

The regular meeting of the Orleans/Niagara BOCES Board of Education was held on May 8, 2019 at the Orleans/Niagara BOCES, 4232 Shelby Basin Road, Medina, NY. The meeting was called to order by President Swearingen at 7:38 p.m.

Present: Keith A. Bond
Janice M. Covell
Carol Feltz
Edward J. Grabowski
Maureen Kaus
Ann Kennedy
Thomas J. Klotzbach
Timothy F. Kropp
Wendy Swearingen
Wayne Wadhams
Joanne Woodside

Absent: Vincent J. Cancemi, Sr. (excused)
Colleen Osborn (excused)

Also present: Dr. Clark J. Godshall, District Superintendent; Mr. Wayne M. Van Vleet, Director of Labor Relations; Mrs. Melanie A. Conley, Director of Business Services; Mr. Joseph J. Steinmetz, Director of CTE and Adult/Secondary Programs; Mr. Ronald J. Barstys, Director of Special Programs; Mr. Daniel Connolly, Director of Facilities.

A presentation on SkillsUSA was given followed by a Niagara CTEC diesel student who demonstrated his SkillsUSA presentation. PRESENTATION

Moved by Mr. Klotzbach, seconded by Mr. Grabowski, upon the recommendation of the District Superintendent, that the April 10, 2019 regular meeting minutes be approved. Carried unanimously. APPROVAL OF MINUTES

Moved by Mr. Klotzbach, seconded by Mr. Grabowski, upon the recommendation of the District Superintendent, that budget modifications #162-175 for the 2018-2019 school year be approved. Carried unanimously. BUDGET MODS.

Moved by Mr. Klotzbach, seconded by Mr. Grabowski, upon the recommendation of the District Superintendent, that the Treasurer's Report of General Fund for March 2019 be accepted. Carried unanimously. TREASURER'S REPORT GENERAL FUND

Moved by Mr. Klotzbach, seconded by Mr. Grabowski, upon the recommendation of the District Superintendent, that the Treasurer's Report of Special Aids for March 2019 be accepted. Carried unanimously. TREASURER'S REPORT SPECIAL AIDS

Moved by Mr. Klotzbach, seconded by Mr. Grabowski, upon the recommendation of the District Superintendent, that the Treasurer's Report of Capital Fund, Risk Retention Fund, and Trust and Agency Fund for March 2019 be accepted. Carried unanimously. TREASURER'S REPORT ADD'L FUNDS

Moved by Mr. Klotzbach, seconded by Mr. Grabowski, upon the recommendation of the District Superintendent, that the Budget Status Report by service program be accepted. Carried unanimously. BUDGET STATUS REPORT

Career Education: Met this evening. Mr. Bond said welding needs space to expand; BOCES shouldn't be turning students away.

BOARD
COMMITTEE
REPORTS

Facilities: An update on 50 Main Street was given; safety risk performed an appliance audit during spring break; and two sewer line breaks were repaired.

Legislation: Mr. Klotzbach spoke about legislation that will require employers give staff time off of work on election day in order to vote.

Audit: The internal auditors should have a report soon.

Dr. Godshall spoke about: Solar energy project; NYS School Boards Association convention on October 23-26, 2019; Red Cross award; year-end celebrations; and opening day. He was impressed with the SkillsUSA state competition as well as tonight's presentation. Dr. Godshall highly recommends new board members attend the Niagara Academy graduation and the Orleans CTEC and Niagara CTEC completion ceremonies.

SUPT.
COMMENTS

Moved by Mrs. Covell, seconded by Mr. Klotzbach, upon the recommendation of the District Superintendent, that the Board of Education accept the bids received for Kitchen Equipment. Carried unanimously.

BID AWARD
KITCHEN
EQUIPMENT

Moved by Mrs. Covell, seconded by Mr. Klotzbach, upon the recommendation of the District Superintendent, that the bid for Kitchen Equipment be awarded to the following low responsible bidders at an estimated cost of:

Douglas Equipment \$2,891.69
301 North St.
Bluefield WV 24701

Planetary Mixer Model SP25

Main Ford General Supply \$2,750.00
366 Lyell Ave.
Rochester NY 14606

TOTAL \$5,641.69

Carried unanimously.

Moved by Mrs. Covell, seconded by Mr. Klotzbach, upon the recommendation of the District Superintendent, that the Board of Education accept the bids received for Welding Equipment. Carried unanimously.

BID AWARD
WELDING
EQUIPMENT

Moved by Mrs. Covell, seconded by Mr. Klotzbach, upon the recommendation of the District Superintendent, that the bid for Welding Equipment bids be awarded to the following low responsible bidders at an estimated cost of:

Strate Welding Supply **\$29,308.00**
6776 North Canal Rd.
Lockport NY 14094

Millermatic 350P w/Pkg
\$4,223.00 each Qty: 6

DownDraft Table DDTM-8024
\$3,970.00 Qty: 1

Polyvance **\$ 4,071.76**
1128 Kirk Rd.
Rainsville, AL 35986

Nitro Fuzer w/cart,Nitrogen
Generator & related accessories
\$4,071.76 Qty: 1

TOTAL **\$33,379.76**

Carried unanimously.

Moved by Mrs. Covell, seconded by Mr. Klotzbach, upon
the recommendation of the District Superintendent,
that the Board of Education accept the bids received
for Automotive Equipment. Carried unanimously.

BID AWARD
AUTOMOTIVE
EQUIPMENT

Moved by Mrs. Covell, seconded by Mr. Klotzbach, upon
the recommendation of the District Superintendent,
that the bid for Automotive Equipment be awarded to
the following low responsible bidder at an estimated
cost of:

Medina Parts dba NAPA **\$ 1,399.00**
345 N. Main St.
Medina NY 14103

OTC #3893 Scan Tool Encore
Diagnostic Kit OBD2

NFADA Wholesale Dist. Inc. **\$ 1,242.00**
1144 Wehrle Dr.
Williamsville NY 14221

Alignment Turntables, 15,000
lbs. per each, price per pair

Loomis-Root Inc. **\$ 4,100.00**
135 Pineview Dr.
Amherst NY 14228

Rotary RJ7000 Rolling Jack

TOTAL **\$ 6,741.00**

Carried unanimously.

Moved by Mrs. Covell, seconded by Mr. Klotzbach, upon the recommendation of the District Superintendent, that the Board of Education accept the bids received for Cosmetology Chairs. Carried unanimously.

BID AWARD
COSMETOLOGY
CHAIRS

Moved by Mrs. Covell, seconded by Mr. Klotzbach, upon the recommendation of the District Superintendent, that the bid for Cosmetology Chairs be awarded to the following low responsible bidder at an estimated cost of:

CosmoProf Beauty **\$5,970.00**
5883 South Transit Rd.
Lockport NY 14094

Niki AP Cos Chair @\$199.00
Qty: 30 Chairs

TOTAL **\$5,970.00**
Carried unanimously.

Moved by Mrs. Covell, seconded by Mr. Klotzbach, upon the recommendation of the District Superintendent, that the Board of Education accept the bids received for Classroom Miscellaneous Supplies. Carried unanimously.

BID AWARD
CLASSROOM
MISC.
SUPPLIES

Moved by Mrs. Covell, seconded by Mr. Klotzbach, upon the recommendation of the District Superintendent, that the following vendors be disqualified for being irresponsible bidders on the Classroom Miscellaneous Supplies bid:

Cascade School Supplies: Repeated failure (consecutive years) to deliver products in a timely manner (months late).

Standard Stationery: Failure to correspond/communicate/refusal of certified mail.
Carried unanimously.

Moved by Mrs. Covell, seconded by Mr. Klotzbach, upon the recommendation of the District Superintendent, that the bid for Classroom Miscellaneous Supplies be awarded to the following low responsible bidders at an estimated cost of:

Dobmeier Janitor Supply Inc. **\$29,319.46**
354 Englewood Ave.
Buffalo NY 14223

Quill Corp. **\$ 587.95**
100 Schelter Rd.
Lincolnshire IL 60069-3621

Metco Supply Inc. **\$ 2,246.11**
81 Kiski Ave.
Leechburg PA 15656

Chesapeake Corporation \$ 7,129.29
817 Woods Rd.
PO Box 651
Cambridge MD 21613

Economy Products & Solutions, Inc. \$ 2,449.36
1175 East Main St.
Rochester NY 14609

W.B Mason Co. Inc. \$13,505.19
2855 Broadway St.
Cheektowaga NY 14225

Regional Distributors, Inc. \$ 6,970.02
1281 Mt. Read Blvd.
Rochester NY 14606

TOTAL \$62,207.38

Carried unanimously.

Moved by Mrs. Covell, seconded by Mr. Klotzbach, upon the recommendation of the District Superintendent, that the Board of Education accept the bids received for Health Occupations Supplies. Carried unanimously. BID AWARD
HEALTH
OCCUPATIONS
SUPPLIES

Moved by Mrs. Covell, seconded by Mr. Klotzbach, upon the recommendation of the District Superintendent, that the Board of Education to reject the following bid due to stipulations placed on the bid by the vendor:

Collins Sports Medicine
Carried unanimously.

Moved by Mrs. Covell, seconded by Mr. Klotzbach, upon the recommendation of the District Superintendent, that the bid for Health Occupations Supplies be awarded to the following low responsible bidder at an estimated cost of:

Pocket Nurse \$ 2,404.12
610 Frankfort Rd.
Monaca PA 15061-2218

Performance Health Supply dba \$ 4,119.86
Medco Supply Company
25 Northpointe Pkwy Suite 25
Amherst NY 14228

Dash Medical Gloves Inc. \$ 1,246.28
9635 S. Franklin Dr.
Franklin WI 53132

School Health Corp. \$ 3,106.94
865 Muirfield Dr.
Hanover Park IL 60133

TOTAL \$10,877.20

Carried unanimously.

Moved by Mr. Klotzbach, seconded by Mr. Kropp, that having determined that it is in the best financial interest of the Orleans/Niagara BOCES, to enter into a lease agreement with Niagara Falls City School District, for the period of August 1, 2019 through July 31, 2024, with such determination having been based upon an evaluation of the needs of the BOCES' programmatic and facilities requirements, the Board of Education does hereby approve and authorize the Board President and/or the District Superintendent to execute the lease agreement upon approval of the BOCES' school attorney and containing any revisions as approved by the school attorney. Carried unanimously.

LEASE
AGREEMENT
WITH
NIAGARA
FALLS
CSD

Moved by Mr. Klotzbach, seconded by Mr. Kropp, that the Orleans/Niagara BOCES hereby approves the vendor contract agreement with SEIU (Workforce Investment Organization (WIO) Western Region), term of August 1, 2018 through April 30, 2019, as submitted, and the Board approves said contract and authorizes the District Superintendent to sign the contract with any revisions that are approved by the BOCES' attorney. Carried unanimously.

AGREEMENT
WITH SEIU
WORKFORCE
INVESTMENT
ORGANIZA-
TION
WESTERN
REGION

Moved by Mr. Klotzbach, seconded by Mr. Kropp, that the Orleans/Niagara BOCES hereby approves the agreement (Contract No. C013888) with the New York State Education Department, term of January 1, 2019 through December 31, 2022, as submitted, and the Board approves said contract and authorizes the Board President and/or the District Superintendent to sign the contract with any revisions that are approved by the BOCES' attorney. Carried unanimously.

AGREEMENT
WITH THE
NEW YORK
STATE
EDUCATION
DEPARTMENT

Moved by Mrs. Kaus, seconded by Mrs. Covell, upon the recommendation of the District Superintendent, that the Board of Education hereby accepts the final expenditure report for the capital project at the Orleans Career and Technical Center and Orleans Learning Center and authorizes the District Superintendent to sign the final expenditure report for the project.

FINAL
EXPENDITURE
REPORT

<u>SED Project Control #</u>	<u>Building</u>	<u>Final Cost</u>
45900000 0011 012	Career & Technical Center	\$1,686,690
45900000 0001 005	Orleans Learning Center	\$ 304,345

Carried unanimously.

Moved by Mrs. Kaus, seconded by Mrs. Covell, upon the recommendation of the District Superintendent, that up to \$2,000,000.00 will be transferred to the capital fund for the project at the Niagara Career and Technical Center and Niagara Academy. The transfer will be funded with a charge to each component's 2018-2019 surplus refund. The component's share will be based on RWADA in accordance with the administrative billing method. Carried unanimously.

CAPITAL
FUND
TRANSFER

Moved by Mrs. Kaus, seconded by Mrs. Covell, upon the recommendation of the District Superintendent, that up to \$508,965.00 will be transferred from the Orleans capital project 2017 to the Niagara capital project 2019. These funds are a result of the Orleans capital project coming in under the approved budget. All funds remain in the capital fund. Carried unanimously.

CAPITAL
FUND
TRANSFER

Moved by Mrs. Kaus, seconded by Mrs. Covell, upon the recommendation of the District Superintendent, that up to \$30,000.00 will be expended from the Retirement Contribution Reserve toward New York State obligations for the 2018-2019 fiscal year. Carried unanimously.

EMPLOYEES'
RETIREMENT
CONTRIBUTION
RESERVE

Moved by Mrs. Kaus, seconded by Mrs. Covell, that the Board of Education has reviewed and discussed the following reserve accounts and makes the following recommendations:

RESERVE
FUNDS

Reserve	Amount Paid In	Interest Earned	Sale of Property	Withdrawals	Balance	Recommendation
CTE Equipment	\$ -	\$ 8,326.96	\$ -	\$ 14,442.00	\$994,216.09	Current funding is adequate. Expenditure has been approved.
Liability Insurance	\$ -	\$ 991.48	\$ -	\$ -	\$123,434.10	No add'l. revenue required. Maintain current status.
Retirement Contribution	\$ -	\$10,564.10	\$ -	\$ -	\$1,315,167.85	No add'l. revenue required. Maintain current status.
Unemployment	\$ -	\$ 971.77	\$ -	\$ 22,217.34	\$ 644,526.13	No add'l. revenue required. Maintain current status.
Employee Benefit Accrued Liability	\$ -	\$ 8,507.05	\$ -	\$ -	\$1,405,436.75	No add'l. revenue required. Maintain current status.
Assigned FB for Retiree Health	\$ -	\$ 2,111.93	\$ -	\$768,375.71	\$1,365,512.20	Has decreased. No contribution.

Carried unanimously.

Moved by Mr. Klotzbach, seconded by Mr. Grabowski, upon the recommendation of the District Superintendent, that the Orleans/Niagara BOCES Board of Education hereby approves the disposal of the following obsolete computers and components with Sunnking Associates:

RECYCLING
OF
OBSOLETE
ELECTRONIC
COMPONENTS

60 Computers
3 Printers
17 Laptops
5 Projectors
1 iPad
2 Smartboards
3 Servers
12 Monitors
Carried unanimously.

Moved by Mr. Grabowski, seconded by Mrs. Covell, upon the recommendation of the District Superintendent, that the quarterly extra classroom activity fund report for the period of January 1, 2019 through March 31, 2019 be accepted for the Orleans CTEC and Niagara CTEC. Carried unanimously.

EXTRA
CLASSROOM
ACTIVITY
FUND
REPORT

Moved by Mr. Grabowski, seconded by Mrs. Covell, upon the recommendation of the District Superintendent, that the 2019-2020 budget in the amount of \$65,461,015.37 be approved. Carried unanimously.

ADOPTION
OF
2019-2020
BUDGET

Moved by Mr. Kropp, seconded by Mr. Klotzbach, that the district clerk is hereby authorized to give notice of public hearings to occur at the June 19, 2019 board meeting as recommended by the BOCES school attorney. Carried unanimously.

NOTICE OF
PUBLIC
HEARINGS

Moved by Mrs. Kaus, seconded by Mr. Klotzbach, upon the recommendation of the District Superintendent, that the resignation of **Debra A. Rettig, Clinical Nursing Instructor**, be accepted effective at the end of the day on April 26, 2019. This supersedes and replaces the April 10, 2019 board resolution. Carried unanimously.

RESIGNATION
D. RETTIG

Moved by Mrs. Kaus, seconded by Mr. Klotzbach, upon the recommendation of the District Superintendent, that the resignation of **Shaina Bixby, Keyboard Specialist**, be accepted effective at the end of the day on April 29, 2019. Carried unanimously.

RESIGNATION
S. BIXBY

Moved by Mrs. Kaus, seconded by Mr. Klotzbach, upon the recommendation of the District Superintendent, that the resignation of **Judith Czapla, Teacher Aide (Special Education)**, be accepted effective May 21, 2019. Carried unanimously.

RESIGNATION
J. CZAPLA

Moved by Mrs. Kaus, seconded by Mr. Klotzbach, upon the recommendation of the District Superintendent, that the resignation of **Shane Helbig, Teacher Aide (Personal Care)**, be accepted effective at the end of the day on April 18, 2019. Carried unanimously.

RESIGNATION
S. HELBIG

Moved by Mrs. Kaus, seconded by Mr. Klotzbach, upon the recommendation of the District Superintendent, that the resignation (due to retirement) of **Sharon Socie, Teacher Aide (Non-Special Education)**, be accepted effective June 30, 2019, and the Board also hereby waives the resignation deadline for retirement health insurance eligibility for Sharon Socie. Carried unanimously.

RESIGNATION
S. SOCIE

Moved by Mrs. Kaus, seconded by Mr. Klotzbach, upon the recommendation of the District Superintendent, that **Michelle Kulbago, Clarence, NY**, having successfully completed her probationary period (8/27/15-8/27/19) and having permanent certification in the area of school district administrator, be granted tenure in the area of **Coordinator (Assistant Principal)**, effective August 27, 2019. Carried unanimously.

APPOINTMENT
TENURE
M. KULBAGO

Moved by Mr. Grabowski, seconded by Mrs. Covell, upon the recommendation of the District Superintendent, that **John Craig, Adult/Continuing Education Project Manager**, be permitted to carryover sick days each fiscal year (if reappointed). In all other respects, terms and conditions of employment shall remain unchanged from the appointment resolution adopted at the April 10, 2019 board meeting. The terms and conditions of employment, and the terms and provisions of this resolution, shall be administered by the District Superintendent. Terms and conditions of employment are subject to change. Carried unanimously.

APPOINTMENT
ADULT/
CONTINUING
EDUCATION
J. CRAIG

Moved by Mr. Grabowski, seconded by Mrs. Covell, upon the recommendation of the District Superintendent, that the attached list of individuals be appointed for the 2019 extended school year program, July 2, 2019 through August 16, 2019, unless terminated sooner, without benefits, except as provided by law, at the salary and position indicated on the attached list. Services of these individuals shall be at-will and at the pleasure of the Board of Education. The appointments are subject to the completion of paperwork as required by the District Superintendent. Carried unanimously.

APPOINTMENT
EXTENDED
SCHOOL YEAR
2019

Moved by Mr. Grabowski, seconded by Mrs. Covell, upon the recommendation of the District Superintendent, that the attached list of individuals be appointed on an as-needed basis as substitutes for the 2019 extended school year program, July 2, 2019 through August 16, 2019, unless terminated sooner, without benefits except as provided by law, at the salary and position indicated on the attached list. Services of these individuals shall be at-will and at the pleasure of the Board of Education. The appointments are subject to the completion of paperwork as required by the District Superintendent. Carried unanimously.

APPOINTMENT
EXTENDED
SCHOOL YEAR
2019

Moved by Mr. Grabowski, seconded by Mrs. Covell, upon the recommendation of the District Superintendent, that the salary of the following individual previously appointed for the 2019 extended school year program, effective July 2, 2019 through August 16, 2019, be revised as follows:

APPOINTMENT
EXTENDED
SCHOOL YEAR
2019

Name **Salary**
Amanda Boyer **\$7,471.00**
Carried unanimously.

Moved by Mr. Klotzbach, seconded by Mr. Kropp, upon the recommendation of the District Superintendent, that **Lisa Shoop, Keyboard Specialist**, be increased from a 10-month to a 12-month work year, effective April 29, 2019, at an annual full-time twelve-month salary of \$27,536.00 to pro-rated. Ms. Shoop will remain on probationary status until November 14, 2019, unless terminated sooner. Carried unanimously.

APPOINTMENT
NON-CERT.
L. SHOOP

Moved by Mr. Klotzbach, seconded by Mr. Kropp, upon the recommendation of the District Superintendent, that **Wendy VerHague, North Tonawanda, NY**, having successfully completed her probationary period, be appointed to permanent status in the position of **Teacher Aide (Special Education)**, effective June 6, 2019. Carried unanimously.

APPOINTMENT
NON-CERT.
PERMANENT
W. VERHAGUE

Moved by Mr. Klotzbach, seconded by Mr. Kropp, upon the recommendation of the District Superintendent, that **Jennifer Chenier, North Tonawanda, NY**, having successfully completed her probationary period, be appointed to the position of **Print Machine Operator**, effective June 18, 2019. Carried unanimously.

APPOINTMENT
NON-CERT.
PERMANENT
J. CHENIER

Moved by Mr. Klotzbach, seconded by Mr. Kropp, upon the recommendation of the District Superintendent, that **Debra Sammarco, Lockport, NY**, having successfully completed her probationary period, be appointed to the position of **Keyboard Specialist**, effective June 26, 2019. Carried unanimously.

APPOINTMENT
NON-CERT.
PERMANENT
D. SAMMARCO

Moved by Mr. Klotzbach, seconded by Mr. Kropp, upon the recommendation of the District Superintendent, that the following individuals be appointed without benefits, except as required by law, to the position of **Substitute Teacher (Certified)**, effective as indicated below, with services to be utilized on an as-needed basis at the discretion of the District Superintendent, at a daily rate of \$95.00. Employment shall automatically be discontinued effective June 30, 2019, unless employment is terminated sooner. Service shall be at-will and at the pleasure of the Board of Education.

APPOINTMENT
SUBSTITUTE
TEACHER
(CERTIFIED)

Cara Giglia	Richard Feasley, Jr.
Kenmore, NY	Holland, NY
Effective Date: 4/10/19	Effective Date: 4/25/19
Carried unanimously.	

Moved by Mr. Klotzbach, seconded by Mr. Kropp, upon the recommendation of the District Superintendent, that the following individuals be appointed without benefits, except as required by law, to the position of **Substitute Teacher (Non-Certified)**, effective as indicated below, with services to be utilized on an as-needed basis at the discretion of the District Superintendent, at a daily rate of \$85.00. Employment shall automatically be discontinued effective June 30, 2019, unless employment is terminated sooner. Service shall be at-will and at the pleasure of the Board of Education.

APPOINTMENT
SUBSTITUTE
TEACHER
(NON-
CERTIFIED)

Nichole Gerling
Lyndonville, NY
Effective Date: 4/16/19
Carried unanimously.

Debra Rettig
Lockport, NY
Effective Date: 5/1/19

Moved by Mrs. Covell, seconded by Mr. Klotzbach, upon the recommendation of the District Superintendent, that the following individual(s) be appointed without benefits, except as required by law, to the position of **Substitute Clinical Instructor**, effective as indicated below, with services to be utilized on an as-needed basis at the discretion of the District Superintendent, at a rate of \$65.00 per half day. Employment shall automatically be discontinued effective June 30, 2019, unless employment is terminated sooner. Service shall be at-will and at the pleasure of the Board of Education.

APPOINTMENT
SUBSTITUTE
CLINICAL
INSTRUCTOR

Debra Rettig
Lockport, NY
Effective Date: 5/1/19
Carried unanimously.

Moved by Mrs. Covell, seconded by Mr. Klotzbach, upon the recommendation of the District Superintendent, that the following individual(s) be appointed, without benefits, except as required by law, to the position of **Substitute Teacher Aide (Non-Certified)**, effective as indicated below, with services to be utilized on an as-needed basis at the discretion of the District Superintendent, at a daily rate of \$70.00. Employment shall automatically be discontinued effective June 30, 2019, unless employment is terminated sooner. Service shall be at-will and at the pleasure of the Board of Education.

APPOINTMENT
SUBSTITUTE
TEACHER
AIDE
(NON-
CERTIFIED)

Daniel Carden
Lewiston, NY
Effective Date: 3/29/19
Carried unanimously.

Nichole Gerling
Lyndonville, NY
Effective Date: 4/16/19

Moved by Mrs. Covell, seconded by Mr. Klotzbach, upon the recommendation of the District Superintendent, that the following individual(s) be appointed without benefits, except as required by law, to the position of **Substitute Motor Vehicle Operator**, effective as indicated below, with services to be utilized on an as-needed basis at the

APPOINTMENT
SUBSTITUTE
MOTOR
VEHICLE
OPERATOR

discretion of the District Superintendent, at an hourly rate of \$11.50. Employment shall automatically be discontinued effective June 30, 2019 unless employment is terminated sooner. Service shall be at-will and at the pleasure of the Board of Education.

Daniel Carden
Lewiston, NY
Effective Date: 3/29/19
Carried unanimously.

Moved by Mr. Klotzbach, seconded by Mr. Kropp, upon the recommendation of the District Superintendent, that the following individual(s) be appointed, without benefits, except as required by law, to the position of **Substitute Clerical**, effective as indicated below, with services to be utilized on an as-needed basis at the discretion of the District Superintendent, at an hourly rate of \$11.50. Employment shall automatically be discontinued effective June 30, 2019, unless employment is terminated sooner. Service shall be at-will and at the pleasure of the Board of Education.

APPOINTMENT
SUBSTITUTE
CLERICAL

Rebecca Maxwell
Lockport, NY
Effective Date: 4/15/19
Carried unanimously.

Nichole Gerling
Lyndonville, NY
Effective Date: 4/16/19

Moved by Mr. Klotzbach, seconded by Mr. Kropp, upon the recommendation of the District Superintendent, that **Ann Stimm, Wilson, NY**, be appointed, without benefits, except as required by law or contract, to the position of **Substitute Clerical**, at a rate of \$14.12 per hour, effective May 9, 2019, while she continuously remains in her current assignment substituting for clerical staff. Service shall be at-will and at the pleasure of the Board of Education. Carried unanimously.

APPOINTMENT
SUBSTITUTE
CLERICAL
A. STIMM

Moved by Mr. Klotzbach, seconded by Mr. Kropp, upon the recommendation of the District Superintendent, that the following conference requests be approved:

CONFERENCE
REQUESTS

- 1) **Michael Weyrauch, ACTEA Board of Directors Meeting**, Albany, NY, May 16-17, 2019. Est. cost: \$300.00. Funded through career and technical education.
- 2) **Susan Diemert, ASISTS Advisory Committee Meeting**, Albany, NY, May 20-21, 2019. Est. cost: \$273.00. Funded through adult/continuing education.
- 3) **Melanie Conley, Utica Steering Committee Meeting**, Verona, NY, May 22-23, 2019. Est. cost: \$75.00. Funded through administrative budget.
- 4) **Jillian Beatty and Anne Carnahan, NYS Cosmetology Teachers Collaboration Meeting**, New Hartford, NY, June 20-21, 2019. Est. cost: \$595.00. Funded through career and technical education.

Carried unanimously.

Moved by Mr. Klotzbach, seconded by Mr. Kropp, upon the recommendation of the District Superintendent, that the work year of Personal Care Aides ends at the end of the day on June 19, 2019. Carried unanimously.

END OF THE
WORK YEAR
PERSONAL
CARE AIDES

Moved by Mr. Grabowski, seconded by Mrs. Covell, upon the recommendation of the District Superintendent, that the annual full-time, 12-month salary for **Stephen Metzger**, in the tenure area of instructional support services in professional development, will be \$74,643, effective July 1, 2019. Be it further resolved, that the following premium co-payments (for point of service plan) 9% of the applicable premium effective July 1, 2019. Effective July 1, 2019, the health insurance prescription co-payments will be up to \$10.00 per generic prescription, \$20.00 per preferred brand name prescription, and \$40.00 per each non-preferred brand name prescription. In all other respects, terms and conditions of employment shall remain unchanged. The terms and conditions of employment, and the terms and provisions of this resolution, shall be administered by the District Superintendent. Terms and conditions are subject to change. Carried unanimously.

TERMS AND
CONDITIONS
OF
EMPLOYMENT
FOR
INSTRUC-
TIONAL
SUPPORT
SERVICES
IN
PROFES-
SIONAL
DEVELOPMENT

Moved by Mr. Grabowski, seconded by Mrs. Covell, upon the recommendation of the District Superintendent, that the full-time base annual salaries of the following Teacher Aides (Non-Special Education) be set for the 2019-2020 school year. Be it further resolved, that the employee health insurance premium contribution (for point of service (POS) plan enrollment) shall be 4% of the total applicable premium, effective July 1, 2019. The employees remain covered by the written statement of terms and conditions of employment for Non-Special Education Teacher Aides adopted by the Board. This resolution shall supersede the resolution adopted by this Board in May 2018 regarding the salaries of Teacher Aides (Non-Special Education).

TERMS AND
CONDITIONS
OF
EMPLOYMENT
FOR
TEACHER
AIDES
(NON-
SPECIAL
EDUCATION)

First Name	Last Name	FTE	2019-2020 Salary
Annette	Anderson	1.00	\$18,093
Rene	Becht	1.00	\$18,513
Theresa	Bettinger	1.00	\$18,513
Mary Ellen	Brett	1.00	\$18,811
Denise	Cevaer	1.00	\$21,118
John	Deuil	1.00	\$18,513
Karen	DiFelice	1.00	\$18,513
Jennifer	Dunham	1.00	\$18,513
Darlene	Harriger	1.00	\$18,513
Kathleen	Haseley	1.00	\$23,204
Debra	Jackson	1.00	\$18,513
Jay	Kaplewicz	1.00	\$18,513
Theresa	Licht	1.00	\$18,513
Margaret	Lupo	1.00	\$18,513

Robin	Moll	1.00	\$18,513
First Name	Last Name	FTE	2019-2020 Salary
Molly	Ohar	1.00	\$19,125
Marguerite	Richards	1.00	\$23,204
Suzanne	Russell	1.00	\$22,059
Brian	Strickland	1.00	\$18,513
Dawn	Winkelmann	1.00	\$22,059

Carried unanimously.

Moved by Mr. Klotzbach, seconded by Mrs. Covell, upon the recommendation of the District Superintendent, that the full-time annual salaries for the following Non-Bargaining Unit Administrators be set for the 2019-2020, 2020-2021, and 2021-2022 school years. Be it further resolved, that the health insurance employee premium contributions (for point of service (POS) plan enrollment) shall be 16% of the total applicable premium in 2019-2020, 17% of the total applicable premium in 2020-2021, and 18% of the total applicable premium in 2021-2022. In all other respects, terms and conditions of employment for individuals named below shall remain unchanged, except as expressly revised or superseded by the written statement of terms and conditions of employment for Non-Bargaining Unit Administrators adopted by the Board.

SALARIES
FOR
NON-
BARGAINING
UNIT
ADMINIS-
TRATORS

First Name	Last Name	Position	FTE	2019-2020 Salary	2020-2021 Salary	2021-2022 Salary
Ronald	Barstys	Director of Special Program	1.0	\$130,500	\$135,000	\$139,000
Melanie	Conley	Director of Business Services	1.0	\$130,500	\$135,000	\$139,000
Daniel	Connolly	Director of Facilities III	1.0	\$ 96,000	\$ 98,000	\$100,000
Joseph	Steinmetz	Director of CTE & Adult/Secondary Programs	1.0	\$132,750	\$136,050	\$139,000
Wayne	Van Vleet	Director of Labor Relations	1.0	\$132,750	\$136,050	\$139,000

Carried unanimously.

Moved by Mr. Klotzbach, seconded by Mrs. Covell, that the Orleans/Niagara BOCES hereby approves the written terms and conditions for Non-Bargaining Unit Administrators, with a revision date of May 2, 2019, as submitted. Carried unanimously.

TERMS AND
CONDITIONS
OF
EMPLOYMENT
NBU ADMIN.

Moved by Mr. Klotzbach, seconded by Mr. Grabowski, upon the recommendation of the District Superintendent, that the donation of two Haas CNL super mini mills be accepted from Sigma Motor, Middleport, NY, to be used by the Orleans CTEC advanced manufacturing and engineering program. Carried unanimously. DONATION

Moved by Mr. Klotzbach, seconded by Mr. Grabowski, upon the recommendation of the District Superintendent, that the donation of a 2009 Ford diesel ambulance (VIN # 1FDWE35P19DA78727) be accepted from Medina Fire Department, Medina, NY, to be used by the Orleans CTEC automobile. Carried unanimously. DONATION

Moved by Mrs. Kaus, seconded by Mrs. Covell, upon the recommendation of the District Superintendent, that the resignation of **Lena Crocker, Teacher Aide (Special Education)**, be accepted effective at the end of the day on May 13, 2019. Carried unanimously. RESIGNATION
L. CROCKER

Moved by Mrs. Kaus, seconded by Mrs. Covell, that the following conference requests be approved: CONFERENCE
REQUESTS

- 5) **Paul Dewey and Jay Kaplewicz, New York State Envirothon**, Geneva, NY, May 22-23, 2019. Est. cost: \$590.00. Funded through career and technical education.
- 6) **Julie Roloff, SkillsUSA National Conference and Competition**, Louisville, KY, June 21-29, 2019. Est. cost: \$3,470.00. Funded through career and technical education.
- 7) **Sarah Ivory and Rebecca Mahar, SkillsUSA National Conference and Competition**, Louisville, KY, June 24-28, 2019. Est. cost: \$4,640.00. Funded through career and technical education.
- 8) **Matthew Anastasi, Westin Blidy, Scott Brauer, Anne Carnahan, Lisa Cook, Steve Frey, Karen Krull, Caitlin Kucharski, William Leggett, Sara McCartin, and Ken Polchlopek, SkillsUSA National Conference and Competition**, Louisville, KY, June 24-29, 2019. Est. cost: \$31,620.00. Funded through career and technical education.

Carried unanimously.

Moved by Mrs. Kaus, seconded by Mrs. Covell, upon the recommendation of the District Superintendent, that **Lena Crocker, Lockport, NY**, pending provisional certification in the area of school social worker, be appointed as a part-time (.6 FTE) **School Social Worker**, in accordance with the Orleans/Niagara BOCES and the Orleans/Niagara BOCES Teachers' Association, effective May 14, 2019 through June 30, 2019, unless terminated sooner, at an annual full-time basis salary of NPC 1 (\$41,200) to be pro-rated. Carried unanimously. APPOINTMENT
CERTIFIED
PART-TIME
L. CROCKER

Moved by Mr. Klotzbach, seconded by Mrs. Covell, upon the recommendation of the District Superintendent, that position of **Adult/Continuing Education Project Manager** be increased by 1.0 FTE, effective May 6, 2019. Carried unanimously.

POSITION
INCREASE

Moved by Mr. Klotzbach, seconded by Mr. Bond, upon the recommendation of the District Superintendent, that the resignation of **John Briglio, Regional Summer School Principal** (Niagara Wheatfield Middle School site) be accepted effective May 2, 2019. Carried unanimously.

REGIONAL
SUMMER
SCHOOL
2019

Moved by Mr. Klotzbach, seconded by Mr. Bond, upon the recommendation of the District Superintendent, that the following individuals be appointed without benefits, except as required by law, to provide planning services for the 2019 regional summer school program, effective May 1, 2019 through June 30, 2019, unless terminated sooner, with salary as indicated below:

REGIONAL
SUMMER
SCHOOL
2019

Bradley Rowles \$600.00
Sanborn, NY
Assistant High School Principal
Niagara Wheatfield High School

Joshua Janese \$600.00
Lewiston, NY
Administrator for Special Education
Niagara Wheatfield High School
Carried unanimously.

Moved by Mr. Klotzbach, seconded by Mr. Bond, upon the recommendation of the District Superintendent, that the following individuals be appointed without benefits, except as required by law, to the 2019 regional summer school program, effective July 1, 2019 through August 31, 2019, unless terminated sooner, with salary as indicated below:

Bradley Rowles \$5,720.49
Sanborn, NY
Assistant High School Principal
Niagara Wheatfield High School

Joshua Janese \$6,629.91
Lewiston, NY
Administrator for Special Education
Niagara Wheatfield High School
Carried unanimously.

Moved by Mrs. Kaus, seconded by Mrs. Covell, upon the recommendation of the District Superintendent, that the following individual(s) is hereby appointed to serve as **Volunteer** with no compensation, on an as-needed basis, as determined by the District Superintendent, to perform services including assisting students with individual and group lessons, observing students during academic activities and other related services and activities, and/or to promote and aid BOCES programs.

APPOINTMENT
VOLUNTEER

Anthony Molinaro
Lockport, NY
Effective Dates: 7/1/19-8/23/19
Student at Buffalo State College

Athena Nichols
Albion, NY
Effective Dates: 7/1/19-8/23/19
Student at SUNY Brockport

Karrie Smith
Lockport, NY
Effective Dates: 7/2/19-8/16/19
Student at Niagara University
Carried unanimously.

Moved by Mr. Kropp, seconded by Mr. Klotzbach, to enter into executive session at 8:11 p.m. to discuss the employment history of particular individuals, collective negotiations with Orleans/Niagara BOCES Teachers' Association (BOCESTA), and matters leading to the discipline of particular individuals. Carried unanimously.

EXECUTIVE
SESSION

Moved by Mrs. Covell, seconded by Mrs. Kaus, to reconvene the meeting at 8:35 p.m. Carried unanimously.

Moved by Mrs. Kaus, seconded by Mr. Kropp, that the Orleans/Niagara BOCES hereby approves the stipulation of settlement between the BOCES and a particular employee, dated May 2, 2019. Carried unanimously.

APPROVAL OF
STIPULATION
OF
SETTLEMENT

Moved by Mr. Grabowski, seconded by Mr. Klotzbach, that the Orleans/Niagara BOCES hereby approves the memorandum of agreement with the BOCES Teachers' Association (BOCESTA), dated May 8, 2019, as submitted, and the Board further authorizes the insertion of revisions with the approval of the BOCES' attorney. Carried unanimously.

APPROVAL OF
MEMORANDUM
OF
AGREEMENT

Moved by Mrs. Kaus, seconded by Mrs. Feltz, upon the recommendation of the District Superintendent, that the resignation of **Deborah Barry, School Nurse**, be accepted at the end of the day on June 26, 2019. Carried unanimously.

RESIGNATION
D. BARRY

Moved by Mr. Kropp, seconded by Mr. Grabowski, that the Board of Education authorizes the Board President to execute a new supplemental agreement with **Clark J. Godshall, District Superintendent**, effective May 9, 2019. Carried unanimously.

DIST. SUPT.
SUPPLE-
MENTAL
AGREEMENT

Mr. Bond said the Royalton-Hartland CSD is working on their building project. Mrs. Woodside said the Western New York Educational Service Council awards banquet was very nice and was happy that Mrs. Kaus was recognized for her service.

BOARD
MEMBER
COMMENTS

Moved by Mr. Klotzbach, seconded by Mrs. Covell, to
adjourn the meeting at 8:45 p.m. Carried unanimously.

ADJOURNMENT

Respectfully submitted,

Cynthia P. Hurt
District Clerk

DRAFT