

The regular meeting of the Orleans/Niagara BOCES Board of Education was held on November 14, 2018 at the Orleans/Niagara BOCES, 4232 Shelby Basin Road, Medina, New York. The meeting was called to order by Vice President Grabowski at 7:02 p.m.

Present: Keith A. Bond
Vincent J. Cancemi, Sr.
Janice M. Covell
Edward J. Grabowski
Maureen K. Kaus
Ann Kennedy
Thomas J. Klotzbach
Timothy F. Kropp
Colleen M. Osborn
Wayne Wadhams
Joanne E. Woodside

Absent: Carol Feltz (excused)
Wendy Swearingen (excused)

Also present: Dr. Clark J. Godshall, District Superintendent; Mr. Wayne M. Van Vleet, Director of Labor Relations; Mrs. Melanie A. Conley, Director of Business Services; Mr. Joseph J. Steinmetz, Director of CTE and Adult/Secondary Programs; Mr. Ronald J. Barstys, Director of Special Programs; Mr. Daniel Connolly, Director of Facilities.

Mr. Joseph Steinmetz, Dr. Michael Weyrauch and Mrs. Leslie Tanner gave a presentation on the career and technical education program, including CDOS. PRESENTATION

Moved by Mr. Klotzbach, seconded by Mrs. Covell, upon the recommendation of the District Superintendent, that the October 10, 2018 regular meeting minutes be approved. Carried unanimously. APPROVAL OF MINUTES

Moved by Mr. Klotzbach, seconded by Mrs. Covell, upon the recommendation of the District Superintendent, that budget modifications #44-66 for the 2018-2019 school year be approved. Carried unanimously. BUDGET MODS.

Moved by Mr. Klotzbach, seconded by Mrs. Covell, upon the recommendation of the District Superintendent, that the Treasurer's Report of General Fund for September 2018 be accepted. Carried unanimously. TREASURER'S REPORT GENERAL FUND

Moved by Mr. Klotzbach, seconded by Mrs. Covell, upon the recommendation of the District Superintendent, that the Treasurer's Report of Special Aids for September 2018 be accepted. Carried unanimously. TREASURER'S REPORT SPECIAL AIDS

Moved by Mr. Klotzbach, seconded by Mrs. Covell, upon the recommendation of the District Superintendent, that the Treasurer's Report of Capital Fund, Risk Retention Fund, and Trust and Agency Fund for September 2018 be accepted. Carried unanimously. TREASURER'S REPORT ADD'L FUNDS

Moved by Mr. Klotzbach, seconded by Mrs. Covell, upon the recommendation of the District Superintendent, that the Budget Status Report by service program be accepted. Carried unanimously. BUDGET STATUS REPORT

Career Education: Met this evening and discussed the enrollment and topics in tonight's presentation.
Facilities: Hot water tanks at the Orleans Learning Center have been replaced; moving to 50 Main Street has started while continuing to prepare the building for business.
Legislation: Mr. Klotzbach said the Democrats hold 39 of the 63 seats in the Senate.
Audit: Internal auditors will perform risk assessment audit on November 27, 2018.

BOARD
COMMITTEE
REPORTS

Dr. Godshall spoke about: NYSSBA convention; 42 students at the Orleans CTEC and 25 students at Niagara CTEC were inducted into the National Technical Honor Society; Lewiston-Porter CSD board meeting he and Mrs. Swearingen attended; Mrs. Conley arranged for extra classroom audit training for staff by the internal auditors; and he has scheduled a union presidents meeting for November 26, 2018.

SUPT.
COMMENTS

Moved by Mrs. Kaus, seconded by Mr. Klotzbach, upon the recommendation of the District Superintendent, that Board Policy No. 6050 (Sexual Harassment) be removed from the table. Carried unanimously.

BOARD
POLICY
NO. 6050
(SEXUAL
HARASSMENT)

Moved by Mrs. Kaus, seconded by Mr. Klotzbach, upon the recommendation of the District Superintendent, that Board Policy No. 6050 (Sexual Harassment) be approved, as submitted. Carried unanimously.

Mrs. Conley reviewed the 2019-2020 administration and operations and maintenance budgets.

BUDGET
REVIEW

Moved by Mrs. Kaus, seconded by Mr. Klotzbach, upon the recommendation of the District Superintendent, that the Board of Education accept the bids received for Co/Op Chlorine and Pool Supplies. Carried unanimously.

BID
AWARD
CO/OP
CHLORINE
AND POOL
SUPPLIES

Moved by Mrs. Kaus, seconded by Mr. Klotzbach, upon the recommendation of the District Superintendent, the bid for Co/Op Chlorine and Pool Supplies be awarded to the following low responsible bidders at an estimated cost of:

Amrex Chemical Co. Inc. \$ 4,804.00
117 E. Frederick St.
Binghamton NY 13904

Bison Laboratories \$18,655.00
100 Leslie Street
Buffalo, NY 14211

Chemical Distributors, Inc. \$ 4,457.50
80 Metcalfe Street
Buffalo NY 14206

DMJ Crystal Waters \$ 7,350.00
8064 N. Main St.
Eden NY 14057

Frey Technologies, Inc. \$16,048.00
2194 Penfield Rd.
Walworth NY 14568

Leslie's Poolmart, Inc. \$ 414.61
2005 E. Indian School Rd.
Phoenix, AZ 85016

TOTAL \$51,729.11
Carried unanimously.

Moved by Mrs. Kaus, seconded by Mr. Klotzbach, upon the recommendation of the District Superintendent, that the Board of Education hereby approves the lease agreement for lease of space to Danielewicz Brothers, term of December 1, 2018 through November 30, 2019, as submitted, and authorizes the Board President and/or the District Superintendent to sign the agreement. Carried unanimously.

LEASE
AGREEMENT
WITH
DANIELEWICZ
BROTHERS

Moved by Mrs. Kaus, seconded by Mr. Klotzbach, upon the recommendation of the District Superintendent, that the donation of chairs, tables and a therapy bike be accepted from Wilson Central School District, Wilson, NY to be used at the Royalton-Hartland Learning Center. Carried unanimously.

DONATION

Moved by Mrs. Kaus, seconded by Mr. Klotzbach, upon the recommendation of the District Superintendent, that the donation of a Kenmore coldspot freezer be accepted from Tom Destino, North Tonawanda, NY, to be used by the Niagara CTEC HVAC/R program. Carried unanimously.

DONATION

Moved by Mr. Klotzbach, seconded by Mrs. Kaus, upon the recommendation of the District Superintendent, that the quarterly extra classroom activity fund report for the period of July 1, 2018 through September 30, 2018 be accepted for the Orleans CTEC and Niagara CTEC. Carried unanimously.

EXTRA
CLASSROOM
ACTIVITY
FUND
REPORT

Moved by Mr. Klotzbach, seconded by Mrs. Kaus, to table the following resolution:

BOARD
POLICY NO.
6610
(INFO.
SECURITY
BREACH
AND NOTIFI-
CATION

Resolved, upon the recommendation of the District Superintendent, that the Orleans/Niagara BOCES hereby approves Board Policy No. 6610 regarding information security breach and notification, as submitted. Carried unanimously.

Moved by Mr. Klotzbach, seconded by Mr. Kropp, upon the recommendation of the District Superintendent, that the resignation of **Anthony Botticello, Electricity/Electronics Teacher**, be accepted (due to retirement) effective July 1, 2019. Carried unanimously.

RESIGNATION
BOTTICELLO

Moved by Mr. Klotzbach, seconded by Mr. Kropp, upon the recommendation of the District Superintendent, that the resignation of **Jacey Diez, English as a Second Language**, be accepted effective at the end of the day on November 16, 2018. Carried unanimously.

RESIGNATION
J. DIEZ

Moved by Mr. Klotzbach, seconded by Mr. Kropp, upon the recommendation of the District Superintendent, that the resignation of **Morgan Meheran, .4 FTE Art Teacher**, be accepted effective at the end of the day on November 19, 2018. Carried unanimously.

RESIGNATION
M. MEHERAN

Moved by Mr. Klotzbach, seconded by Mr. Kropp, upon the recommendation of the District Superintendent, that the resignation of **Sharon Librera, Teacher Aide (Special Education)**, be accepted (due to retirement) effective at the end of the day on November 27, 2018. Carried unanimously.

RESIGNATION
S. LIBRERA

Moved by Mr. Klotzbach, seconded by Mr. Kropp, upon the recommendation of the District Superintendent, that the resignation of **Eleanora H. Zorich, Teacher Aide (Non-Special Education)**, be accepted (due to retirement) effective at the end of the day on January 4, 2019. Carried unanimously.

RESIGNATION
E. ZORICH

Moved by Mrs. Osborn, seconded by Mr. Bond, upon the recommendation of the District Superintendent, that the Orleans/Niagara BOCES hereby decrease the position of **Account Clerk/Typist** be 1.0 FTE, effective November 15, 2018. Carried unanimously.

POSITION
INCREASE

Moved by Mr. Klotzbach, seconded by Mrs. Osborn, upon the recommendation of the District Superintendent, that **Elyse Hulse, Art Teacher**, be granted up to 19.5 days of extended sick leave, effective when her accumulated paid sick leave has been exhausted, contingent upon the submission of required documentation. Such days of extended sick leave shall not remain accrued after the employee's return to work. Carried unanimously.

EXTENDED
SICK
LEAVE
E. HULSE

Moved by Mrs. Woodside, seconded by Mr. Kropp, upon the recommendation of the District Superintendent, that **Lisa Cook, Sanborn, NY**, having successfully completed her probationary period (1/12/15-1/12/19) and having professional certification in the area of culinary careers, be granted tenure in the area of Culinary Careers, effective January 12, 2019. Carried unanimously.

APPOINTMENT
TENURE
L. COOK

Moved by Mrs. Woodside, seconded by Mr. Kropp, upon the recommendation of the District Superintendent, that **Tara Grimmer, Lockport, NY**, having professional certification in the area of speech and language disabilities, hereby be appointed to probationary status in the tenure area of **Education of Speech and Hearing Handicapped Children**, in accordance with the agreement between the Orleans/Niagara BOCES and the Orleans/Niagara BOCES Teachers' Association, effective November 14, 2018 until the end of the day on November 13, 2022, at a salary of PC 2 (\$47,000) plus master's degree (\$1,200) to be pro-rated. Carried unanimously.

APPOINTMENT
CERT. PROB.
T. GRIMMER

Moved by Mr. Klotzbach, seconded by Mrs. Osborn, upon the recommendation of the District Superintendent, that **Lauren Kanouff, Sanborn, NY**, having applied for professional certification in the area of physical education, hereby be appointed to the part-time position of **.6 FTE Physical**

APPOINTMENT
CERTIFIED
L. KANOUFF

Education Teacher, in accordance with the agreement between the Orleans/Niagara BOCES and the Orleans/Niagara BOCES Teachers' Association, effective November 15, 2018 through June 30, 2019, unless terminated sooner, at an annual full-time salary of NPC 1 (\$41,200) plus master's degree (\$1,200) to be pro-rated. Carried unanimously.

Moved by Mr. Klotzbach, seconded by Mrs. Osborn, upon the recommendation of the District Superintendent, that, **Nicole Zahn, North Tonawanda, NY**, be appointed to the temporary part-time as-needed position of **Health Occupations Clinical Instructor**, effective October 26, 2018 through June 30, 2019, unless terminated sooner, at an hourly rate of \$33.33, with no fringe benefits except as required by law. Ms. Zahn will apply for a clinical permit. Carried unanimously.

APPOINTMENT
CERTIFIED
N. ZAHN

Moved by Mr. Klotzbach, seconded by Mrs. Osborn, upon the recommendation of the District Superintendent, that, **Sharon Farrugia, Lockport, NY**, be appointed to the temporary part-time as-needed position of **Health Occupations Clinical Instructor**, effective October 31, 2018 through June 30, 2019, unless terminated sooner, at an hourly rate of \$33.33, with no fringe benefits except as required by law. Mrs. Farrugia has permanent certification in the area of practical nursing. Carried unanimously.

APPOINTMENT
CERTIFIED
S. FARRUGIA

Moved by Mr. Klotzbach, seconded by Mrs. Osborn, upon the recommendation of the District Superintendent, that **Donna Haxton, Lancaster, NY**, be appointed to serve in the adult/continuing education program in the full-time position of **Adult/Continuing Education Health Occupations Coordinator**, at an annual salary of \$72,500.00, to be pro-rated, effective November 13, 2018 through June 30, 2019, unless terminated sooner. The salary is based upon a twelve-month work year (following the administrative calendar). The individual shall be eligible for enrollment in health insurance coverage (single person, two-person or family coverage, as applicable), with BOCES premium contributions capped at ninety-two percent (92%) of the applicable premium in effect for the managed care (Point of Service) plan. The individual shall receive up to 20 vacation days per fiscal year as approved by the District Superintendent or his designee, bereavement leave as approved by the District Superintendent or his designee, and paid holidays pursuant to the administrative calendar. The individual shall receive five (5) days of sick leave. The employee shall be eligible for tuition reimbursement as determined by the District Superintendent for up to two courses per semester, three semesters per year (Fall, Spring and Summer). The individual shall be eligible for enrollment in a flexible spending plan under Internal Revenue Code Section 125. The terms and conditions of employment, and the terms and provisions of this resolution, shall be administered by the District Superintendent. Terms and conditions of employment are subject to change. In all other respects, terms and

APPOINTMENT
ADULT/
CONTINUING
EDUCATION
D. HAXTON

conditions of employment, shall remain unchanged. The terms and conditions of employment, and the terms and provisions of this resolution, shall be administered by the District Superintendent. Carried unanimously.

Moved by Mr. Klotzbach, seconded by Mrs. Osborn, upon the recommendation of the District Superintendent, that the following individual(s) be appointed to serve on a part-time basis in the adult/continuing education program, at the hourly salary listed, with no fringe benefits, except as required by law, effective as indicated below through June 30, 2019, unless terminated sooner. The employment of the individuals shall be at-will and at the pleasure of the Board of Education. Additionally, services of the individuals shall be utilized solely on an as-needed basis at the discretion of the District Superintendent.

APPOINTMENT
ADULT/
CONTINUING
EDUCATION

LPN Clinical Instructor (\$26.00 per hour)

Josetta Chatmon
Niagara Falls, NY
Effective Date: 9/29/18
Carried unanimously.

Moved by Mr. Klotzbach, seconded by Mrs. Osborn, upon the recommendation of the District Superintendent, that pursuant to the Orleans/Niagara BOCES mentoring program plan and regulations of the Commissioner of Education (8 NYCRR Sections 80.34-(b)(2) and 100.2(dd)), that the following individuals be appointed to serve as a **Mentor**, with the effective dates indicated below, unless terminated sooner, at a stipend of \$500 for the school year (to be pro-rated if an individual's service as a Mentor commences after August 30, 2018 or is discontinued prior to June 30, 2019). The appointment of the individual(s) is contingent upon their participation in any required training as scheduled by the BOCES.

APPOINTMENT
MENTOR

<u>Name</u>	<u>Effective Date</u>
Paul Dewey	11/15/18-6/30/19
Theresa Dixon	11/15/18-2/15/19

Carried unanimously.

Moved by Mr. Klotzbach, seconded by Mrs. Osborn, upon the recommendation of the District Superintendent, that the following individuals be appointed without benefits, except as provided by law, to provide the following services:

APPOINTMENT
SPECIAL
PROJECTS

Cheryl Herman Youngstown, NY	\$50/hour Max. 30 hours	Online workshops on social/emotional learning and poverty in education
Katie Leven Lewiston, NY	\$50/hour Max. 30 hours	ENL workshop facilitation for the 2018-2019 school year

Carried unanimously.

<p>Moved by Mr. Klotzbach, seconded by Mrs. Osborn, upon the recommendation of the District Superintendent, that Ann Courts, Lewiston, NY, be appointed to the position of Teacher Aide (Personal Care), effective October 29, 2018 through June 30, 2019, unless terminated sooner, at an hourly salary of \$12.00. Carried unanimously.</p>	<p>APPOINTMENT NON-CERT. A. COURTS</p>
<p>Moved by Mr. Klotzbach, seconded by Mrs. Osborn, upon the recommendation of the District Superintendent, that Laurie Anne Mullane, Lockport, NY, be appointed to the position of Teacher Aide (Personal Care), effective November 13, 2018 through June 30, 2019, unless terminated sooner, at an hourly salary of \$12.00. Carried unanimously.</p>	<p>APPOINTMENT NON-CERT. L. MULLANE</p>
<p>Moved by Mr. Klotzbach, seconded by Mrs. Osborn, upon the recommendation of the District Superintendent, that Kelli-Lynn Wilkesmore, Model City, NY, be appointed to the position of Teacher Aide (Personal Care), effective October 16, 2018 through June 30, 2019, unless terminated sooner, at an hourly salary of \$12.00. Carried unanimously.</p>	<p>APPOINTMENT NON-CERT. WILKESMORE</p>
<p>Moved by Mr. Klotzbach, seconded by Mrs. Osborn, upon the recommendation of the District Superintendent, that Lauren Kanouff, Sanborn, NY, be appointed to the position of .4 FTE Teacher Aide (Special Education), effective November 15, 2018 through June 30, 2019, unless terminated sooner, at an annual full-time salary of \$15,300.00 to be pro-rated. Carried unanimously.</p>	<p>APPOINTMENT NON-CERT. L. KANOUFF</p>
<p>Moved by Mr. Klotzbach, seconded by Mrs. Osborn, upon the recommendation of the District Superintendent, that Veronica Ramirez, Barker, NY, be appointed to the position of Cleaner, effective November 9, 2018, to serve a 52-week probationary period, at an hourly salary of \$13.27. Carried unanimously.</p>	<p>APPOINTMENT NON-CERT. V. RAMIREZ</p>
<p>Moved by Mr. Klotzbach, seconded by Mrs. Osborn, upon the recommendation of the District Superintendent, that Judith Czapla, Sanborn, NY, be appointed to the position of Cleaner, effective November 13, 2018, to serve a 26-week probationary period, at an hourly salary of \$13.27. Ms. Czapla shall have a leave of absence in the job classification of Teacher Aide (Special Education) unless and until she is appointed on permanent status in the job classification of Cleaner. Ms. Czapla shall be permitted to carryover 26.5 days of accrued sick leave. Carried unanimously.</p>	<p>APPOINTMENT NON-CERT. PROB. J. CZAPLA</p>
<p>Moved by Mr. Klotzbach, seconded by Mrs. Osborn, upon the recommendation of the District Superintendent, that Lisa Shoop, Lockport, NY, be appointed to the full-time ten-month position of Keyboard Specialist, to serve a 52-week probationary period, effective November 15, 2018, at the same salary as her initial appointment. Carried unanimously.</p>	<p>APPOINTMENT NON-CERT. PROB. L. SHOOP</p>

Moved by Mr. Klotzbach, seconded by Mrs. Osborn, upon the recommendation of the District Superintendent, that **James Jamieson, Middleport, NY**, having successfully completed his probationary period, be appointed to permanent status as **Building Maintenance Worker**, effective December 3, 2018. Carried unanimously.

APPOINTMENT
NON-CERT.
PERM.
J. JAMIESON

Moved by Mr. Klotzbach, seconded by Mrs. Osborn, upon the recommendation of the District Superintendent, that the following individuals be appointed without benefits, except as required by law, to the position of **Substitute Teacher (Non-Certified)**, effective as indicated below, with services to be utilized on an as-needed basis at the discretion of the District Superintendent, at a daily rate of \$85.00. Employment shall automatically be discontinued effective June 30, 2019, unless employment is terminated sooner. Service shall be at-will and at the pleasure of the Board of Education.

APPOINTMENT
SUBSTITUTE
TEACHER
(NON-
CERTIFIED)

Chelsie Zamniak
Lockport, NY
Effective Date: 10/4/18
Carried unanimously.

Clayton Miller
Lyndonville, NY
Effective Date: 10/18/18

Moved by Mr. Klotzbach, seconded by Mrs. Covell, upon the recommendation of the District Superintendent, that the following individual(s) be appointed, without benefits, except as required by law, to the position of **Substitute Teacher Aide (Non-Certified)**, effective as indicated below, with services to be utilized on an as-needed basis at the discretion of the District Superintendent, at a daily rate of \$70.00. Employment shall automatically be discontinued effective June 30, 2019, unless employment is terminated sooner. Service shall be at-will and at the pleasure of the Board of Education.

APPOINTMENT
SUBSTITUTE
TEACHER
AIDE
(NON-
CERTIFIED)

Clayton Miller
Lyndonville, NY
Effective Date: 10/18/18
Carried unanimously.

Moved by Mr. Klotzbach, seconded by Mrs. Covell, upon the recommendation of the District Superintendent, that the following individual(s) be appointed, without benefits, except as required by law, to the position of **Substitute Teacher Aide (Non-Certified)**, effective upon hire as a Teacher Aide (Personal Care), with services to be utilized on an as-needed basis at the discretion of the District Superintendent, at a rate of \$70.00 per day. Employment shall automatically be discontinued effective June 30, 2019, unless employment is terminated sooner. Service shall be at-will and at the pleasure of the Board of Education.

APPOINTMENT
SUBSTITUTE
TEACHER
AIDE
(NON-
CERTIFIED)

Ann Courts
Laurie-Anne Mullane
Kelli-Lynn Wilkesmore
Carried unanimously.

Lewiston, NY
Lockport, NY
Model City, NY

Moved by Mr. Klotzbach, seconded by Mrs. Covell, upon the recommendation of the District Superintendent, that the following individual(s) be appointed without benefits, except as required by law, to the position of **Substitute Clinical Instructor**, effective as indicated below, with services to be utilized on an as-needed basis at the discretion of the District Superintendent, at a rate of \$65.00 per half day. Employment shall automatically be discontinued effective June 30, 2019, unless employment is terminated sooner. Service shall be at-will and at the pleasure of the Board of Education.

APPOINTMENT
SUBSTITUTE
CLINICAL
INSTRUCTOR

Nicole Zahn
North Tonawanda, NY
Effective Date: 10/29/18
Carried unanimously.

Moved by Mr. Klotzbach, seconded by Mrs. Covell, upon the recommendation of the District Superintendent, that the following individual(s) be appointed, without benefits, except as required by law, to the position of **Substitute Clerical**, effective as indicated below, with services to be utilized on an as-needed basis at the discretion of the District Superintendent, at an hourly rate of \$11.50. Employment shall automatically be discontinued effective June 30, 2019, unless employment is terminated sooner. Service shall be at-will and at the pleasure of the Board of Education.

APPOINTMENT
SUBSTITUTE
CLERICAL

Ann Stimm
Wilson, NY
Effective Date: 10/4/18
Carried unanimously.

Diana Fackler
Medina, NY
Effective Date: 10/24/18

Moved by Mrs. Covell, seconded by Mr. Klotzbach, upon the recommendation of the District Superintendent, that the following individual is hereby appointed to serve as **Volunteer** with no compensation, on an as-needed basis, as determined by the District Superintendent, to perform services including assisting students with individual and group lessons, observing students during academic activities and other related services and activities, and/or to promote and aid BOCES programs.

APPOINTMENT
VOLUNTEER

Natalie Brooks
Middleport, NY
Effective Dates: 12/16/18-1/21/19
Carried unanimously.

Moved by Mrs. Covell, seconded by Mr. Klotzbach, upon the recommendation of the District Superintendent, that the following conference requests be approved:

CONFERENCE
REQUESTS

Ronald Barstys, BOCES Director's Statewide Meeting,
Albany, NY, November 26-27, 2018. Est. cost:
\$683.52. Funded through alternative and special
education.

Daniel Connolly, School Facilities Managers Academy,
Latham, NY, December 3-5, 2018. Est. cost: \$550.00.
Funded through operations and maintenance.

Antoinette DiBellonia, Teacher Leader Professional Development, Columbus, OH, December 5-7, 2018. Est. cost: \$1,250.00. Funded through school improvement.

Antoinette DiBellonia, 2019 National Reading Recovery and K-6 Literacy Conference, Worthington, OH, February 9-12, 2019. Est. cost: \$1,820.00. Funded through school improvement.

Michael Weyrauch, Annual Leadership Conference, Albany, NY, April 10-12, 2019. Est. cost: \$300.00. Funded through career and technical education.
Carried unanimously.

Moved by Mrs. Covell, seconded by Mr. Klotzbach, upon the recommendation of the District Superintendent, that the resignation of **Megan Rankie, General Special Education Teacher**, be accepted effective at the end of the day on December 7, 2018. Carried unanimously.

RESIGNATION
M. RANKIE

Moved by Mrs. Covell, seconded by Mr. Klotzbach, upon the recommendation of the District Superintendent, that the resignation of **John Schrock, .5 FTE Welding Teacher**, be accepted effective at the end of the day on November 13, 2018. Carried unanimously.

RESIGNATION
J. SCHROCK

Moved by Mr. Klotzbach, seconded by Mrs. Covell, upon the recommendation of the District Superintendent, that **Sarah Dulak, West Seneca, NY**, having professional certification in the areas of students with disabilities grades 1-6 and childhood education grades 1-6, hereby be appointed to probationary status in the tenure area of **Instructional Support Services in Special Education**, in accordance with the agreement between Orleans/Niagara BOCES and the Orleans/Niagara BOCES Staff Specialist Association, effective December 6, 2018, until the end of the day on December 5, 2021, at an annual full-time ten-month salary of \$64,800.00, to be pro-rated, plus ten (10) days during the months of July and August at 1/200th of her annual ten-month salary. Carried unanimously.

APPOINTMENT
CERT. PROB.
S. DULAK

Moved by Mr. Klotzbach, seconded by Mrs. Covell, upon the recommendation of the District Superintendent, that **Kristine DiPasquale, Cheektowaga, NY**, having initial certification in the areas of business and marketing and coordinator of work-based learning program for career development extension, hereby be appointed to probationary status in the tenure area of **Instructional Support Services in Curriculum and Differentiated Instruction, Incorporating the Analysis of Student Performance Data**, in accordance with the agreement between Orleans/Niagara BOCES and the Orleans/Niagara BOCES Staff Specialist Association, effective December 18, 2018, until the end of the day on December 17, 2022, at an annual full-time eleven-month salary of \$50,000.00, to be pro-rated.
Carried unanimously.

APPOINTMENT
CERT. PROB.
DI PASQUALE

Moved by Mr. Klotzbach, seconded by Mrs. Covell, upon the recommendation of the District Superintendent, that **Emily Woodworth, Lockport, NY**, having applied for initial certification in the area of teaching English to speakers of other languages, hereby be appointed to probationary status in the tenure area of **English as a Second Language**, in accordance with the agreement between the Orleans/Niagara BOCES and the Orleans/Niagara BOCES Teachers' Association, effective November 14, 2018 until the end of the day on November 13, 2022, at a salary of NPC 1 (\$41,200) to be pro-rated. Carried unanimously.

APPOINTMENT
CERT. PROB.
E.WOODWORTH

Moved by Mr. Klotzbach, seconded by Mrs. Covell, upon the recommendation of the District Superintendent, that **Lisa Landers, Model City, NY**, having successfully completed her probationary period, be appointed to permanent status as **Teacher Aide (Special Education)**, effective December 3, 2018. Carried unanimously.

APPOINTMENT
NON-CERT.
PERMANENT
L. LANDERS

Moved by Mr. Klotzbach, seconded by Mrs. Covell, upon the recommendation of the District Superintendent, that **Laird Burkett, North Tonawanda, NY**, having successfully completed his probationary period, be appointed to permanent status as **Computer Technician**, effective December 13, 2018. Carried unanimously.

APPOINTMENT
NON-CERT.
PERMANENT
L. BURKETT

Moved by Mr. Klotzbach, seconded by Mrs. Osborn, upon the recommendation of the District Superintendent, that the following individual is hereby appointed to serve as **Volunteer** with no compensation, on an as-needed basis, as determined by the District Superintendent, to perform services including assisting students with individual and group lessons, observing students during academic activities and other related services and activities, and/or to promote and aid BOCES programs.

APPOINTMENT
VOLUNTEER

Hannah Dodge
Middleport, NY
Effective Dates: 12/14/18-1/26/19

Samantha Ferington
Gasport, NY
Effective Dates: 11/13/18-6/19/19
Carried unanimously.

Moved by Mr. Klotzbach, seconded by Mrs. Osborn, upon the recommendation of the District Superintendent, that the following conference requests be approved:

CONFERENCE
REQUESTS

Tracey Dahlhaus, New York Agricultural Educators Conference, Croghan, NY, June 23-26, 2019. Est. cost: \$557.00. Funded through career and technical education.
Carried unanimously.

Moved by Mr. Klotzbach, seconded by Mr. Bond, upon the recommendation of the District Superintendent, that **Debra Rettig, Lockport, NY**, be appointed to serve in the full-time position of **Nursing Clinical Instructor**, at an annual twelve-month basis salary of \$60,000.00, to be pro-rated, effective on a date to be mutually agreed upon through June 30, 2019, unless terminated sooner. The individual shall be eligible for enrollment in health insurance coverage (single person, two-person or family coverage, as applicable), with BOCES premium contributions capped at ninety-two percent (92%) of the applicable premium in effect for the managed care (Point of Service) plan. The individual shall receive up to 20 vacation days per fiscal year, to be pro-rated for a partial year, as approved by the District Superintendent or his designee, bereavement leave as approved by the District Superintendent or his designee, and paid holidays pursuant to the administrative calendar. The individual shall receive up to five (5) days of sick leave, to be pro-rated for a partial year. The employee shall be eligible for tuition reimbursement as determined by the District Superintendent for up to two courses per semester, three semesters per year (Fall, Spring and Summer). The individual shall be eligible for enrollment in a flexible spending plan under Internal Revenue Code Section 125. The terms and conditions of employment, and the terms and provisions of this resolution, shall be administered by the District Superintendent. Terms and conditions of employment are subject to change. In all other respects, terms and conditions of employment, shall remain unchanged.
10 Yes, 1 Abstention (Osborn). Motion carried.

APPOINTMENT
CERTIFIED
D. RETTIG

Moved by Mr. Klotzbach, seconded by Mrs. Osborn, upon the recommendation of the District Superintendent, that the following individual(s) be appointed without benefits, except as required by law, to the part-time position of **Home/Hospital Teacher** at \$30.00 per hour for instructional time and \$14.00 per hour for planning time effective as indicated below. The employment of the individuals shall be at-will and at the pleasure of the Board of Education. The employment of the individual(s) shall be utilized solely on an as-needed basis at the discretion of the District Superintendent. Employment shall be automatically discontinued effective June 30, 2019, unless terminated sooner.

APPOINTMENT
HOME/
HOSPITAL
TEACHER

Kim Wiley
Wilson, NY
Effective Date: 11/5/18
Carried unanimously.

Moved by Mr. Klotzbach, seconded by Mr. Kropp, upon the recommendation of the District Superintendent, that the Orleans/Niagara BOCES hereby increase the tenure area of Instructional Support Services in Special Education by .5 FTE, effective November 8, 2018. Carried unanimously.

POSITION
INCREASE

Moved by Mr. Klotzbach, seconded by Mr. Kropp, upon the recommendation of the District Superintendent, that the Orleans/Niagara BOCES hereby increase the position of Teacher Aide (Non-Special Education) by .5 FTE, effective November 8, 2018. Carried unanimously.

POSITION
INCREASE

Mrs. Covell said she and Mrs. Woodside plan to attend the New York State School Boards Association (NYSSBA) Capital Conference in February 2019. Mr. Kropp said Wilson CSD had eight students inducted into the National Technical Honor Society this year. Mrs. Osborn said North Tonawanda is having traffic issues at two schools. North Tonawanda is doing a video called 'I Am A Lumberjack' which highlights North Tonawanda graduates. Mrs. Osborn spoke about the NYSSBA communication workshop she attended at the annual convention and how powerful the message was from the presenter (Sandy Hook school public relations person). Mr. Wadhams said that Albion CSD is getting a school resource officer and searching for a school business official. Mr. Bond met with the Royalton-Hartland CSD superintendent recently. Royalton-Hartland had 20 students inducted into the National Technical Honor Society this year. Ms. Kennedy said that the Newfane CSD board recently recognized the Newfane students inducted into the National Technical Honor Society this year also. Mr. Cancemi said that Niagara Falls CSD will soon begin a capital project. Mrs. Woodside said Lockport CSD had a bomb threat at a school last week. She attended a couple sessions at the NYSSBA annual convention on mental health. Mr. Grabowski said the BOCES craft show is on November 17, 2018 at the Orleans Center.

BOARD
MEMBER
COMMENTS

Moved by Mr. Klotzbach, seconded by Mrs. Osborn, to enter into executive session at 8:36 p.m. to discuss matters pertaining to the employment histories of particular individuals, matters leading to the appointments of particular individuals, and matters leading to the discipline of particular individuals. Carried unanimously.

EXECUTIVE
SESSION

Moved by Mrs. Covell, seconded by Mr. Kropp, to reconvene the meeting at 9:07 p.m. Carried unanimously.

Moved by Mr. Klotzbach, seconded by Mr. Bond, to adjourn the meeting at 9:07 p.m. Carried unanimously.

ADJOURNMENT

Respectfully submitted,

Cynthia P. Hurt
District Clerk