

Due to COVID-19 and in accordance with New York State Governor Hochul’s Executive Order, the regular meeting of the Orleans/Niagara BOCES Board of Education was held on February 9, 2022 electronically (via Zoom and YouTube). The meeting was called to order by President Grabowski at 7:37 p.m. following a public hearing regarding the Orleans/Niagara BOCES Code of Conduct.

Present: Keith A. Bond
Vincent J. Cancemi, Sr.
Anthony Casinelli
Janice M. Covell
Carol Feltz
Edward J. Grabowski
Thomas J. Klotzbach
Timothy F. Kropp
Robert McDermott
Colleen M. Osborn
Wendy Swearingen
Wayne Wadhams
Joanne Woodside

Absent:

Also present: Dr. Clark Godshall, District Superintendent; Mr. Wayne Van Vleet, Director of Labor Relations; Mrs. Melanie Conley, Director of Business Services; Dr. Ronald Barstys, Director of Special Programs; Dr. Michael Weyrauch, Director of CTE, Instructional Services and Adult Education; Mr. Daniel Connolly, Director of Facilities; Ms. Melissa Kathan, Labor Relations Specialist.

Moved by Mr. Klotzbach, seconded by Mrs. Woodside, upon the recommendation of the District Superintendent, that the January 12, 2022 regular meeting minutes be approved. Carried unanimously. APPROVAL OF MINUTES

Moved by Mr. Klotzbach, seconded by Mrs. Woodside, upon the recommendation of the District Superintendent, that budget modifications #133-146 for the 2021-2022 school year be approved. Carried unanimously. BUDGET MODS.

Moved by Mr. Klotzbach, seconded by Mrs. Woodside, upon the recommendation of the District Superintendent, that the Treasurer’s Report of General Fund for December 2021 be accepted. Carried unanimously. TREASURER’S REPORT GENERAL FUND

Moved by Mr. Klotzbach, seconded by Mrs. Woodside, upon the recommendation of the District Superintendent, that the Treasurer’s Report of Special Aids for December 2021 be accepted. Carried unanimously. TREASURER’S REPORT SPECIAL AIDS

Moved by Mr. Klotzbach, seconded by Mrs. Woodside, upon the recommendation of the District Superintendent, that the Treasurer’s Report of Capital Fund, Risk Retention Fund, and Trust and Agency Fund for December 2021 be accepted. Carried unanimously. TREASURER’S REPORT ADDITIONAL FUNDS

Moved by Mr. Klotzbach, seconded by Mrs. Woodside, upon the recommendation of the District Superintendent, that the Budget Status Report by service program be accepted. Carried unanimously. BUDGET STATUS REPORT

Career Education: O/N BOCES students took first place in the Buffalo Auto Show poster contest. Component board members have been invited to tour the career and technical education centers. BOARD COMMITTEE REPORTS

Facilities: A facilities report was provided. Meeting tomorrow with Young + Wright Architects on the capital project. Maintenance staff has been distributing multiple shipments of COVID-19 test kits to the component districts. BOCES continues to be a COVID-19 testing site.

Legislation: Governor Hochul will review the mask mandate. The property tax levy will be capped at two percent.

Dr. Godshall said the NOSBA legislative breakfast was very good. He continues to meet weekly with the component superintendents. Orleans/Niagara BOCES has distributed 85,000 COVID test kits issued by New York State to the component districts. Dr. Godshall has been visiting with staff coming up for tenure. Dr. Godshall said we are losing staff to school districts and other agencies for higher pay. Niagara Falls CSD will conduct their own summer school program this year. Dr. Godshall will serve as Interim District Superintendent at Erie 1 BOCES beginning in April. He is assisting in the search for a new Western New York Education Service Council executive director.

SUPERIN-
TENDENT'S
COMMENTS

Moved by Mr. Klotzbach, seconded by Mr. McDermott, that Board Policy No. 3410 (Recording and Listening Devices) be removed from the table. Carried unanimously.

BOARD
POLICY
NO. 3410

Moved by Mr. Klotzbach, seconded by Mrs. Osborn, that Board Policy No. 3410 (Recording and Listening Devices) be approved, as submitted. Carried unanimously.

Moved by Mr. Klotzbach, seconded by Mr. McDermott, that the Orleans/Niagara BOCES Code of Conduct be removed from the table. Carried unanimously.

CODE OF
CONDUCT

Moved by Mr. Klotzbach, seconded by Mrs. Feltz, that the Orleans/Niagara BOCES Code of Conduct, as submitted, is hereby adopted. Carried unanimously.

Mrs. Conley reviewed the 2022-2023 tuition rates.

TUITION
RATES

Moved by Mr. Klotzbach, seconded by Mrs. Osborn, that the Orleans/Niagara BOCES approves the home health aide agreement with Mount View Assisted Living, as submitted, and the Board authorizes the Board President, the District Superintendent and/or his designee to sign the agreement upon approval by the BOCES' general counsel and containing any revisions as approved by the BOCES' general counsel. Carried unanimously.

AGREEMENT
WITH
MOUNT
VIEW
ASSISTED
LIVING

Moved by Mr. Klotzbach, seconded by Mr. McDermott, that the Orleans/Niagara BOCES approves the WinCap hosting service agreement with Harris Business Solutions, as submitted, and the Board authorizes the Board President, the District Superintendent and/or his designee to sign the agreement upon approval by the BOCES' general counsel and containing any revisions as approved by the BOCES' general counsel. Carried unanimously.

AGREEMENT
WITH
HARRIS
SCHOOL
SOLUTIONS

Moved by Mr. Klotzbach, seconded by Mr. McDermott, that the Orleans/Niagara BOCES approves the Pearson VUE Authorized Test Center Agreement, as submitted, and the Board authorizes the Board President, the District Superintendent and/or his designee to sign the agreement upon approval by the BOCES' general counsel and containing any revisions as approved by the BOCES' general counsel. Carried unanimously.

AGREEMENT
WITH
PEARSON VUE
AUTHORIZED
TEST
CENTER

<p>Moved by Mr. Klotzbach, seconded by Mrs. Feltz, upon the recommendation of the District Superintendent, that the donation of a variety of welding equipment from Ironworkers Local #9, Niagara Falls, NY, be accepted, to be used by the Orleans/Niagara BOCES welding program. Carried unanimously.</p>	<p>DONATION</p>
<p>Moved by Mr. Klotzbach, seconded by Mr. McDermott, upon the recommendation of the District Superintendent, that the quarterly extra classroom activity fund report for the period of October 1, 2021 through December 31, 2021, be accepted for the Orleans CTEC and Niagara CTEC. Carried unanimously.</p>	<p>EXTRA CLASSROOM ACTIVITY FUND REPORT</p>
<p>Moved by Mr. Klotzbach, seconded by Mr. Kropp, upon the recommendation of the District Superintendent, that the resignation of Jaimie Dickson, Teacher Aide (Personal Care), be accepted effective at the end of the day on January 21, 2022. Carried unanimously.</p>	<p>RESIGNATION J. DICKSON</p>
<p>Moved by Mr. Klotzbach, seconded by Mr. Kropp, upon the recommendation of the District Superintendent, that the resignation of Judith Czaplá, Teacher Aide (Special Education), be accepted effective February 17, 2022. Carried unanimously.</p>	<p>RESIGNATION J. CZAPLA</p>
<p>Moved by Mr. Klotzbach, seconded by Mr. Kropp, upon the recommendation of the District Superintendent, that the resignation of Andrew Zuccari, Teacher Aide (Special Education), be accepted effective January 31, 2022. Carried unanimously.</p>	<p>RESIGNATION A. ZUCCARI</p>
<p>Moved by Mr. Klotzbach, seconded by Mr. Kropp, upon the recommendation of the District Superintendent, that the employment of Samantha Fantrazo, Teacher Aide (Special Education), is terminated due to abandonment of position, and the position is declared vacant, effective January 19, 2022. Carried unanimously.</p>	<p>ABANDONMENT OF POSITION S. FANTRAZO</p>
<p>Moved by Mr. Klotzbach, seconded by Mr. Kropp, upon the recommendation of the District Superintendent, that the employment of Brittney Robinson, Teacher Aide (Personal Care), is terminated due to abandonment of position, and the position is declared vacant, effective January 10, 2022. Carried unanimously.</p>	<p>ABANDONMENT OF POSITION B. ROBINSON</p>
<p>Moved by Mr. Klotzbach, seconded by Mrs. Feltz, upon the recommendation of the District Superintendent, that Jillian Fisher, having successfully completed her probationary period (5/24/18-5/24/22) and having initial certification in the area of cosmetology/barbering, be granted tenure in the area of Cosmetology/Barbering, effective May 24, 2022. Carried unanimously.</p>	<p>APPOINTMENT TENURE J. FISHER</p>
<p>Moved by Mr. Klotzbach, seconded by Mrs. Feltz, upon the recommendation of the District Superintendent, that the following individual(s) be appointed to serve on a part-time basis in the adult/continuing education program, at the hourly salary indicated, with no fringe benefits, except as required by law, effective as indicated below, unless terminated sooner. The employment of the individual(s) shall be at-will and at the pleasure of the Board of Education. Additionally, services of the individual(s) shall be utilized solely on an as-needed basis at the discretion of the District Superintendent. The District Superintendent shall be authorized to administer the terms and provisions of this resolution.</p>	<p>APPOINTMENT ADULT/ CONTINUING EDUCATION</p>

ESOL Instructor (\$26.89 per hour)

Ibrahim Shakoor

Waterport, NY

Effective Dates: 1/14/22-6/30/22

Carried unanimously.

Moved by Mr. Klotzbach, seconded by Mrs. Swearingen, upon the recommendation of the District Superintendent, that **Melissa Wagner, Lockport, NY**, be appointed to the position of **Teacher Aide (Non-Special Education)**, effective February 3, 2022, to serve a 52-week probationary period, at an annual salary of \$18,300.00 to be pro-rated. Carried unanimously.

APPOINTMENT
NON-CERT.
PROB.
M. WAGNER

Moved by Mr. Klotzbach, seconded by Mrs. Swearingen, upon the recommendation of the District Superintendent, that **Rachel Cunningham, Lockport, NY**, be appointed to the position of **Teacher Aide (Special Education)**, effective February 7, 2022, to serve a 52-week probationary period, at an annual salary of \$18,720.00 to be pro-rated. Carried unanimously.

APPOINTMENT
NON-CERT.
PROB.
CUNNINGHAM

Moved by Mr. Klotzbach, seconded by Mrs. Swearingen, upon the recommendation of the District Superintendent, that **Brianna Smith, Newfane, NY**, be appointed to the position of **Teacher Aide (Personal Care)**, effective January 24, 2022 through June 30, 2022, unless terminated sooner, at an hourly salary of \$14.50. Carried unanimously.

APPOINTMENT
NON-CERT.
B. SMITH

Moved by Mr. Klotzbach, seconded by Mrs. Swearingen, upon the recommendation of the District Superintendent, that **Tara Zayac, Lockport, NY**, be appointed to the position of **Teacher Aide (Personal Care)**, effective February 8, 2022 through June 30, 2022, unless terminated sooner, at an hourly salary of \$14.50. Carried unanimously.

APPOINTMENT
NON-CERT.
T. ZAYAC

Moved by Mr. Klotzbach, seconded by Mrs. Swearingen, upon the recommendation of the District Superintendent, that **Cheyenne Berry, Lockport, NY**, be appointed to the position of **Teacher Aide (Personal Care)**, effective February 14, 2022 through June 30, 2022, unless terminated sooner, at an hourly salary of \$14.50. Carried unanimously.

APPOINTMENT
NON-CERT.
C. BERRY

Moved by Mr. Klotzbach, seconded by Mrs. Swearingen, upon the recommendation of the District Superintendent, that **Lytreshia Poole, Medina, NY**, be appointed to the position of **Teacher Aide (Personal Care)**, effective February 14, 2022 through June 30, 2022, unless terminated sooner, at an hourly salary of \$14.50. Carried unanimously.

APPOINTMENT
NON-CERT.
L. POOLE

Moved by Mr. Klotzbach, seconded by Mrs. Swearingen, upon the recommendation of the District Superintendent, that **Cristina Enzinna, Lockport, NY**, be appointed to the position of **Temporary Keyboard Specialist**, in accordance with the agreement between the Orleans/Niagara BOCES and Orleans/Niagara BOCES Educational Secretaries Unit of CSEA, Inc., effective on a date to be determined, at an annual full-time salary of \$32,045.00 to be pro-rated. The appointment is contingent upon approval of the Orleans County Civil Service Commission. This appointment shall be conditional pending the results of a criminal history records check, to the extent required by law. This appointment is made on an emergency conditional basis. Carried unanimously.

APPOINTMENT
NON-CERT.
TEMPORARY
C. ENZINNA

Moved by Mr. Klotzbach, seconded by Mrs. Swearingen, upon the recommendation of the District Superintendent, that the following individuals are hereby appointed to serve as **Volunteer** with no compensation, on an as-needed basis, as determined by the District Superintendent, to perform services including assisting students with individual and group lessons, observing students during academic activities and other related services and activities, and/or to promote and aid BOCES programs.

APPOINTMENT
VOLUNTEER

Jessica Bloomquist
Medina, NY
Effective Dates: 1/10/22-5/31/22
Student at Niagara County Community College
Carried unanimously.

Moved by Mr. Klotzbach, seconded by Mrs. Swearingen, upon the recommendation of the District Superintendent, that **Mollie McDonough, Lockport, NY**, be appointed, without benefits, except as required by law or contract, to the position of **Building Based Substitute Teacher (Non-Certified)**, at a rate of \$150.00 per full day, effective February 7, 2022 while she works in a scheduled building continuously. Employment shall automatically be discontinued effective June 30, 2022, unless employment is terminated sooner. Service shall be at-will and at the pleasure of the Board of Education. This resolution shall be administered by the District Superintendent. Carried unanimously.

APPOINTMENT
BUILDING
BASED
SUBSTITUTE
TEACHER
(NON-
CERTIFIED)
MCDONOUGH

Moved by Mr. Bond, seconded by Mr. Klotzbach, upon the recommendation of the District Superintendent, that the following individual(s) be appointed, without benefits, except as required by law, to the position of **Substitute Teacher (Non-Certified)**, effective as indicated below, with services to be utilized on an as-needed basis at the discretion of the District Superintendent, at a daily rate of \$105.00. Employment shall automatically be discontinued effective June 30, 2022, unless employment is terminated sooner. Service shall be at-will and at the pleasure of the Board of Education.

APPOINTMENT
SUBSTITUTE
TEACHER
(NON-
CERTIFIED)

Hanna Willard
Lockport, NY
Effective Date: 2/10/22
Carried unanimously.

Moved by Mr. Klotzbach, seconded by Mr. McDermott, upon the recommendation of the District Superintendent, that the following individual(s) be appointed, without benefits, except as required by law, to the position of **Substitute Teacher Aide (Non-Certified)**, effective as indicated below, with services to be utilized on an as-needed basis at the discretion of the District Superintendent, at a daily rate of \$84.00. Employment shall automatically be discontinued effective June 30, 2022, unless employment is terminated sooner. Service shall be at-will and at the pleasure of the Board of Education.

APPOINTMENT
SUBSTITUTE
TEACHER AIDE
(NON-
CERTIFIED)

Kaitlyn Carney
West Seneca, NY
Effective Date: 1/26/22
Carried unanimously.

Andrew Zuccari
Sanborn, NY
Effective Date: 1/31/22

Moved by Mr. Klotzbach, seconded by Mrs. Swearingen, upon the recommendation of the District Superintendent, that the following conference requests be approved:

CONFERENCE
REQUESTS

- a) **Clark Godshall**, 2022 Winter Institute, Albany, NY, March 6-8, 2022. Est. cost: \$1,562.00.
- b) **Cheryl Herman**, NYS Teacher Center Spring Symposium, Albany, NY, March 8-9, 2022. Est. cost: \$339.00.
- c) **James Atzrott and Sarah Ivory**, NYS ProStart Invitational Competition, Hyde Park, NY, March 24-27, 2022. Est. cost: \$2,000.00.
- d) **Susan Francis**, Work Experience Coordinator's Association Meeting Conference, May 4-6, 2022. Est. cost: \$533.00.
Carried unanimously.

Moved by Mr. Klotzbach, seconded by Mrs. Swearingen, upon the recommendation of the District Superintendent, that the following field trips be approved:

FIELD TRIPS

- a) 4 students and 2 adults from Orleans CTEC traveling to Hyde Park, NY, on March 24-27, 2022, for the New York State ProStart Invitational Competition at an estimated cost of \$500.00.
Carried unanimously.

Moved by Mr. Klotzbach, seconded by Mr. Kropp, that the Orleans/Niagara BOCES approves the Memorandum of Agreement with the BOCES Teachers' Association (BOCESTA), dated February 2, 2022, as submitted, regarding a tuition reimbursement matter. Carried unanimously.

MEMORANDUM OF AGREEMENT WITH BOCESTA

Moved by Mr. Klotzbach, seconded by Mr. Kropp, that the Orleans/Niagara BOCES approves the Memorandum of Agreement with the BOCES Teachers' Association (BOCESTA), dated February 2, 2022, as submitted, regarding employee work schedules. Carried unanimously.

MEMORANDUM OF AGREEMENT WITH BOCESTA

Moved by Mr. Klotzbach, seconded by Mr. McDermott, upon the recommendation of the District Superintendent, that the Orleans/Niagara BOCES hereby approves the following items be disposed of or sold at auction:

DISPOSAL OF ITEMS

Tubing Bender
 Ferrous Cold Saw CS-275
 Metal Tubing Bender MP9500
 Box Pan Break, Pan Floor Model
 Cincinnati Engine Lathe
 Carried unanimously.

Moved by Mr. Klotzbach, seconded by Mrs. Swearingen, upon the recommendation of the District Superintendent, that the resignation of **Liana DeLara, Teacher Aide (Special Education)**, be accepted effective at the end of the day on February 18, 2022. Carried unanimously.

RESIGNATION L. DELARA

Moved by Mr. Klotzbach, seconded by Mrs. Swearingen, upon the recommendation of the District Superintendent, that **Jennifer Pries, Niagara Falls, NY**, be appointed to the position of **Teacher Aide (Special Education)**, effective February 10, 2022, to serve a 52-week probationary period, at an annual salary of \$18,300.00 to be pro-rated. This appointment shall be conditional pending the results of a criminal history records check, to the extent required by law. This appointment is made on an emergency conditional basis. Carried unanimously.

APPOINTMENT NON-CERT. PROB. J. PRIES

Moved by Mr. Klotzbach, seconded by Mrs. Swearingen, upon the recommendation of the District Superintendent, that the following individuals are hereby appointed to serve as **Volunteer** with no compensation, on an as-needed basis, as determined by the District Superintendent, to perform services including assisting students with individual and group lessons, observing students during academic activities and other related services and activities, and/or to promote and aid BOCES programs.

APPOINTMENT
VOLUNTEER

Amanda DiFlorio
Burt, NY
Effective Dates: 2/1/22-5/31/22
SUNY at Buffalo
Carried unanimously.

Moved by Mr. Klotzbach, seconded by Mrs. Swearingen, upon the recommendation of the District Superintendent, that the following individual(s) be appointed, without benefits, except as required by law, to the position of **Substitute Teacher Aide (Non-Certified)**, effective as indicated below, with services to be utilized on an as-needed basis at the discretion of the District Superintendent, at a daily rate of \$84.00. Employment shall automatically be discontinued effective June 30, 2022, unless employment is terminated sooner. Service shall be at-will and at the pleasure of the Board of Education.

APPOINTMENT
SUBSTITUTE
TEACHER AIDE
(NON-
CERTIFIED)

Hanna Willard
Lockport, NY
Effective: 2/10/22
Carried unanimously.

Moved by Mr. Klotzbach, seconded by Mr. McDermott, upon the recommendation of the District Superintendent, that the resignation of **Lena Crocker, School Social Worker**, be accepted effective at the end of the day on March 4, 2022. Carried unanimously.

RESIGNATION
L. CROCKER

Moved by Mr. Klotzbach, seconded by Mr. McDermott, upon the recommendation of the District Superintendent, that the resignation of **Rebecca Mahar Price, Practical Nursing Teacher**, be accepted effective at the end of the day on February 23, 2022. Carried unanimously.

RESIGNATION
MAHAR PRICE

Moved by Mr. Klotzbach, seconded by Mr. Kropp, upon the recommendation of the District Superintendent, that the resignation of **Tara Zayac, Teacher Aide (Personal Care)**, be accepted effective February 9, 2022. Carried unanimously.

RESIGNATION
T. ZAYAC

Mr. Bond said that Brandi Silsby has been appointed to the Royalton-Hartland CSD board of education due to the resignation of the board president. Mr. Grabowski said Medina CSD teacher Todd Eick was a finalist for the Nationwide Golden Owl award for the second consecutive year. Mr. Eick received \$500 to spend on his program. Mr. Grabowski said that Bill Rakonczay's advanced manufacturing engineering program received the donation of a Haas machine.

BOARD
MEMBER
COMMENTS

Moved by Mr. Klotzbach, seconded by Mrs. Woodside, to adjourn the meeting at 8:20 p.m. Carried unanimously.

ADJOURNMENT

Respectfully submitted,

Cynthia P. Hurt
District Clerk