

The regular meeting of the Orleans/Niagara BOCES Board of Education was held on October 10, 2018 at the Orleans/Niagara BOCES, 4124 Saunders Settlement Road, Sanborn, New York. The meeting was called to order by President Swearingen at 7:00 p.m.

Present: Keith A. Bond
Vincent J. Cancemi, Sr.
Edward J. Grabowski
Maureen K. Kaus
Ann Kennedy (arrived at 7:34 p.m.)
Timothy F. Kropp
Colleen M. Osborn
Wendy Swearingen
Wayne Wadhams
Joanne E. Woodside

Absent: Janice M. Covell (excused)
Carol J. Feltz (excused)
Thomas J. Klotzbach (excused)

Also present: Dr. Clark J. Godshall, District Superintendent; Mr. Wayne M. Van Vleet, Director of Labor Relations; Mrs. Melanie A. Conley, Director of Business Services; Mr. Joseph J. Steinmetz, Director of CTE and Adult/Secondary Programs; Mr. Ronald J. Barstys, Director of Special Programs; Mr. Daniel Connolly, Director of Facilities.

Mr. John Rynkiewicz from Raymond F. Wager, CPA, P.C. (a division of Mengel, Metzger, Bar & Co., LLP), provided a summary of the external audit control and basic financial statement. Mrs. Conley presented on the consortiums.

PRESENTA-
TION

Moved by Mr. Grabowski, seconded by Mrs. Kaus, upon the recommendation of the District Superintendent, that the September 12, 2018 regular meeting minutes be approved. Carried unanimously.

APPROVAL
OF
MINUTES

Moved by Mr. Grabowski, seconded by Mrs. Kaus, upon the recommendation of the District Superintendent, that budget modifications #28-43 for the 2018-2019 school year be approved. Carried unanimously.

BUDGET
MODS.

Moved by Mr. Grabowski, seconded by Mrs. Kaus, upon the recommendation of the District Superintendent, that the Treasurer's Report of General Fund for August 2018 be accepted. Carried unanimously.

TREASURER'S
REPORT
GENERAL
FUND

Moved by Mr. Grabowski, seconded by Mrs. Kaus, upon the recommendation of the District Superintendent, that the Treasurer's Report of Special Aids for August 2018 be accepted. Carried unanimously.

TREASURER'S
REPORT
SPECIAL
AIDS

Moved by Mr. Grabowski, seconded by Mrs. Kaus, upon the recommendation of the District Superintendent, that the Treasurer's Report of Capital Fund, Risk Retention Fund, and Trust and Agency Fund for August 2018 be accepted. Carried unanimously.

TREASURER'S
REPORT
ADD'L.
FUNDS

Moved by Mr. Grabowski, seconded by Mrs. Kaus, upon the recommendation of the District Superintendent, that the Budget Status Report by service program be accepted. Carried unanimously.

BUDGET
STATUS
REPORT

Career Education: Will meet on November 14, 2018.
Facilities: Parking lot lights at Niagara CTEC have been replaced with LED; received certificate of occupancy for 50 Main Street building and the HVAC has been replaced and the fire escape has been removed; still working to secure the Orleans CTEC building entrance.
Legislation: Mr. Cancemi distributed the NYSSBA by-laws, appointments and resolutions recommended for action at the NYSSBA convention on October 27, 2018.
Audit: Met this evening.
Public Relations: Mr. Bond would like BOCES to build a float to participate in school homecoming activities.

BOARD
COMMITTEE
REPORTS

Moved by Mr. Grabowski, seconded by Mr. Cancemi, that the Board of Education hereby appoints **Ann Kennedy**, who resides in Newfane, New York, to the vacant position on the Orleans/Niagara BOCES board of education, effective immediately through June 30, 2019. Carried unanimously.

APPOINTMENT
OF
BOARD OF
EDUCATION
MEMBER

(Ann Kennedy arrived.)

Dr. Godshall spoke about: October 18, 2018 NOSBA dinner with Robert Lowry; ongoing issues at 50 Main Street; exemplary service award nominations; gun threat at Niagara CTEC last week which turned out to be false; 47 students being inducted into the National Technical Honor Society soon; mental health and behavior consultant co-sers; met with the architect today and told them he is eager to complete the capital project at Orleans CTEC; the sexual harassment policy; the legislators asked each BOCES to bring one program to highlight in Albany on March 19, 2019 (Orleans/Niagara BOCES will highlight the adult/continuing education program). Dr. Godshall welcomed Ms. Kennedy.

SUPT.
COMMENTS

Moved by Mrs. Kaus, seconded by Mrs. Osborn, upon the recommendation of the District Superintendent, that the Board of Education acknowledges receipt of the Basic Financial Statement and Management Letter and accepts the Corrective Action Plan for the year ended June 30, 2018, completed by Raymond F. Wager, CPA, P.C. Carried unanimously.

BASIC
FINANCIAL
STATEMENT
AND
MANAGEMENT
LETTER

Moved by Mrs. Kaus, seconded by Mrs. Osborn, upon the recommendation of the District Superintendent, that the Board of Education hereby approves the disposal of obsolete computers and components with SunKing Associates, LLC, Buffalo NY:

RECYCLING
OF
OBSOLETE
ELECTRONIC
COMPONENTS

69 Computers
6 Projectors
6 Smartboards
5 Printers
1 iPad
1 Copier
1 Laptop
Carried unanimously.

Moved by Mrs. Kaus, seconded by Mrs. Osborn, upon the recommendation of the District Superintendent, that the Board of Education hereby approves the following items to be sold at auction:

DISPOSAL
OF ITEMS

Jet Engine Lathe Tag #00212
Jet Engine Lathe Tag #000763
Coats Tire Machine Model 40-40SA
Carried unanimously.

Moved by Mrs. Woodside, seconded by Mrs. Osborn, that the Orleans/Niagara BOCES hereby approves the Building Use Request Form, as submitted, with Royalton-Hartland Central School District, for the use of their high school auditorium on June 18, 2019, and the Board authorizes the District Superintendent to sign the form upon approval of the BOCES' school attorney and containing any revisions as approved by the school attorney. Carried unanimously.

FACILITY
USE
APPLICATION
WITH
ROYALTON-
HARTLAND
CSD

Moved by Mrs. Woodside, seconded by Mrs. Osborn, that the Orleans/Niagara BOCES hereby approves the Memorandum of Agreement between the BOCES and the Niagara County Department of Health, providing for potential use of BOCES premises by the Niagara County Department of Health, as submitted, and the Board authorizes the Board President and/or the District Superintendent to sign the agreement upon the approval of the BOCES school attorney and containing any revisions as approved by the school attorney. Carried unanimously.

AGREEMENT
WITH
NIAGARA
COUNTY
DEPARTMENT
OF
HEALTH

Moved by Mrs. Woodside, seconded by Mrs. Osborn, that the Orleans/Niagara BOCES hereby approves Contract Number PY2018-Y-03 between the BOCES and the Niagara County Employment and Training Department, term of July 1, 2018 through June 30, 2019, as submitted, under which the BOCES will provide job training services, and the Board authorizes the Board President and/or the District Superintendent to sign the agreement upon approval of the BOCES' school attorney and containing any revisions as approved by the school attorney. Carried unanimously.

AGREEMENT
WITH
NIAGARA
COUNTY
EMPLOYMENT
AND
TRAINING
DEPARTMENT

Moved by Mr. Kropp, seconded by Mr. Grabowski, upon the recommendation of the District Superintendent, that the donation of a two HAAS CNL super mill machines be accepted from Sigma Motors, Middleport, NY to be used by the Orleans CTEC advanced manufacturing program. Carried unanimously.

DONATION

Moved by Mr. Kropp, seconded by Mr. Grabowski, to table the following resolution:

BOARD
POLICY
NO. 6050
(SEXUAL
HARASSMENT)

Resolved, upon the recommendation of the District Superintendent, that the Orleans/Niagara BOCES hereby approves the revised Policy No. 6050, regarding sexual harassment, as submitted.
Carried unanimously.

Moved by Mr. Grabowski, seconded by Mrs. Osborn, upon the recommendation of the District Superintendent, that the resignation of **Jacquelyn Coyle, Certified Work-Based Learning Coordinator**, be accepted effective at the end of the day on October 17, 2018. Carried unanimously.

RESIGNATION
J. COYLE

Moved by Mr. Grabowski, seconded by Mrs. Osborn, upon the recommendation of the District Superintendent, that the resignation of John Schrock, .5 FTE Teacher Aide (Non-Special Education) , be accepted effective at the end of the day on October 12, 2018. Carried unanimously.	RESIGNATION J. SCHROCK
Moved by Mr. Grabowski, seconded by Mrs. Osborn, upon the recommendation of the District Superintendent, that the resignation of Wendy Harris, Teacher Aide (Personal Care) , be accepted effective October 1, 2018. Carried unanimously.	RESIGNATION W. HARRIS
Moved by Mr. Grabowski, seconded by Mrs. Osborn, upon the recommendation of the District Superintendent, that the resignation of Ronald LePard, Cleaner , be accepted (due to retirement) effective at the end of the day on March 31, 2019. Carried unanimously.	RESIGNATION R. LEPARD
Moved by Mr. Grabowski, seconded by Mrs. Osborn, upon the recommendation of the District Superintendent, that the resignation of Nancy Stewart, Teacher Aide (Personal Care) , be accepted effective at the end of the day on September 18, 2018. Carried unanimously.	RESIGNATION N. STEWART
Moved by Mr. Grabowski, seconded by Mrs. Osborn, upon the recommendation of the District Superintendent, that the resignation of Julie Shaffer, Teacher Aide (Personal Care) , be accepted effective at the end of the day on September 19, 2018. Carried unanimously.	RESIGNATION J. SHAFFER
Moved by Mr. Grabowski, seconded by Mrs. Osborn, upon the recommendation of the District Superintendent, that the Orleans/Niagara BOCES hereby creates the part-time (.5 FTE) Project Data Specialist - WIOA Youth Grant (Adult Education) position, effective October 15, 2018. Carried unanimously.	POSITION CREATION
Moved by Mr. Grabowski, seconded by Mrs. Osborn, upon the recommendation of the District Superintendent, that Sara McCartin, Lockport, NY , who will apply for transitional A certification in the area of emergency medical services, hereby be appointed to probationary status in the tenure area of Emergency Medical Services, in accordance with the agreement between the Orleans/Niagara BOCES and the Orleans/Niagara BOCES Teachers' Association, effective October 1, 2018 until the end of the day on August 29, 2022, at a salary of NPC 1 (\$41,200) to be pro-rated. Eligibility for consideration for tenure at the end of the probationary period shall be contingent upon the employee's attainment of a composite or overall Annual Professional Performance Review (APPR) rating of either "effective" or "highly effective" in three (3) of the preceding four (4) years. Additionally, if the employee receives a composite or overall annual APPR rating of "ineffective" in the final year of the probationary period, then she shall not be eligible for tenure at that time. Carried unanimously.	APPOINTMENT CERT. PROB. S. MCCARTIN

Moved by Mrs. Kaus, seconded by Mrs. Osborn, upon the recommendation of the District Superintendent, that the following individuals be appointed to serve on a full-time basis in the continuing education program as **Literacy Instructor**, at the hourly salary of \$28.12, effective as indicated below through June 30, 2019, unless terminated sooner. The individuals shall receive 16 vacation days per fiscal year (to be pro-rated for actual time worked) and holiday pay corresponding to the administrative calendar. The individual shall receive five sick days per fiscal year (to be pro-rated for actual time worked). Vacation leave may not be taken without prior approval from the Director of CTE and Secondary/Adult Programs. The individual may be permitted to enroll in single-person health insurance coverage, two-person health insurance coverage, or family health insurance coverage, at their own expense (by remitting to the BOCES the full-time premium payable for such coverage), provided that the eligibility requirements of the health insurance plan are satisfied and fulfilled. The District Superintendent shall be authorized to administer the terms and provisions of this resolution.

APPOINTMENT
ADULT/
CONTINUING
EDUCATION

<u>Name</u>	<u>Effective Date</u>
Alesia Behrend	9/24/18
Heather Gerster	9/19/18

Carried unanimously.

Moved by Mrs. Kaus, seconded by Mrs. Osborn, upon the recommendation of the District Superintendent, that **Jaimi Stapf, Niagara Falls, NY**, be appointed to serve on a full-time basis in the continuing education program as **Case Manager/Literacy Instructor**, at the hourly salary of \$28.12, effective October 1, 2018 through June 30, 2019, unless terminated sooner. The individual shall receive 16 vacation days per fiscal year (to be pro-rated for actual time worked) and holiday pay corresponding to the administrative calendar. The individual shall receive five sick days per fiscal year (to be pro-rated for actual time worked). Vacation leave may not be taken without prior approval from the Director of CTE and Secondary/Adult Programs. The individual may be permitted to enroll in single-person health insurance coverage, two-person health insurance coverage, or family health insurance coverage, at their own expense (by remitting to the BOCES the full-time premium payable for such coverage), provided that the eligibility requirements of the health insurance plan are satisfied and fulfilled. The District Superintendent shall be authorized to administer the terms and provisions of this resolution. Carried unanimously.

APPOINTMENT
ADULT/
CONTINUING
EDUCATION
J. STAPF

Moved by Mrs. Kaus, seconded by Mrs. Osborn, upon the recommendation of the District Superintendent, that the following individual(s) be appointed without benefits, except as required by law, to the part-time position of **Home/Hospital Teacher** at \$30.00 per hour for instructional time and \$14.00 per hour for planning time effective as indicated below. The employment of the individuals shall be at-will and at the pleasure of the Board of Education. The employment of the individual(s) shall be utilized

APPOINTMENT
HOME/
HOSPITAL
TEACHER

solely on an as-needed basis at the discretion of the District Superintendent. Employment shall be automatically discontinued effective June 30, 2019, unless terminated sooner.

Dawn Quinn
Lackawanna, NY
Effective Date: 9/24/18
Carried unanimously.

Moved by Mrs. Osborn, seconded by Mr. Grabowski, upon the recommendation of the District Superintendent, that **Wendy Harris, Appleton, NY**, be appointed to the position of **Teacher Aide (Special Education)**, to serve a 52-week probationary period, effective October 1, 2018, at a salary of \$15,720.00 to be pro-rated. Carried unanimously.

APPOINTMENT
NON-CERT.
PROB.
W. HARRIS

Moved by Mrs. Osborn, seconded by Mr. Grabowski, upon the recommendation of the District Superintendent, that **Roberta Wasikowski, Alexander, NY**, be appointed to the part-time position of **.5 FTE Physical Therapist**, to serve a 52-week probationary period, effective October 11, 2018, at the same salary as her initial appointment. Carried unanimously.

APPOINTMENT
NON-CERT.
PROB.
WASIKOWSKI

Moved by Mrs. Osborn, seconded by Mr. Grabowski, upon the recommendation of the District Superintendent, that **Julie Shaffer, Middleport, NY**, be appointed to the position of **Keyboard Specialist**, to serve a 52-week probationary period, effective September 20, 2018 through the end of the day on August 28, 2019, at an annual salary of \$27,536.00 to be pro-rated. Ms. Shaffer shall be permitted to carryover 10 days of accrued sick leave. Carried unanimously.

APPOINTMENT
NON-CERT.
PROB.
J. SHAFFER

Moved by Mrs. Osborn, seconded by Mr. Grabowski, upon the recommendation of the District Superintendent, that **Lisa Shoop, Lockport, NY**, be appointed to provisional status in the full-time ten-month position of **Keyboard Specialist**, effective October 5, 2018, at an annual ten-month salary of \$22,947.00 to be pro-rated. Carried unanimously.

APPOINTMENT
NON-CERT.
PROV.
L. SHOOP

Moved by Mrs. Osborn, seconded by Mr. Grabowski, upon the recommendation of the District Superintendent, that **Emily Livesay, North Tonawanda, NY**, be appointed to the position of **Secretary I**, to serve a 26-week probationary period, effective October 1, 2018, at an annual salary of \$30,403.00 to be pro-rated. Ms. Livesay shall have a leave of absence in the job classification of Account Clerk Typist unless and until she is appointed on permanent status in the job classification of Secretary I. Carried unanimously.

APPOINTMENT
NON-CERT.
PROB.
E. LIVESAY

Moved by Mrs. Osborn, seconded by Mr. Grabowski, upon the recommendation of the District Superintendent, that **Heather Schmitt, Teacher Aide (Special Education)**, having successfully completed her probationary period, be appointed to permanent status as Teacher Aide (Special Education), effective November 14, 2018. Carried unanimously.

APPOINTMENT
NON-CERT.
PROB.
H. SCHMITT

Moved by Mr. Grabowski, seconded by Mrs. Kaus, upon the recommendation of the District Superintendent, that the following individuals be appointed without benefits, except as required by law, to the position of **Substitute Teacher (Orleans/Niagara BOCES Retired Teacher)**, effective as indicated below, with services to be utilized on an as-needed basis at the discretion of the District Superintendent, at a daily rate of \$110.00. Employment shall automatically be discontinued effective June 30, 2019, unless employment is terminated sooner. Service shall be at-will and at the pleasure of the Board of Education.

APPOINTMENT
SUBSTITUTE
TEACHER
(O/N BOCES
RETIRED
TEACHER)

Julie Nelson
Eggerstville, NY
Effective Date: 9/13/18
Carried unanimously.

Moved by Mr. Grabowski, seconded by Mrs. Kaus, upon the recommendation of the District Superintendent, that the following individuals be appointed without benefits, except as required by law, to the position of **Substitute Teacher (Certified)**, effective as indicated below, with services to be utilized on an as-needed basis at the discretion of the District Superintendent, at a daily rate of \$95.00. Employment shall automatically be discontinued effective June 30, 2019, unless employment is terminated sooner. Service shall be at-will and at the pleasure of the Board of Education.

APPOINTMENT
SUBSTITUTE
TEACHER
(CERTIFIED)

Jill McCormick
Lockport, NY
Effective date: 9/27/18
Carried unanimously.

Moved by Mr. Grabowski, seconded by Mrs. Kaus, upon the recommendation of the District Superintendent, that **Ryan Suito, Substitute School Counselor (Certified)**, shall receive a salary of \$140.00 per full-day, effective September 4, 2018 through June 30, 2019, unless employment is terminated sooner, while he continuously remains in his current assignment as a Substitute School Counselor. Employment shall automatically be discontinued effective June 30, 2019, unless employment is terminated sooner. Service shall be at-will and at the pleasure of the Board of Education. Carried unanimously.

APPOINTMENT
SUBSTITUTE
SCHOOL
COUNSELOR
(CERTIFIED)
R. SUITOR

Moved by Mr. Grabowski, seconded by Mrs. Kaus, upon the recommendation of the District Superintendent, that the following individuals be appointed without benefits, except as required by law, to the position of **Substitute Teacher (Non-Certified)**, effective as indicated below, with services to be utilized on an as-needed basis at the discretion of the District Superintendent, at a daily rate of \$85.00. Employment shall automatically be discontinued effective June 30, 2019, unless employment is terminated sooner. Service shall be at-will and at the pleasure of the Board of Education.

APPOINTMENT
SUBSTITUTE
TEACHER
(NON-
CERTIFIED)

Joseph Warthling III
Tonawanda, NY
Effective Date: 9/26/18
Carried unanimously.

Moved by Mr. Grabowski, seconded by Mrs. Osborn, upon the recommendation of the District Superintendent, that the following individual(s) be appointed without benefits, except as required by law, to the position of **Substitute Teacher Aide (Certified)**, effective as indicated below, with services to be utilized on an as-needed basis at the discretion of the District Superintendent, at a daily rate of \$75.00. Employment shall automatically be discontinued effective June 30, 2019, unless employment is terminated sooner. Service shall be at-will and at the pleasure of the Board of Education.

APPOINTMENT
SUBSTITUTE
TEACHER
AIDE
(CERTIFIED)

Julie Nelson
Egbertsville, NY
Effective Date: 9/13/18
Carried unanimously.

Moved by Mr. Grabowski, seconded by Mrs. Osborn, upon the recommendation of the District Superintendent, that the following individual(s) be appointed, without benefits, except as required by law, to the position of **Substitute Teacher Aide (Non-Certified)**, effective as indicated below, with services to be utilized on an as-needed basis at the discretion of the District Superintendent, at a daily rate of \$70.00. Employment shall automatically be discontinued effective June 30, 2019, unless employment is terminated sooner. Service shall be at-will and at the pleasure of the Board of Education.

APPOINTMENT
SUBSTITUTE
TEACHER
AIDE
(NON-
CERTIFIED)

Andrew Zuccari
Sanborn, NY
Effective Date: 9/5/18

Nancy Stewart
North Tonawanda, NY
Effective Date: 9/18/18

Molly Milioto
North Tonawanda, NY
Effective Date: 9/28/18
Carried unanimously.

Carol Haseley
Sanborn, NY
Effective Date: 9/27/18

Moved by Mr. Kropp, seconded by Mrs. Kaus, upon the recommendation of the District Superintendent, that **Susan Rohring, Buffalo, NY**, be appointed to the position of **Substitute Clerical**, effective October 23, 2018 through June 30, 2019, unless terminated sooner, at a salary of \$150.11 per day, with services to be utilized on an as-needed basis. There will be no fringe benefits, except as required by law. Carried unanimously.

APPOINTMENT
SUBSTITUTE
CLERICAL
S. ROHRING

Moved by Mr. Kropp, seconded by Mrs. Kaus, upon the recommendation of the District Superintendent, that the following conference requests be approved:

CONFERENCE
REQUESTS

- 1) **Antoinette DiBellonia, October Phonics Institute**, New York, NY, October 25-27, 2018. Est. cost: \$2,000.00. Funded through school improvement.

- 2) **Paul Dewey and Julie Roloff, Paul Smith's College Visitation**, Paul Smith's, NY, October 4-6, 2018. Est. cost: \$440.00. Funded through career and technical education.
- 3) **Daniel Connolly and Paul Nawotka, Fall AESHP Workshop**, Blue Mountain Lake, NY, October 17-19, 2018. Est. cost: \$787.00. Funded through operations and maintenance and safety risk.
- 4) **Cynthia Hurt, District Clerk and Superintendent's Secretary Workshop**, Buffalo, NY, October 18-19, 2018. Est. cost: \$179.00. Funded through administrative budget.
- 5) **Stephanie Bevacqua and Susan Diemert, NYACCE Student of the Year 2018**, Latham, NY, October 22-24, 2018. Est. cost: \$972.00. Funded through EPE.
- 6) **Carolyn Graff, Erica Kopp, Leslie Madrid and Katherine Rossi, NYACCE Student of the Year 2018**, Latham, NY, October 23-24, 2018. Est. cost: \$1,272.00. Funded through EPE.
- 7) **Carol Feltz, NYSSBA 99th Annual Convention and Expo**, New York, NY, October 24-27, 2018. Est. cost: \$2,115.00. Funded through administrative budget.
- 8) **Heather Cayea, 32nd Annual Rising Partners in Deaf Education Conference**, Rome, NY, November 2-3, 2018. Est. cost: \$285.00. Funded through special education.
- 9) **Deborah Barry, Jillian Beatty, Lisa Cook, Sarah Ivory, Caitlin Kucharski, Michelle LeFauve, Ken Polchlopek, and Julie Roloff, SkillsUSA Fall Leadership Conference**, Albany, NY, November 4-6, 2018. Est. cost: \$5,000.00. Funded through career and technical education.
- 10) **Stephen Metzger, Statewide Professional Development Framework Workshop**, Albany, NY, November 6-8, 2018. Est. cost: \$483.10. Funded through school improvement.
- 11) **Michael Fisher, Statewide Professional Development Framework Workshop**, Albany, NY, November 28-30, 2018. Est. cost: \$335.00. Funded through school improvement.
- 12) **Melanie Conley and Diane Edwards, Statewide BOCES School Business Officials Meeting**, Albany, NY, December 6-8, 2018. Est. cost: \$730.00. Funded through administrative budget.
- 13) **Stephen Metzger, Integrated Social Studies/English Language Arts Curriculum Workshop**, Yorktown Heights, NY, December 12-13, 2018. Est. cost: \$164.00. Funded through school improvement.
- 14) **Stephen Metzger, Staff and Curriculum Development Network Quarterly Meeting**, Albany, NY, December 13-14, 2018. Est. cost: \$178.00. Funded through school improvement.

15) **Clark Godshall, National Conference on Education: Effective Leadership Creates Success**, Los Angeles, CA, February 12-15, 2019. Est. cost: \$2,323.49. Funded through administrative budget. Carried unanimously.

Moved by Mr. Cancemi, seconded by Mrs. Woodside, upon the recommendation of the District Superintendent, that eight students and six adults from Niagara CTEC be approved to travel to Albany, NY, on November 4-6, 2018 to attend the NYS SkillsUSA Fall Leadership Conference at a cost of \$2,500.00. Carried unanimously.

FIELD
TRIP
REQUEST

Moved by Mr. Cancemi, seconded by Mrs. Woodside, upon the recommendation of the District Superintendent, that six students and two adults from Orleans CTEC be approved to travel to Albany, NY, on November 4-6, 2018 to attend the NYS SkillsUSA Fall Leadership Conference at a cost of \$2,600.00. Carried unanimously.

FIELD
TRIP
REQUEST

Moved by Mr. Cancemi, seconded by Mrs. Woodside, upon the recommendation of the District Superintendent, that the following individuals be awarded \$600.00 for having rendered exemplary service:

EXEMPLARY
SERVICE
AWARD

- Ryan Howes**
- Matthew McCall**
- Molly Ohar**
- Robert Robinson**
- Laurie Ward**
- Emma Wendt**

Carried unanimously.

Moved by Mrs. Kaus, seconded by Mrs. Osborn, upon the recommendation of the District Superintendent, that the Board of Education approve the change orders as follows under Project No. 459000000011-012 at the Orleans Career and Technical Center:

WORK
CHANGE
ORDERS

EC-001 Discovered Condition
Labor, material and equipment
to modify video surveillance work.

Change Order Number EC-001 \$ 1,411.00

GC-009 Owner Request
Labor, material and equipment to
complete the concrete apron at the
overhead door.

Change Order Number EC-009 \$ 8,452.50

GC-010 Owner Request
Labor, material and equipment for
removal of the floor and ceiling track.

Change Order Number GC-010 \$ 3,924.50

GC-011 Error/Omission
The existing curb, not shown on drawings,
needed to be removed and reconstructed

Moved by Mrs. Kaus, seconded by Mrs. Osborn, upon the recommendation of the District Superintendent, that the following conference requests be approved:

CONFERENCE
REQUESTS

16) **Kelly von Kramer, School Business Management Workshop**, Albany, NY, November 6-9, 2018. Est. cost: \$909.00. Funded through administrative budget.

Carried unanimously.

Moved by Mrs. Kaus, seconded by Mrs. Osborn, upon the recommendation of the District Superintendent, that **Julie Roloff, Mathematics Instructor**, be appointed to the position of SkillsUSA Lead Advisor for the Niagara Career and Technical Education Center, at a stipend of \$750.00, for the 2018-2019 school year (through June 30, 2019) unless terminated sooner. Carried unanimously.

APPOINTMENT
SKILLSUSA
LEAD
ADVISOR
J. ROLOFF

Moved by Mrs. Kaus, seconded by Mrs. Osborn, upon the recommendation of the District Superintendent, that **Kara Kirk, School Social Worker**, be appointed to the position of SkillsUSA Lead Advisor for the Orleans Career and Technical Education Center, at a stipend of \$750.00, for the 2018-2019 school year (through June 30, 2019) unless terminated sooner. Carried unanimously.

APPOINTMENT
SKILLSUSA
LEAD
ADVISOR
K. KIRK

Mr. Kropp spoke about the NYSSBA by-laws that Mr. Cancemi distributed. Mrs. Osborn said North Tonawanda CSD started a new program titled, "One District, One Book". Mr. Cancemi said Niagara Falls CSD recently had two instances of guns on school buses. Mr. Wadhams said that Shawn Liddle, business administrator at Albion CSD, has announced his retirement in March 2019. Ms. Kennedy said that Newfane CSD has been in the news regarding bus aides.

BOARD
MEMBER
COMMENTS

Moved by Mrs. Kaus, seconded by Mr. Kropp, to enter into executive session at 8:21 p.m. to discuss the employment history of particular individuals. Carried unanimously.

EXECUTIVE
SESSION

Moved by Mr. Kropp, seconded by Mrs. Woodside, to reconvene the meeting at 8:27 p.m. Carried unanimously.

Moved by Mr. Grabowski, seconded by Mrs. Woodside, to adjourn the meeting at 8:33 p.m. Carried unanimously.

ADJOURNMENT

Respectfully submitted,

Cynthia P. Hurt
District Clerk