

The regular meeting of the Orleans/Niagara BOCES Board of Education was held on March 9, 2016 at the Orleans/Niagara BOCES, 4232 Shelby Basin Road, Medina, New York. The meeting was called to order by Vice President Kaus at 7:00 p.m.

Present: Rebecca H. Albright	Absent:	Keith A. Bond
Michael P. Carney (arrived at 7:05 pm)		Johnny G. Destino
Janice M. Covell		Ruth A. Smith
Edward J. Grabowski		Joanne E. Woodside
Maureen K. Kaus		
Thomas J. Klotzbach		
James C. Little, Jr. (arrived at 7:07 pm)		
Marlene Seielstad		
Wendy Swearingen		

Also present: Dr. Clark J. Godshall, District Superintendent; Mrs. Patricia A. Hartigan, Director of Business Services; Mr. Wayne M. Van Vleet, Director of Labor Relations; Mr. Joseph J. Steinmetz, Director of CTE and Adult/Secondary Programs; Mr. Robert M. Cluckey, Director of Special Education; Mrs. Cassandra Barnes, Mrs. Paulette Hamilton-Koehler, and Ms. Ann Logel, Administrators.

Mr. Steinmetz gave a presentation on the continuing/adult education programs offered by Orleans/Niagara BOCES.	PRESENTATION
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(Mr. Carney and Mr. Little arrived during the presentation.)

Moved by Mrs. Albright, seconded by Mrs. Covell, upon the recommendation of the District Superintendent, that the February 10, 2016 regular meeting minutes be approved. Carried unanimously.	APPROVAL OF MINUTES
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Moved by Mrs. Albright, seconded by Mrs. Covell, upon the recommendation of the District Superintendent, that budget modifications #138-162 for the 2015-2016 school year be approved. Carried unanimously.	BUDGET MODS.
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Moved by Mrs. Albright, seconded by Mrs. Covell, upon the recommendation of the District Superintendent, that the Treasurer's Report of General Fund for January 2016 be accepted. Carried unanimously.	TREASURER'S REPORT GENERAL FUND
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Moved by Mrs. Albright, seconded by Mrs. Covell, upon the recommendation of the District Superintendent, that the Treasurer's Report of Special Aids for January 2016 be accepted. Carried unanimously.	TREASURER'S REPORT SPECIAL AIDS
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Moved by Mrs. Albright, seconded by Mrs. Covell, upon the recommendation of the District Superintendent, that the Treasurer's Report of Capital Fund, Risk Retention Fund, and Trust and Agency Fund for January 2016 be accepted. Carried unanimously.	TREASURER'S REPORT ADD'L FUNDS
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Moved by Mrs. Albright, seconded by Mrs. Covell, upon the recommendation of the District Superintendent, that the Budget Status Report by service program be accepted. Carried unanimously.	BUDGET STATUS REPORT
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Career Education: Orleans/Niagara BOCES has a good amount of winners from the SkillsUSA competition this week. The Career and Technical Education Showcase will be held on March 16, 2016 from 5:00-7:00 p.m. at both Orleans and Niagara Career and Technical Education Centers (CTEC).

Facilities: A list of projects was provided. A facilities tour is scheduled for April 20, 2016 to begin at the Niagara CTEC at 8:30 a.m. Those interested will tour Niagara CTEC, Niagara Academy, and Newfane Learning Center.

Public Relations: A list of the current projects that Lisa Bielmeier is working on for BOCES and the component districts was provided.

Audit: Met earlier tonight with the auditor to review risk assessment.

BOARD
COMMITTEE
REPORTS

Dr. Godshall spoke about: Starpoint CSD superintendent search; \$500 donation from Tops Markets; \$54,000 from Microsoft settlement; tax levy cap; yoga class after work for staff at Niagara Conference Center; proclamation from Senator Robert Ortt for the Orleans/Niagara BOCES 60th anniversary; lack of substitute employees; United States Coast Guard logo designed by a BOCES graphic arts student.

SUPT.
COMMENTS

Moved by Mr. Klotzbach, seconded by Mrs. Covell, upon the recommendation of the District Superintendent, that the Board of Education accept the bids received for Co/Op Art Supplies. Carried unanimously.

BID AWARD
CO/OP ART
SUPPLIES

Moved by Mr. Klotzbach, seconded by Mrs. Covell, upon the recommendation of the District Superintendent, that the bid for Co/Op Art Supplies be awarded to the following low responsible bidder at an estimated cost of:

Dick Blick	\$ 5,973.89
P.O. Box 1267 Galesburg IL 61402-1267	
Pyramid School Products	\$ 23,459.95
Div. of Pyramid Paper Co. 6510 North 54 th St. Tampa FL 33610-1908	
Cascade School Products	\$ 11,102.81
1 Brown St. North Adams MA 01247	
S & S Worldwide	\$ 8,673.08
75 Mill St. Colchester CT 06415	
National Art & School Supplies	\$ 8,126.49
2195 Elizabeth Ave. Rahway NJ 07065	

Standard Stationery Supply \$ 2,325.42
2251 Foster Ave.
Wheeling IL 60090

Kurtz Brothers \$ 24,601.38
400 Reed St.
P.O. Box 392
Clearfield PA 16830-0392

Commercial Art Supply \$ 3,860.31
935 Erie Blvd. East
Syracuse NY 13210

School Specialty \$ 39,317.91
P.O. Box 1579
Appleton WI 54912-1579

Triarco Arts & Crafts \$ 22,033.29
9900 13th Ave. North
Suite 1015
Plymouth MN 55441

**Rochester Ceramics &
Greenware, Inc.** \$ 7,586.79
102 Commercial Street
Webster NY 14580

Quill Corp. \$ 2,711.26
Corporate Headquarters
100 Schelter Rd.
Lincolnshire IL 60069-3621

Metco Supply Inc. \$ 1,648.85
81 Kiski Ave.
Leechburg PA 15656

TOTAL \$161,421.43
Carried unanimously.

Moved by Mr. Klotzbach, seconded by Mrs. Covell, upon
the recommendation of the District Superintendent,
that the Board of Education accept the bids received
for Co/Op Athletic Supplies. Carried unanimously.

BID AWARD
CO/OP
ATHLETIC
SUPPLIES

Moved by Mr. Klotzbach, seconded by Mrs. Covell, upon
the recommendation of the District Superintendent,
that the bid for Co/Op Athletic Supplies be awarded
to the following low responsible bidder at an estimated
cost of:

Laux Sporting Goods \$ 55,392.07
25 Pineview Dr.
Amherst NY 14228

Rogers Athletic Co. \$ 120.00
3760 W Ludington Dr.
Farwell MI 48622

Pyramid School Products \$ 2,481.74

Div. of Pyramid Paper Co.
6510 North 54th St.
Tampa FL 33610-1908

S & S Education \$ 664.60

75 Mill St.
Colchester CT 06415

Scholastic Sports Sales LTD \$ 21,435.36

P.O. Box 240
8195 Cazenovia Rd.
Manlius NY 13104

Riddell/American \$ 27,105.99

669 Sugar Lane
Elyria OH 44035-6309

BSN Sports \$ 19,855.32

P.O. Box 49
Jenkintown PA 19046

Triple Crown Sports \$ 6,042.67

18 Throckmorton Lane
Old Bridge NJ 08857

Medco Supply Co. \$ 7,528.07

500 Fillmore Ave.
Tonawanda NY 14150

NEFF Motivation Inc. \$ 255.00

P.O. Box 218
645 Pine St.
Greenville OH 45331

Aluminum Athletic Equip. Co. \$ 190.00

1000 Enterprise Dr.
Royersford PA 19468-1298

Power Systems, Inc. \$ 399.20

P.O. Bpx 51030
Knoxville TN 37950

TOTAL \$141,470.02

Carried unanimously.

Moved by Mrs. Covell, seconded by Mrs. Albright, that the Board of Education approves the contract, as submitted, with CSEA, Inc., and does hereby authorize the District Superintendent or his designee to sign the contract upon approval by the school attorney and containing any revisions approved by the school attorney. Carried unanimously.

CONTRACT
WITH
CSEA, INC.

Moved by Mrs. Covell, seconded by Mrs. Albright, that the Board of Education approves the agreement, as submitted, with LaBella Associates, D.P.C., to provide construction documents and New York State Education Department submission for an addendum for the capital project at Building #3 at Niagara East, and authorizes

AGREEMENT
WITH
LABELLA
ASSOCIATES,
D.P.C.

the District Superintendent and/or his designee to sign the agreement upon approval by the school attorney and containing any revisions as approved by the school attorney. Carried unanimously.

Moved by Mrs. Covell, seconded by Mrs. Albright, that the Board of Education approves the first addendum to the agreement, as submitted, with Coca-Cola Bottling Company of Buffalo, Inc., for beverage pouring rights, for the term of July 1, 2016 through June 30, 2019, and authorizes the District Superintendent and/or his designee to sign the agreement upon approval of the BOCES' school attorney and containing any revisions as approved by the school attorney. Carried unanimously.

FIRST
ADDENDUM
TO
AGREEMENT
WITH
COCA-COLA
BOTTLING
CO. OF
BUFFALO,
INC.

Moved by Mrs. Covell, seconded by Mrs. Albright, upon the recommendation of the District Superintendent, that the Board of Education approves the disposal of obsolete computers and components with Sunking Associates, LLC, Buffalo, NY, as follows:

RECYCLING
OF
OBSOLETE
ELECTRONIC
COMPONENTS

Electronic Recycling

- 57 Computers
- 25 Printers
- 2 Televisions
- 8 Laptops
- 2 Box of miscellaneous switches, projectors, etc.
- 1 Copier

Carried unanimously.

Moved by Mr. Klotzbach, seconded by Mr. Carney, upon the recommendation of the District Superintendent, that the Board of Education approves the addendum to the capital project submittal to New York State Education Department as follows under project number 459000-00-1007-004 at Niagara East Building #3:

CAPITAL
PROJECT
ADDENDUM
TO
BUILDING
#3

Addendum #1: Renovation of classroom and common area space to convert storage areas into classroom space.

Estimated Cost: \$364,987.00
Carried unanimously.

Moved by Mrs. Albright, seconded by Mr. Carney, that the Orleans/Niagara BOCES hereby approves the affiliation agreement, as submitted, with Niagara University, term of January 1, 2016 through December 31, 2016, and the Board authorizes the Board President and/or the District Superintendent to sign the agreement upon approval of the BOCES' school attorney and containing any revisions as approved by the school attorney. Carried unanimously.

AFFILIATION
AGREEMENT
WITH
NIAGARA
UNIVERSITY

Moved by Mrs. Albright, seconded by Mr. Carney, upon the recommendation of the District Superintendent, that **Christine Gerwitz, Health Occupations Teacher**, be granted up to 18 days of extended sick leave, effective February 22, 2016, contingent upon the

EXTENDED
SICK
LEAVE
C. GERWITZ

submission of required documentation. Such days of extended sick leave shall not remain accrued after the employee's return to work. Carried unanimously.

Moved by Mrs. Albright, seconded by Mr. Carney, upon the recommendation of the District Superintendent, that **David Quiett, Cleaner**, be granted up to three days of extended sick leave, effective February 26, 2016, contingent upon the submission of required documentation. Such days of extended sick leave shall not remain accrued after the employee's return to work. Carried unanimously.

EXTENDED
SICK
LEAVE
D. QUIETT

Moved by Mrs. Albright, seconded by Mr. Carney, upon the recommendation of the District Superintendent, that pursuant to the Orleans/Niagara BOCES mentoring program plan and regulations of the Commissioner of Education (8 NYCCR Sections 80.34-(b)(2) and 100.2(dd)), that **Julie Smith** be appointed to serve as a **Mentor**, effective February 29, 2016 through June 30, 2016, unless terminated sooner, at a stipend of \$500 for the school year (to be pro-rated if an individual's service as a Mentor commences after September 1, 2015 or is discontinued prior to June 30, 2016). The appointment of the individual(s) is contingent upon their participation in any required training as scheduled by the BOCES. Carried unanimously.

APPOINTMENT
MENTOR

Moved by Mrs. Albright, seconded by Mr. Carney, upon the recommendation of the District Superintendent, that the following individual(s) be appointed without benefits, except as required by law, to the part-time position of **Home/Hospital Teacher** at an hourly salary of \$26.42 for instructional time and an hourly salary of \$11.80 per hour for planning time effective as indicated below. The employment of the individuals shall be at-will and at the pleasure of the Board of Education. The employment of the individual(s) shall be utilized solely on an as-needed basis at the discretion of the District Superintendent. Employment shall be automatically discontinued effective June 30, 2016, unless terminated sooner.

APPOINTMENT
HOME/
HOSPITAL
TEACHER

Brian Busch
Buffalo, NY
Effective Date: 2/25/16

Stanley Mack
Niagara Falls, NY
Effective Date: 10/8/15

Bonnie Rutledge
Medina, NY
Effective Date: 2/25/16
Carried unanimously.

Rhonda Willis
Sanborn, NY
Effective Date: 2/11/16

Moved by Mrs. Albright, seconded by Mr. Carney, upon the recommendation of the District Superintendent, that the following individual(s) be appointed to serve on a part-time basis in the continuing education program, at the hourly salary listed, with no fringe benefits, except as required by law, effective as indicated below through June 30, 2016, unless terminated sooner. The employment of the individuals

APPOINTMENT
CONTINUING
EDUCATION

shall be at-will and at the pleasure of the Board of Education. Additionally, services of the individuals shall be utilized solely on an as-needed basis at the discretion of the District Superintendent. This supersedes and replaces the resolution approved at the February 10, 2016 board meeting.

Adult HVAC Instructor (\$20.00 per hour)

Michael Hillman

Buffalo, NY

Effective Date: 2/1/16

Carried unanimously.

Moved by Mr. Grabowski, seconded by Mrs. Covell, upon the recommendation of the District Superintendent, that **Stephanie Ulm, Lockport, NY**, be appointed to the position of **Teacher Aide (Special Education)**, to serve a 52-week probationary period, effective February 22, 2016, at an annual salary of \$11,022.00 to be pro-rated. Carried unanimously.

APPOINTMENT
NON-CERT.
PROB.
S. ULM

Moved by Mr. Grabowski, seconded by Mrs. Covell, upon the recommendation of the District Superintendent, that the following individuals are hereby appointed to serve as **Volunteer** with no compensation, on an as-needed basis, as determined by the District Superintendent, to perform services including assisting students with individual and group lessons, observing students during academic activities and other related services and activities, and/or to promote and aid BOCES programs.

APPOINTMENT
VOLUNTEER

Breezy Greenert

North Tonawanda, NY

Effective Dates: 2/29/16-3/18/16

Carried unanimously.

Moved by Mr. Grabowski, seconded by Mrs. Covell, upon the recommendation of the District Superintendent, that the following individuals be appointed without benefits, except as required by law, to the position of **Substitute Teacher (Certified)**, effective as indicated below, with services to be utilized on an as-needed basis at the discretion of the District Superintendent, at a daily rate of \$85.00. Employment shall automatically be discontinued effective June 30, 2016 unless employment is terminated sooner. Service shall be at-will and at the pleasure of the Board of Education.

APPOINTMENT
SUBSTITUTE
TEACHER
(CERTIFIED)

Joseph Candella, III

Newfane, NY

Effective Date: 2/18/16

Carried unanimously.

Moved by Mr. Grabowski, seconded by Mrs. Covell, upon the recommendation of the District Superintendent, that **Susan Brown, North Tonawanda, NY**, be appointed, to the part-time position of **.7 FTE Substitute Home Economics-General Teacher**, at a salary of Step PC 8 (\$50,952) plus master's degree (\$1,200), to be pro-rated, effective

APPOINTMENT
SUBSTITUTE
TEACHER
(CERTIFIED)
S. BROWN

February 29, 2016 through June 30, 2016, unless terminated sooner, while she continuously remains in her current assignment substituting for a home economics teacher. Employment shall automatically be discontinued effective June 30, 2016, unless employment is terminated sooner. Service shall be at-will and at the pleasure of the Board of Education. Carried unanimously.

Moved by Mrs. Albright, seconded by Mr. Carney, upon the recommendation of the District Superintendent, that the following individuals be appointed without benefits, except as required by law, to the position of **Substitute Teacher (Non-Certified)**, effective as indicated below, with services to be utilized on an as-needed basis at the discretion of the District Superintendent, at a daily rate of \$80.00. Employment shall automatically be discontinued effective June 30, 2016 unless employment is terminated sooner. Service shall be at-will and at the pleasure of the Board of Education.

APPOINTMENT
SUBSTITUTE
TEACHER
(NON-
CERTIFIED)

Harold Hawley
Barker, NY

April Parkhill
Youngstown, NY

Effective Date: 2/1/16

Effective Date: 2/9/16

Carried unanimously.

Moved by Mrs. Albright, seconded by Mr. Carney, upon the recommendation of the District Superintendent, that the following individual(s) be appointed, without benefits, except as required by law, to the position of **Substitute Teacher Aide (Non-Certified)**, effective as indicated below, with services to be utilized on an as-needed basis at the discretion of the District Superintendent, at a rate of \$60.00 per day. Employment shall automatically be discontinued effective June 30, 2016, unless employment is terminated sooner. Service shall be at-will and at the pleasure of the Board of Education.

APPOINTMENT
SUBSTITUTE
TEACHER
AIDE
(NON-
CERTIFIED)

Kevin Dunham
Medina, NY

Effective Date: 2/9/16

Carried unanimously.

Moved by Mrs. Albright, seconded by Mr. Carney, upon the recommendation of the District Superintendent, that the following conference requests be approved:

CONFERENCE
REQUESTS

Marilyn Fleischman, CPNPNYS Annual Educator's Conference, Albany, NY, April 13-15, 2016. Est. cost: \$750.00. Funded through Adult LPN.

Penny, Aikin, Jessica Bush, Margaret Campbell, Susan Diemert, Carolyn Graff, Erica Kopp, Katherine Rossi, Rachael Rossi, and Brian Webb, 65th Annual NYACCE Conference, Albany, NY, April 18-20, 2016. Est. cost: \$7,312.00. Funded through EPE.

William Leggett, NYS SkillsUSA Competition, Syracuse, NY, April 26-29, 2016. Est. cost: \$1,025.71. Funded through career and technical education.

Cynthia Hurt, District Superintendent Office Personnel Annual Conference, Niagara Falls, NY, May 4-7, 2016. Est. cost: \$945.00. Funded through administrative budget.

Edward Ahrens, Katherine Rossi, Jeffrey Smith, and Shelly Smith, New York State Association of Incarcerated Education Programs, Saratoga Springs, NY, May 10-13, 2016. Est. cost: \$3,875.00. Funded through EPE.

Paul Hermann, IT Essentials Instructor Training, Schenectady, NY, July 10-15, 2016. Est. cost: \$2,245.00. Funded through career and technical education. Carried unanimously.

Moved by Mrs. Albright, seconded by Mrs. Covell, upon the recommendation of the District Superintendent, that the following conference request be approved:

CONFERENCE
REQUEST

Johnny Destino, National School Boards Association Annual Conference, Boston, MA, April 7-11, 2016. Est. cost: \$2,665.00. Funded through administrative budget. 5 Yes, 4 No (Carney, Covell, Seielstad, Swearingen). Motion failed.

Moved by Mrs. Albright, seconded by Mr. Carney, that the following conference requests be approved:

CONFERENCE
REQUEST

Wendy Swearingen, National School Boards Association Annual Conference, Boston, MA, April 7-11, 2016. Est. cost: \$2,665.00. Funded through administrative budget. Carried unanimously.

Moved by Mrs. Albright, seconded by Mr. Carney, that the that the Orleans/Niagara BOCES hereby approves the Memorandum of Agreement between the BOCES and the BOCES Teachers' Association (BOCESTA) dated February 22, 2016, as submitted, regarding child-rearing leave for a particular employee. Carried unanimously.

MEMORANDUM
OF
AGREEMENT
WITH
BOCESTA

Moved by Mrs. Albright, seconded by Mr. Carney, that the Orleans/Niagara BOCES hereby approves the Memorandum of Agreement between the BOCES and the BOCES Teachers' Association (BOCESTA) dated February 23, 2016, as submitted, regarding extended school year salaries. Carried unanimously.

MEMORANDUM
OF
AGREEMENT
WITH
BOCESTA

Moved by Mr. Grabowski, seconded by Mrs. Albright, upon the recommendation of the District Superintendent, that the Board of Education hereby approves the purchase of the following textbooks:

CURRICULUM
PURCHASE

Math in Focus, Singapore Math

Marshall Cavendish, copyright date 2015, published by Houghton Mifflin Harcourt, at an approximate cost of \$12,465.00. This curriculum is for all special education classrooms, grades K-8. It includes textbooks, workbooks, and teacher materials.

Carried unanimously.

Moved by Mr. Carney, seconded by Mrs. Albright, upon the recommendation of the District Superintendent, that **Margaret Hagan, General Special Education Teacher**, be granted up to 40 days of extended sick leave, effective when paid sick leave is exhausted, contingent upon the submission of required documentation. Such days of extended sick leave shall not remain accrued after the employee's return to work. Carried unanimously.

EXTENDED
SICK
LEAVE
M. HAGAN

Moved by Mr. Carney, seconded by Mrs. Albright, upon the recommendation of the District Superintendent, that the following individuals are hereby appointed to serve as **Volunteer** with no compensation, on an as-needed basis, as determined by the District Superintendent, to perform services including assisting students with individual and group lessons, observing students during academic activities and other related services and activities, and/or to promote and aid BOCES programs.

APPOINTMENT
VOLUNTEER

Seana Baggett

North Tonawanda, NY

Effective Dates: 3/10/16-5/12/16

Student at Buffalo State College/Niagara Co. Comm. College

Carried unanimously.

Move by Mr. Carney, seconded by Mrs. Albright, upon the recommendation of the District Superintendent, that the following conference requests be approved:

CONFERENCE
REQUESTS

Stephanie Bevacqua and Linda Shakoor, 65th Annual NYACCE Conference, Albany, NY, April 18-20, 2016. Est. cost: \$1,708.00. Funded through EPE.

Robert Ihle, SkillsUSA New York Spring Conference and Competition, Syracuse, NY, April 26-29, 2016. Est. cost: \$944.00. Funded through career and technical education.

Diane Edwards and Patricia Hartigan, Statewide BOCES School Business Officials Meeting, Albany, NY, May 5-6, 2016. Est. cost: \$650.00. Funded through administrative budget. Carried unanimously.

Moved by Mr. Carney, seconded by Mrs. Albright, upon the recommendation of the District Superintendent, that the resignation of **Dawn Hungerford, School Nurse**, be accepted effective at the end of the day on March 22, 2016. Carried unanimously.

RESIGNATION
HUNGERFORD

Moved by Mr. Carney, seconded by Mrs. Covell, to enter into executive session at 8:20 p.m. to discuss the employment history of particular individuals. Carried unanimously.

EXECUTIVE
SESSION

Moved by Mrs. Albright, seconded by Mrs. Swearingen, to reconvene the meeting at 8:38 p.m. Carried unanimously.

Moved by Mr. Grabowski, seconded by Mr. Carney, to adjourn the meeting at 8:45 p.m. Carried unanimously.

ADJOURNMENT

Respectfully submitted,

Cynthia P. Hurt
District Clerk