120 Sunny D beverage bottles from Anita Muzzi, Niagara Falls, NY, be accepted. These items will be used at the Niagara CTEC. Carried unanimously.</p>	<p>DONATION</p>
<p>Moved by Mrs. Woodside, seconded by Mrs. Swearingen, upon the recommendation of the District Superintendent, that the resignation (due to retirement) of Patricia Sweitzer, Speech and Hearing Teacher, be accepted effective at the end of the day on March 31, 2017. Carried unanimously.</p>	<p>RESIGNATION P. SWEITZER</p>
<p>Moved by Mrs. Woodside, seconded by Mrs. Swearingen, upon the recommendation of the District Superintendent, that the resignation (due to retirement) of Richard M. Wolf, School Social Worker, be accepted effective at the end of the day on June 23, 2017. Carried unanimously.</p>	<p>RESIGNATION R. WOLF</p>

Moved by Mrs. Woodside, seconded by Mrs. Swearingen, upon the recommendation of the District Superintendent, that the resignation (due to retirement) of Diane Diminuco, Speech and Hearing Teacher , be accepted effective June 30, 2017. Carried unanimously.	RESIGNATION D. DIMINUOCO
Moved by Mrs. Woodside, seconded by Mrs. Swearingen, upon the recommendation of the District Superintendent, that the resignation (due to retirement) of Faith Albert, General Special Education Teacher , be accepted effective at the end of the day on June 30, 2017. Carried unanimously.	RESIGNATION F. ALBERT
Moved by Mrs. Woodside, seconded by Mrs. Swearingen, upon the recommendation of the District Superintendent, that the resignation (due to retirement) of Cynthia M. Harrington, Speech and Hearing Teacher , be accepted effective June 30, 2017. Carried unanimously.	RESIGNATION HARRINGTON
Moved by Mrs. Woodside, seconded by Mrs. Swearingen, upon the recommendation of the District Superintendent, that the resignation (due to retirement) of Susan Didas, Speech and Hearing Teacher and General Special Education Teacher , be accepted effective at the end of the day on September 29, 2017. Carried unanimously.	RESIGNATION S. DIDAS
Moved by Mrs. Woodside, seconded by Mrs. Swearingen, upon the recommendation of the District Superintendent, that the resignation (due to retirement) of Devonia Santucci, English Teacher , be accepted effective June 30, 2017. Carried unanimously.	RESIGNATION D. SANTUCCI
Moved by Mr. Klotzbach, seconded by Mrs. Covell, upon the recommendation of the District Superintendent, that the resignation of Alan Waterman, Teacher Aide (Personal Care) , be accepted effective at the end of the day on January 6, 2017. Carried unanimously.	RESIGNATION A. WATERMAN
Moved by Mr. Klotzbach, seconded by Mrs. Covell, upon the recommendation of the District Superintendent, that the resignation of Shirley Campbell, Keyboard Specialist , be accepted effective at the end of the day on January 6, 2017. Carried unanimously.	RESIGNATION S. CAMPBELL
Moved by Mr. Klotzbach, seconded by Mrs. Covell, upon the recommendation of the District Superintendent, that the resignation (due to retirement) of Nancy Hugaboom, Teacher Aide (Special Education) , be accepted effective at the end of the day on March 10, 2017. Carried unanimously.	RESIGNATION N. HUGABOOM
Moved by Mr. Klotzbach, seconded by Mrs. Covell, upon the recommendation of the District Superintendent, that the resignation of Gregory Klopfer, Cleaner , be accepted effective at the end of the day on September 25, 2016. Carried unanimously.	RESIGNATION G. KLOPFER
Moved by Mrs. Osborn, seconded by Mr. Little, upon the recommendation of the District Superintendent, that Lindsay Fraley-Wilson, Buffalo, NY , having professional certification in the area of students with disabilities	APPOINTMENT CERT. PROB. L. FRALEY- WILSON

1-6, hereby be appointed to probationary status in the tenure area of **General Special Education Teacher**, in accordance with the agreement between the Orleans/Niagara BOCES and the Orleans/Niagara BOCES Teachers' Association, effective January 23, 2017 until the end of the day on January 22, 2021, unless terminated sooner, at a salary of PC 2 (\$46,400.00) plus master's degree (\$1,200) to be pro-rated. Eligibility for tenure at the end of the probationary period shall be contingent on the employee's attainment of a composite or overall Annual Professional Performance Review (APPR) rating of either "effective" or "highly effective" in three (3) of the preceding four (4) years. Additionally, if the employee receives a composite or overall annual APPR rating of "ineffective" in the final year of the probationary period, then she shall not be eligible for tenure at that time. Carried unanimously.

Moved by Mr. Klotzbach, seconded by Mr. Grabowski, upon the recommendation of the District Superintendent, that pursuant to the Orleans/Niagara BOCES mentoring program plan and regulations of the Commissioner of Education (8 NYCCR Sections 80.34-(b)(2) and 100.2(dd)), that **Anedda Trautman** be appointed to serve as a **Mentor**, effective January 3, 2017 through June 30, 2017, unless terminated sooner, with no additional compensation. The appointment is contingent upon her participation in any required training as scheduled by the BOCES. Carried unanimously.

APPOINTMENT
MENTOR
A. TRAUTMAN

Moved by Mr. Klotzbach, seconded by Mr. Grabowski, upon the recommendation of the District Superintendent, that the following individual(s) be appointed without benefits, except as required by law, to the part-time position of **Home/Hospital Teacher** at an hourly salary of \$26.42 for instructional time and an hourly salary of \$11.80 per hour for planning time effective as indicated below. The employment of the individuals shall be at-will and at the pleasure of the Board of Education. The employment of the individual(s) shall be utilized solely on an as-needed basis at the discretion of the District Superintendent. Employment shall be automatically discontinued effective June 30, 2017, unless terminated sooner.

APPOINTMENT
HOME/
HOSPITAL
TEACHER

Amanda Karaszewski
Kenmore, NY
Effective Date: 12/15/16
Carried unanimously.

Moved by Mr. Klotzbach, seconded by Mr. Grabowski, upon the recommendation of the District Superintendent, that **Rebecca Williams, Lockport, NY**, be appointed to the position of **Teacher Aide (Special Education)**, to serve a 52-week probationary period, effective January 3, 2017, at an annual salary of \$13,200.00 to be pro-rated. Carried unanimously.

APPOINTMENT
NON-CERT.
PROB.
R. WILLIAMS

Moved by Mr. Klotzbach, seconded by Mr. Grabowski, upon the recommendation of the District Superintendent, that **Wendy VerHague, North Tonawanda, NY**, be appointed to the position of **Teacher Aide (Personal Care)**, effective December 21, 2016 through June 30, 2017, unless terminated sooner, at an hourly rate of \$10.50. Carried unanimously.

APPOINTMENT
NON-CERT.
W. VERHAGUE

Moved by Mr. Klotzbach, seconded by Mr. Grabowski, upon the recommendation of the District Superintendent, that **Summer Ritchie, Newfane, NY**, be appointed to the position of **Teacher Aide (Personal Care)**, effective January 3, 2017 through June 30, 2017, unless terminated sooner, at an hourly rate of \$10.50. Carried unanimously.

APPOINTMENT
NON-CERT.
S. RITCHIE

Moved by Mr. Klotzbach, seconded by Mr. Grabowski, upon the recommendation of the District Superintendent, that **Ellen Brooks, Sanborn, NY**, be appointed, without fringe benefits, except as required by law or contract, to the position of **Temporary Keyboard Specialist**, at a rate of \$13.57 per hour, effective December 28, 2016 (for one day). Service shall be at-will and at the pleasure of the Board of Education. Carried unanimously.

APPOINTMENT
NON-CERT.
E. BROOKS

Moved by Mr. Klotzbach, seconded by Mr. Grabowski, upon the recommendation of the District Superintendent, that **Judy Bennett, Medina, NY**, having successfully completed her probationary period (8/15/16-2/3/17), be appointed to permanent status in the job classification of **Account Clerk Typist**, effective February 3, 2017. Carried unanimously.

APPOINTMENT
NON-CERT.
PERM.
J. BENNETT

Moved by Mr. Klotzbach, seconded by Mr. Grabowski, upon the recommendation of the District Superintendent, that **Stephanie Ulm, Lockport, NY**, having successfully completed her probationary period (2/22/16-2/20/17), be appointed to permanent status in the job classification of **Teacher Aide (Special Education)**, effective February 22 2017. Carried unanimously.

APPOINTMENT
NON-CERT.
PERM.
S. ULM

Moved by Mrs. Klotzbach, seconded by Mrs. Covell, upon the recommendation of the District Superintendent, that **Denise Fleming, North Tonawanda, NY**, be appointed, without benefits, except as required by law or contract, to the position of **Substitute Teacher (Certified)**, at a rate of \$202.50 per full day, effective January 4, 2017 through June 30, 2017, unless employment is terminated sooner, while she continuously remains in her current assignment, which began on January 4, 2017, substituting for a special education teacher. Employment shall automatically be discontinued effective June 30, 2017, unless employment is terminated sooner. Service shall be at-will and at the pleasure of the Board of Education. Carried unanimously.

APPOINTMENT
SUBSTITUTE
TEACHER
(CERTIFIED)
D. FLEMING

Moved by Mr. Klotzbach, seconded by Mrs. Covell, upon the recommendation of the District Superintendent, that the following individual(s) be appointed without benefits, except as required by law, to the position of **Substitute Teacher Aide (Non-Certified)**, effective as indicated below, with services to be utilized on an as-needed basis at the discretion of the District Superintendent, at a daily rate

APPOINTMENT
SUBSTITUTE
TEACHER
AIDE
(NON-
CERTIFIED)

of \$65.00. Employment shall automatically be discontinued effective June 30, 2017, unless employment is terminated sooner. Service shall be at-will and at the pleasure of the Board of Education.

Hailey Parker
Lewiston, NY
Effective Date: 12/16/16

Marisa Walck
Ransomville, NY
Effective Date: 12/20/16

Alan Waterman
Gasport, NY
Effective Date: 1/6/17
 Carried unanimously.

Moved by Mr. Klotzbach, seconded by Mrs. Covell, upon the recommendation of the District Superintendent, that the following individual(s) be appointed, without benefits, except as required by law, to the position of **Substitute Teacher Aide (Non-Certified)**, effective upon hire as a Personal Care Aide, with services to be utilized on an as-needed basis at the discretion of the District Superintendent, at a daily rate of \$65.00. Employment shall automatically be discontinued effective June 30, 2017, unless employment is terminated sooner. Service shall be at-will and at the pleasure of the Board of Education.

APPOINTMENT
 SUBSTITUTE
 TEACHER
 AIDE
 (NON-
 CERTIFIED)

First Name	Last Name	City
Summer	Ritchie	Newfane
Wendy	VerHague	North Tonawanda

Carried unanimously.

Moved by Mr. Klotzbach, seconded by Mrs. Covell, upon the recommendation of the District Superintendent, that **Melanie Conley** is hereby appointed to serve as Purchasing Agent and Records Management Officer, effective January 17, 2017 through June 30, 2017, unless terminated sooner, at no additional compensation and at the pleasure of the Board. Carried unanimously.

APPOINTMENT
 M. CONLEY

Moved by Mr. Klotzbach, seconded by Mrs. Covell, upon the recommendation of the District Superintendent, that **Daniel Connolly** is hereby appointed to serve as Safety Director and Asbestos Designee, effective November 28, 2016 through June 30, 2017, unless terminated sooner, at no additional compensation and at the pleasure of the Board. Carried unanimously.

APPOINTMENT
 D. CONNOLLY

Moved by Mr. Klotzbach, seconded by Mr. Kropp, upon the recommendation of the District Superintendent, that the following conference requests be approved:

CONFERENCE
 REQUESTS

- 1) **Krista Macomber, Leadership Niagara Retreat**, Niagara Falls, NY, January 13-14, 2017.
- 2) **Cheryl Herman, NYS Teacher Center Spring Symposium**, Albany, NY, March 6-8, 2017. Est. cost: \$237.70. Funded through teacher center.

Carried unanimously.

Moved by Mr. Klotzbach, seconded by Mr. Kropp, that the Orleans/Niagara BOCES approves the Memorandum of Agreement with the BOCES Teachers' Association (BOCESTA), dated January 5, 2017, as submitted. Carried unanimously.

MEMORANDUM
OF
AGREEMENT

Moved by Mrs. Covell, seconded by Mrs. Osborn, that the Orleans/Niagara BOCES approves the contract with Pluralsight, in the estimated amount of \$9,254.04, and authorizes the District Superintendent and/or his designee to sign the contract upon approval by the school attorney and containing any revisions as approved by the school attorney. This resolution supersedes and replaces the December 14, 2016 resolution. Carried unanimously.

CONTRACT
WITH
PLURALSIGHT

Moved by Mr. Klotzbach, seconded by Mr. Grabowski, upon the recommendation of the District Superintendent, that the resignation (due to retirement) of **Joseph A. DeMerle, Computer Technology Teacher**, be accepted effective June 30, 2017. The Board hereby waives, in regard to Mr. DeMerle's resignation for the purpose of retirement, the resignation notice deadline contained in Section 8.14(7) of the collective bargaining agreement between the BOCES and the BOCES Teachers' Association (BOCESTA). Carried unanimously.

RESIGNATION
J. DEMERLE

Moved by Mr. Klotzbach, seconded by Mr. Grabowski, upon the recommendation of the District Superintendent, that the resignation of **Katherine Manz, Continuing Education Instructor**, be accepted effective January 16, 2017. Carried unanimously.

RESIGNATION
K. MANZ

Moved by Mr. Klotzbach, seconded by Mr. Grabowski, upon the recommendation of the District Superintendent, that the resignation of **Bethany Hauer, Occupational Therapist**, be accepted effective at the end of the day on January 27, 2017. Carried unanimously.

RESIGNATION
B. HAUER

Moved by Mr. Klotzbach, seconded by Mr. Grabowski, upon the recommendation of the District Superintendent, that the resignation of **Judy Bennett, Keyboard Specialist**, be accepted effective February 3, 2017. Carried unanimously.

RESIGNATION
J. BENNETT

Moved by Mr. Klotzbach, seconded by Mrs. Osborn, upon the recommendation of the District Superintendent, that **Courtney Burch, Albion, NY**, be appointed to the position of **Teacher Aide (Personal Care)**, effective January 11, 2017 through June 30, 2017, unless terminated sooner, at an hourly rate of \$10.50. Carried unanimously.

APPOINTMENT
NON-CERT.
C. BURCH

Moved by Mr. Klotzbach, seconded by Mrs. Osborn, upon the recommendation of the District Superintendent, that **Anita Muzzi, Niagara Falls, NY**, be appointed to probationary status in the civil service position of **Part-time Public Information Assistant**, to serve a 52-week probationary period, effective January 12, 2017. Carried unanimously.

APPOINTMENT
NON-CERT.
PROB.
A. MUZZI

Moved by Mr. Klotzbach, seconded by Mrs. Osborn, upon the recommendation of the District Superintendent, that the following individual(s) be appointed, without benefits, except as required by law, to the position of substitute teacher aide effective upon hire as a personal care aide, with services to be utilized on an as-needed basis at the discretion of the District Superintendent, at a rate of \$65.00 per day. Employment shall automatically be discontinued effective June 30, 2017, unless employment is terminated sooner. Service shall be at-will and at the pleasure of the Board of Education.

APPOINTMENT
SUBSTITUTE
TEACHER
AIDE
(NON-
CERTIFIED)

First Name	Last Name	City
Courtney	Burch	Albion

Carried unanimously.

Moved by Mr. Grabowski, seconded by Mrs. Osborn, that the following conference requests be approved:

CONFERENCE
REQUESTS

- 3) **Matthew Sweeney, New York State FFA Leadership Conference**, Syracuse, NY, January 28-29, 2017. Est. cost: \$105.00. Funded through career and technical education.
- 4) **Robert Ihle, SkillsUSA State Officer Screening Interview**, Syracuse, NY, February 10-11, 2017. Est. cost: \$207.50. Funded through career and technical education.
- 5) **Janice Covell and Joanne Woodside, NYSSBA Capital Conference**, Albany, NY, February 11-13, 2017. Est. cost: \$1,354.00. Funded through administrative budget.

Carried unanimously.

Moved by Mrs. Smith, seconded by Mr. Little, upon the recommendation of the District Superintendent, that **James Conley, Lockport, NY**, is hereby authorized to provide an additional 15 hours of instructional teaching of coaching certification courses, effective January 12, 2017 through June 30, 2017, unless terminated sooner, at an hourly rate of \$60.00. Carried unanimously.

APPOINTMENT
CERTIFIED
J. CONLEY

Moved by Mr. Klotzbach, seconded by Mrs. Osborn, upon the recommendation of the District Superintendent, that **Hannah Glaser, Teacher Aide (Special Education)**, is hereby granted an unpaid leave of absence, effective January 23, 2017 through February 17, 2017. Carried unanimously.

LEAVE OF
ABSENCE
H. GLASER

Moved by Mr. Klotzbach, seconded by Mrs. Osborn, upon the recommendation of the District Superintendent, that six students and one adult be approved to travel to the New York State FFA Leadership Conference in Syracuse, NY, January 28-29, 2017, at no cost to BOCES. Carried unanimously.

FIELD
TRIP

Mrs. Swearingen said Lewiston-Porter CSD would like to have an open house. Mr. Cancemi said it is the first time in a number of years that Niagara Falls CSD will meet with the Niagara Falls Common Council. The county executive was also invited. Mr. Klotzbach said Lyndonville CSD is planning a capital project. Mr. Bond thanked Niagara Falls for starting a hospital program for

BOARD
MEMBER
COMMENTS

newborns. Mr. Kropp said Wilson CSD recently hired a director of facilities and just started their search for a superintendent. Mr. Little said Newfane CSD will hire a new director of facilities. Mrs. Seielstad said Albion CSD is in the bid process for a capital project. She added that the Albion board had a presentation by the New York State School Boards Association, which she said was very worthwhile. Mrs. Osborn said North Tonawanda CSD is working on a \$40 million project. She added that Laurie Burger is leaving for a job with Erie 2 BOCES. Mrs. Covell thanked Mrs. Bielmeier for putting the National Technical Honor Society inductees on the front page of the Starpoint CSD newsletter. Mrs. Kaus reminded the board members to register for the upcoming NOSBA legislative breakfast.

Moved by Mr. Klotzbach, seconded by Mrs. Covell, to enter into executive session at 8:32 p.m. to discuss matters pertaining to the employment history of particular individuals and teacher aide negotiations. Carried unanimously.

EXECUTIVE
SESSION

Moved by Mr. Klotzbach, seconded by Mrs. Covell, to reconvene at 8:52 p.m. Carried unanimously.

Moved by Mr. Klotzbach, seconded by Mr. Grabowski, that the Orleans/Niagara BOCES hereby approve the Stipulation of Settlement dated January 10, 2017, as submitted, between and among the BOCES, the District Superintendent, the Teacher Aide Unit of CSEA, Inc., and a particular employee. Carried unanimously.

STIPULATION
OF
SETTLEMENT

Moved by Mr. Bond, seconded by Mrs. Covell, to adjourn the meeting at 8:52 p.m. Carried unanimously.

ADJOURNMENT

Respectfully submitted,

Cynthia P. Hurt
District Clerk