

The regular meeting of the Orleans/Niagara BOCES Board of Education was held on July 10, 2019 at the Orleans/Niagara BOCES, 4124 Saunders Settlement Road, Sanborn, NY. The meeting was called to order by President Swearingen at 7:09 p.m.

Present: Janice M. Covell
Carol Feltz
Edward J. Grabowski
Ann Kennedy
Thomas J. Klotzbach
Timothy F. Kropp
Colleen Osborn
Wendy Swearingen
Wayne Wadhams
Joanne Woodside

Absent: Keith A. Bond (excused)

Also present: Dr. Clark J. Godshall, District Superintendent; Mr. Wayne M. Van Vleet, Director of Labor Relations; Mrs. Melanie A. Conley, Director of Business Services; Mr. Joseph J. Steinmetz, Director of CTE and Adult/Secondary Programs.

Moved by Mr. Klotzbach, seconded by Mr. Grabowski, upon the recommendation of the District Superintendent, that the June 19, 2019 regular meeting minutes be approved. Carried unanimously. APPROVAL OF MINUTES

Moved by Mr. Klotzbach, seconded by Mr. Grabowski, upon the recommendation of the District Superintendent, that budget modifications #218-235 for the 2018-2019 school year be approved. Carried unanimously. BUDGET MODS.

Moved by Mr. Klotzbach, seconded by Mr. Grabowski, upon the recommendation of the District Superintendent, that the Treasurer's Report of General Fund for May 2019 be accepted. Carried unanimously. TREASURER'S REPORT GENERAL FUND

Moved by Mr. Klotzbach, seconded by Mr. Grabowski, upon the recommendation of the District Superintendent, that the Treasurer's Report of Special Aids for May 2019 be accepted. Carried unanimously. TREASURER'S REPORT SPECIAL AIDS

Moved by Mr. Klotzbach, seconded by Mr. Grabowski, upon the recommendation of the District Superintendent, that the Treasurer's Report of Capital Fund, Risk Retention Fund, and Trust and Agency Fund for May 2019 be accepted. Carried unanimously. TREASURER'S REPORT ADD'L FUNDS

Moved by Mr. Klotzbach, seconded by Mr. Grabowski, upon the recommendation of the District Superintendent, that the Budget Status Report by service program be accepted. Carried unanimously. BUDGET STATUS REPORT

Career Education: Regional summer school is not being offered to middle school students at Orleans site. It has been challenging to find staff the last few years. BOARD COMMITTEE REPORTS

Facilities: An update on 50 Main Street was given; safety risk held four AED/CPR classes for staff.

Public Relations: Attended most year-end events for the districts to get stories for their graduation newsletters.

Currently working on nine district calendars and BOCES opening day presentation for Dr. Godshall.

Audit: The external audit will begin September 3, 2019. Final report will be available in October.

Dr. Godshall spoke about: His meeting with Senators Schumer and Gillibrand earlier this week in Washington, DC and voiced support for IDEA funding, school nutrition and Medicaid; the regional summer school program has started and is not offering middle school classes in Medina this year as well as eighth grade science or math in Niagara county (at Niagara Wheatfield this year); extended school year program started and all position have been filled; planning for 2019-2020 opening; not happy with the new LaBella architect assigned to BOCES and he thinks the capital project won't be started until possibly September. Dr. Godshall said BOCES is installing the Raptor program at the Orleans CTEC and Niagara CTEC. He added that there is competition for hiring special education teachers right now and more students are being classified than in the past. Brenda Good (new administrator) was introduced earlier this evening.

SUPT.
COMMENTS

Moved by Mrs. Covell, seconded by Mr. Grabowski, that the Orleans/Niagara BOCES Code of Conduct be removed from the table. Carried unanimously.

CODE OF
CONDUCT

Moved by Mrs. Covell, seconded by Mr. Grabowski, that the Orleans/Niagara BOCES Code of Conduct, as submitted, having a revision date of June 2019, is hereby adopted. Carried unanimously.

Moved by Mr. Grabowski, seconded by Mrs. Osborn, upon the recommendation of the District Superintendent, that the Board of Education accept the bids received for Automotive Supplies 2019. Carried unanimously.

BID AWARD
AUTOMOTIVE
SUPPLIES
2019

Moved by Mr. Grabowski, seconded by Mrs. Osborn, upon the recommendation of the District Superintendent that the bid for Automotive Supplies 2019 be awarded to the following low responsible bidder at an estimated cost of:

OAM Supply Co.	\$ 1,096.57
BOX 81588	
Cleveland OH 44181	
NAPA Auto Parts	\$41,889.50
345 Main St.	
Medina NY 14103	
Paxton Patterson	\$ 3,205.54
4141 West 126th St.	
Alsip IL 60803	
IDSC Holdings LLC dba	\$28,984.67
Snap-On Industrial	
3011 Illinois Rte 176, Door 1	
Crystal Lake IL 60014	

Metco Supply Inc. \$ 2,262.10
81 Kiski Avenue
Leechburg PA 15656

Attica Auto Supply, Inc. \$ 8,089.68
59 Market St.
Attica NY 14011

IEH Auto Parts, LLC \$ 8,893.12
Auto Plus Auto Parts, Inc.
6900 Mooridian Dr.
Niagara Falls NY 14304

NAPA Auto Parts \$ 4,851.54
2401 Wehrle Dr.
Williamsville NY 14221

TOTAL \$99,272.72
Carried unanimously.

Moved by Mr. Grabowski, seconded by Mrs. Osborn, upon the recommendation of the District Superintendent, that the Board of Education accept the bids received for Building Trades Building Materials Supplies. Carried unanimously.

BID AWARD
BUILDING
TRADES
BUILDING
MATERIALS
SUPPLIES

Moved by Mr. Grabowski, seconded by Mrs. Osborn, upon the recommendation of the District Superintendent that the bid for Building Trades Building Materials Supplies be awarded to the following low responsible bidder at an estimated cost of:

OAM Supply Co. \$ 2,140.36
BOX 81588
Cleveland OH 44181

Philipps Bros. Supply, Inc. \$ 1,775.14
2525 Kensington Ave. at Main
Amherst NY 14226

Standish Jones Building Supply \$ 2,969.19
4440 Central Ave.
Gasport NY 14067

Metco Supply Inc. \$ 2,007.06
81 Kiski Ave.
Leechburg PA 15656

Home Depot \$20,426.49
5730 South Transit
Lockport NY 14094

TOTAL \$29,318.24
Carried unanimously.

Moved by Mr. Grabowski, seconded by Mrs. Osborn, upon the recommendation of the District Superintendent, that the Board of Education accept the bids received for Building Trades Electricity Supplies. Carried unanimously.

BID AWARD
BUILDING
TRADES
ELECTRICITY
SUPPLIES

Moved by Mr. Grabowski, seconded by Mrs. Osborn, upon the recommendation of the District Superintendent that the bid for Building Trades Hand Tools be awarded to the following low responsible bidder at an estimated cost of:

OAM Supply Co. BOX 81588 Cleveland OH 44181	\$ 538.01
Paxton Patterson 4141 West 126 th St. Alsip IL 60803	\$ 1,124.01
Philipps Bros. Supply, Inc. 2525 Kensington at Main St. Amherst NY 14226	\$ 8,398.57
Standish Jones Building Supply 4440 Central Ave. Gasport NY 14067	\$ 582.57
Metco Supply Inc. 81 Kiski Ave. Leechburg PA 15656	\$ 1,190.88
Cooperfriedman Electric Supply Co. 1 Matrix Dr. Monroe NJ 8831	\$ 2,589.73
Home Depot 5730 South Transit Rd. Lockport NY 14094	\$ 3,429.17
TOTAL	<u>\$17,852.94</u>

Carried unanimously.

Moved by Mr. Grabowski, seconded by Mrs. Osborn, upon the recommendation of the District Superintendent, that the Board of Education accept the bids received for Building Trades Masonry Supplies. Carried unanimously.

BID AWARD
BUILDING
TRADES
MASONRY
SUPPLIES

Moved by Mr. Grabowski, seconded by Mrs. Osborn, upon the recommendation of the District Superintendent that the bid for Building Trades Masonry Supplies be awarded to the following low responsible bidder at an estimated cost of:

Metco Supply Inc. 81 Kiski Ave. Leechburg PA 15656	\$ 866.14
Home Depot 5730 South Transit Rd. Lockport NY 14094	\$ 559.50
TOTAL	<u>\$ 1,425.64</u>

Carried unanimously.

Moved by Mr. Grabowski, seconded by Mrs. Osborn, upon the recommendation of the District Superintendent, that the Board of Education accept the bids received for Building Trades Plumbing Supplies. Carried unanimously.

BID AWARD
BUILDING
TRADES
PLUMBING
SUPPLIES

Moved by Mr. Grabowski, seconded by Mrs. Osborn, upon the recommendation of the District Superintendent that the bid for Building Trades Plumbing Supplies be awarded to the following low responsible bidder at an estimated cost of:

Philipps Bros. Supply, Inc. **\$ 1,680.45**
2525 Kensington at Main St.
Amherst NY 14226

Standish Jones Building Supply **\$ 580.82**
4440 Central Ave.
Gasport NY 14067

Home Depot **\$ 857.20**
5730 South Transit Rd.
Lockport NY 14094

TOTAL **\$ 3,118.47**
Carried unanimously.

Moved by Mr. Grabowski, seconded by Mrs. Osborn, upon the recommendation of the District Superintendent, that the Board of Education accept the bids received for Cosmetology Supplies 2019. Carried unanimously.

BID AWARD
COSMETOLOGY
SUPPLIES
2019

Moved by Mr. Grabowski, seconded by Mrs. Osborn, upon the recommendation of the District Superintendent that the bid for Cosmetology Supplies 2019 be awarded to the following low responsible bidder at an estimated cost of:

Sally's Beauty Co., Inc. **\$ 7,438.70**
7230 Niagara Falls Blvd.
Niagara Falls NY 14304-1716

**Beauty Systems Group/
CosmoProf** **\$11,488.14**
5883 South Transit Rd.
Lockport NY 14094

Boss Beauty Supply **\$ 3,241.16**
1380 Adams Rd.
Bensalem PA 19020

The Industry Source **\$ 1,121.44**
29683 W K Smith Dr.
New Hudson MI 48165

A & A Beauty Supply Co. **\$ 5,097.82**
5589 Davison Rd.
Lockport NY 14094

Burmax Company Inc. **\$28,991.81**
28 Barretts Ave.
Holtsville NY 11742

Goldwell of New York Inc. \$ 5,791.00
2117 Brighton-Henrietta TL Rd.
Rochester NY 14623

TOTAL \$63,170.07

Carried unanimously.

Moved by Mr. Grabowski, seconded by Mrs. Osborn, upon the recommendation of the District Superintendent, that the Board of Education accept the bids received for Cosmetology Student Kits. Carried unanimously.

BID AWARD
COSMETOLOGY
STUDENT
KITS

Moved by Mr. Grabowski, seconded by Mrs. Osborn, upon the recommendation of the District Superintendent that the bid for Cosmetology Student Kits be awarded to the following low responsible bidder at an estimated cost of:

Burmax Company Inc. \$10,904.36
28 Barretts Ave.
Holtsville NY 11742

TOTAL \$10,904.36

Carried unanimously.

Moved by Mr. Grabowski, seconded by Mrs. Osborn, upon the recommendation of the District Superintendent, that the Board of Education accept the bids received for Graphic Arts Supplies. Carried unanimously.

BID AWARD
GRAPHIC
ARTS
SUPPLIES

Moved by Mr. Grabowski, seconded by Mrs. Osborn, upon the recommendation of the District Superintendent that the bid for Graphic Arts Supplies be awarded to the following low responsible bidder at an estimated cost of:

Blick Art Materials LLC \$1,658.33
PO Box 1267
Galesburg IL 61402

Valley Litho Supply \$3,227.89
1047 Haugen Ave.
Rice Lake WI 54868

Metco Supply Inc. \$ 946.36
81 Kiski Ave.
Leechburg PA 15656

B & H Photo Electronics Corp. \$1,346.15
420 Ninth Ave.
New York NY 10001

TOTAL \$7,178.73

Carried unanimously.

Moved by Mr. Grabowski, seconded by Mrs. Osborn, upon the recommendation of the District Superintendent, that the Board of Education accept the bids received for Horticulture Supplies. Carried unanimously.

BID AWARD
HORTI-
CULTURE
SUPPLIES

Paxton Patterson \$1,260.96
4141 West 126th St.
Alsip IL 60803

Philipps Bros. Supply, Inc. \$ 716.10
2525 Kensington at Main St.
Amherst NY 14226

Metco Supply Inc. \$2,392.54
81 Kiski Ave.
Leechburg PA 15656

TOTAL \$7,889.62

Carried unanimously.

Moved by Mr. Grabowski, seconded by Mrs. Osborn, upon the recommendation of the District Superintendent, that the Board of Education accept the bids received for Welding Supplies. Carried unanimously.

BID AWARD
WELDING
SUPPLIES

Moved by Mr. Grabowski, seconded by Mrs. Osborn, upon the recommendation of the District Superintendent that the bid for Welding Supplies be awarded to the following low responsible bidders at an estimated cost of:

OAM Supply Co. \$ 287.91
Box 81588
Cleveland OH 44181

NAPA Auto Parts \$ 8,615.74
345 Main St.
Medina NY 14103

Paxton Patterson \$ 937.53
4141 West 126th St.
Alsip IL 60803

Philipps Bros. Supply, Inc. \$ 6,778.52
2525 Kensington at Main St.
Amherst NY 14226

Metco Supply Inc. \$ 2,081.75
81 Kiski Ave.
Leechburg PA 15656

Haun Welding Supply Inc. \$26,096.79
5921 Court Street Rd.
Syracuse NY 13206

Robinson's Industrial Gas & Equipment \$ 3,941.75
920-14 Lincoln Ave.
Holbrook NY 11741

NAPA Auto Parts \$ 3,410.05
2401 Wehrle Dr.
Williamsville NY 14221

TOTAL \$52,150.04

Carried unanimously.

Moved by Mr. Klotzbach, seconded by Mrs. Osborn, upon the recommendation of the District Superintendent, that the Orleans/Niagara BOCES hereby approves the purchase of the following textbooks:

CURRICULUM
PURCHASE

Refrigeration and Air Conditioning Technology

Copyright date 2017, published by Cengage, author Whitman, Johnson and Tomczyke, at an approximate cost of \$6,105.00 (40 textbooks for the Niagara CTEC HVAC program).
Carried unanimously.

Moved by Mr. Klotzbach, seconded by Mrs. Osborn, upon the recommendation of the District Superintendent, that the Orleans/Niagara BOCES hereby approves the purchase of the following textbooks:

CURRICULUM
PURCHASE

Mosbys Textbook for Nursing Assistants (with videos and workbook)

Copyright date 2017, published by Elsevier Science, Sorrentino and Remmert, at an approximate cost of \$5,665.50 (50 textbooks for the Niagara CTEC health occupations program).
Carried unanimously.

Moved by Mr. Grabowski, seconded by Mrs. Covell, upon the recommendation of the District Superintendent, that the donation of \$1,100.00 for classroom workbench and cabinets be accepted from Niagara Precision, Lockport, NY, to be used by the Orleans CTEC advanced manufacturing and engineering program. Carried unanimously.

DONATION

Moved by Mr. Grabowski, seconded by Mrs. Covell, upon the recommendation of the District Superintendent, that the donation of \$525.00 for classroom file cabinets and shelving be accepted from Contracts Unlimited, Lockport, NY, to be used by the Orleans CTEC advanced manufacturing and engineering program. Carried unanimously.

DONATION

Moved by Mrs. Covell, seconded by Mrs. Feltz, that the Orleans/Niagara BOCES hereby approves the contract with Niagara University, dated May 2, 2019, as submitted, and the Board authorizes the District Superintendent and/or his designee to sign the contract upon approval by the school attorney and containing any revisions as approved by the school attorney. Carried unanimously.

CONTRACT
WITH
NIAGARA
UNIVERSITY

Moved by Mr. Kropp, seconded by Mrs. Covell, that having determined that it is in the best financial interest of the Orleans/Niagara BOCES to enter into the "Second Amendment to Lease" with 7170 Group, LLC, dated June 12, 2019, as submitted, regarding lease of space at 606 Sixth Street, Niagara Falls, New York, with such determination having been based upon an evaluation of the BOCES' programmatic and facilities requirements, the BOCES does hereby approve and authorize the Board President and/or the District Superintendent to execute the "Second Amendment to Lease", as submitted, subject to the approval of the school attorney and with any revisions as approved by the school attorney. Carried unanimously.

LEASE
AGREEMENT
WITH
7170
GROUP,
LLC

Moved by Mr. Kropp, seconded by Mrs. Covell, that the Orleans/Niagara BOCES hereby approves the contract between and among the BOCES, Albion Central School District, and the Orleans County Sheriff's Office, term of July 1, 2019 through June 30, 2020, dated July 1, 2019, as submitted, and the Board authorizes the Board President and/or the District Superintendent to sign the contract upon approval by the school attorney and containing any revisions as approved by the school attorney. Carried unanimously.

AGREEMENT
WITH
ALBION CSD
AND
ORLEANS
COUNTY
SHERIFF'S
OFFICE

Moved by Mrs. Osborn, seconded by Mr. Klotzbach, upon the recommendation of the District Superintendent, that the tenure area of **Art** be increased by .6 FTE, effective August 28, 2019. Carried unanimously.

POSITION
INCREASE

Moved by Mrs. Osborn, seconded by Mr. Klotzbach, upon the recommendation of the District Superintendent, that the job classification of **Occupational Therapist** be increased by 1.5 FTE, effective August 26, 2019. Carried unanimously.

POSITION
INCREASE

Moved by Mrs. Osborn, seconded by Mr. Klotzbach, upon the recommendation of the District Superintendent, that **Jessica Kronenberg, Food Service Teacher**, be granted up to 19 days of extended sick leave, effective June 17, 2019, contingent upon the submission of required documentation. Such days of extended sick leave shall not remain accrued after the employee's return to work. Carried unanimously.

EXTENDED
SICK
LEAVE

Moved by Mr. Klotzbach, seconded by Mrs. Osborn, upon the recommendation of the District Superintendent, that **Kyle Hinchcliffe, Hamlin, NY**, having successfully completed his probationary period (8/31/16-10/1/19) and having professional certification in the area of physical education, be granted tenure in the area of **Physical Education**, effective October 1, 2019. Carried unanimously.

APPOINTMENT
TENURE
HINCHCLIFFE

Moved by Mr. Klotzbach, seconded by Mrs. Osborn, upon the recommendation of the District Superintendent, that **Meghan Schwartz, Lockport, NY**, having successfully completed her probationary period (10/22/15-10/22/19) and having professional certification in the area of English to speakers of other languages, be granted tenure in the area of **English as a Second Language**, effective October 22, 2019. Carried unanimously.

APPOINTMENT
TENURE
M. SCHWARTZ

Moved by Mr. Klotzbach, seconded by Mrs. Osborn, upon the recommendation of the District Superintendent, that **Joyce Shear, East Amherst, NY**, having successfully completed her probationary period (10/15/15-10/15/19) and having professional certification in the area of English to speakers of other languages, be granted tenure in the area of **English as a Second Language**, effective October 15, 2019. Carried unanimously.

APPOINTMENT
TENURE
J. SHEAR

Moved by Mr. Klotzbach, seconded by Mrs. Covell, that full-time adult/continuing education Literacy Instructors, ESOL Instructors, Assessment/Transition Counselors, TABE/TASC Test Administrators and Literacy Case Managers shall be eligible for participation in flexible spending accounts, in addition to all other terms and conditions of employment as set forth in the resolution adopted at the June 19, 2019 board meeting. Carried unanimously.

APPOINTMENT
ADULT/
CONTINUING
EDUCATION

Moved by Mr. Klotzbach, seconded by Mrs. Covell, upon the recommendation of the District Superintendent, that **John Craig, Adult/Continuing Education Project Manager**, be permitted to use sick leave for personal illness or immediate family illness (parent, spouse or child). He shall be eligible for bereavement leave for immediate family as approved by the District Superintendent or his designee. The District Superintendent is authorized to approve non-bereavement emergency leave. If approved, such paid leave shall be deducted from the employee's sick leave accrual. He shall be eligible for participation in flexible spending accounts. In all other respects, terms and conditions of employment shall remain unchanged from the appointment resolutions adopted at the April 10, 2019 and May 8, 2019 board meetings. The terms and conditions of employment, and the terms and provisions of this resolution, shall be administered by the District Superintendent. Terms and conditions of employment are subject to change. Carried unanimously.

APPOINTMENT
ADULT/
CONTINUING
EDUCATION
J. CRAIG

Moved by Mr. Klotzbach, seconded by Mrs. Covell, upon the recommendation of the District Superintendent, that **Dianne Bixby, North Tonawanda, NY**, be appointed to serve on a full-time basis in the adult/continuing education program as Teacher Aide (Literacy), at the hourly salary of \$13.00, effective July 1, 2019 through June 30, 2020, unless terminated sooner. The individual shall receive five (5) vacation days per fiscal year (to be prorated for actual time worked), bereavement leave for immediate family as approved by the District Superintendent or his designee, and holiday pay corresponding to the administrative calendar. Vacation leave may only be taken with approval from the Director of CTE and Adult/Secondary Programs. If at the time of separation from employment she has used more vacation than accrued, the BOCES will be entitled to reimbursement for those days. The individual shall be eligible for participation in flexible spending accounts. The individual shall be eligible for enrollment in health insurance coverage (single person, two-person or family coverage, as applicable), if she pays 100% of the applicable premium in effect for the managed care (Point of Service) plan, provided that the eligibility requirements of the health insurance plan are satisfied and fulfilled. The District Superintendent shall be authorized to administer the terms and provisions of this resolution. Terms and conditions of employment are subject to change. Carried unanimously.

APPOINTMENT
ADULT/
CONTINUING
EDUCATION
D. BIXBY

Moved by Mr. Klotzbach, seconded by Mrs. Covell, upon the recommendation of the District Superintendent, that the following individuals previously appointed for the 2019 extended school year program be removed:

EXTENDED
SCHOOL
YEAR 2019

Kelley Moore
Jean Marie Schwartz
Carried unanimously.

Moved by Mr. Klotzbach, seconded by Mrs. Covell, upon the recommendation of the District Superintendent, that the attached list of individuals be appointed for the 2019 regional summer school program, effective dates as indicated, unless terminated sooner, without benefits, except as required by law, at the salary indicated on the attached list. Services of these individuals shall be at-will and at the pleasure of the Board of Education. The appointments are subject to completion of paperwork as required by the District Superintendent. Carried unanimously.

APPOINTMENT
REGIONAL
SUMMER
SCHOOL 2019

Moved by Mr. Klotzbach, seconded by Mrs. Covell, upon the recommendation of the District Superintendent, that the following individuals previously appointed for the 2019 regional summer school program be removed:

REGIONAL
SUMMER
SCHOOL
2019

<u>Name</u>	<u>Position</u>
Gina Carbin	Teacher
Michael Ertel	Teacher
Pamela Fuller	Teacher Aide
Nicole Granto-Sheehan	Teacher
Marian Homiszczak	Teacher
James Judge	Teacher

Carried unanimously.

Moved by Mr. Grabowski, seconded by Mrs. Kennedy, upon the recommendation of the District Superintendent, that pursuant to the Orleans/Niagara BOCES mentoring program plan and regulations of the Commissioner of Education (8 NYCCR Sections 80.34-(b)(2) and 100.2 (dd)), that the following individuals be appointed to serve as a **Mentor**, with the effective dates indicated below, unless terminated sooner, at a stipend of \$500 for the school year (to be pro-rated if an individuals' service as a Mentor commences after August 28, 2019 or is discontinued prior to June 30, 2020). The appointment of the individual(s) is contingent upon their participation in any required training as scheduled by the BOCES.

APPOINTMENT
MENTOR

<u>Name</u>	<u>Effective Dates</u>
Paul Dewey	8/28/19-11/14/19
Laura Koeppel	8/28/19-3/31/20
Kimm Markovich	8/28/19-11/27/19

Carried unanimously.

Moved by Mr. Klotzbach, seconded by Mrs. Osborn, upon the recommendation of the District Superintendent, that the following individuals be appointed without benefits, except as provided by law, to perform curriculum work during the Summer of 2019 at an hourly rate of \$20.00 as follows:

APPOINTMENT
SUMMER 2019

Matthew Anastasi 20 hours maximum
Christine Burdick 10 hours maximum
Paul Herrmann 30 hours maximum
Robert Winters 40 hours maximum

Carried unanimously.

Moved by Mr. Klotzbach, seconded by Mrs. Osborn, upon the recommendation of the District Superintendent, that the following individuals be appointed without benefits, except as provided by law, to perform work consisting of preparation for the extended school year session during the Summer of 2019 at an hourly rate as follows:

APPOINTMENT
SUMMER 2019

Deborah Costello \$13.98/per hour 19.5 hours maximum
Joshua Grant \$35.50/per hour 21.0 hours maximum
Nicole Landers \$14.25/per hour 19.5 hours maximum
Lisa Landers \$14.25/per hour 19.5 hours maximum

Carried unanimously.

Moved by Mr. Klotzbach, seconded by Mrs. Osborn, upon the recommendation of the District Superintendent, that **Julie Shaffer, Keyboard Specialist**, having successfully completed her probationary period, be appointed to permanent status, effective August 24, 2019. Carried unanimously.

APPOINTMENT
NON-CERT.
PERM.
J. SHAFFER

Moved by Mr. Klotzbach, seconded by Mrs. Osborn, upon the recommendation of the District Superintendent, that **Kristen Rodgers, Teacher Aide (Special Education)**, having successfully completed her probationary period, be appointed to permanent status, effective August 29, 2019. Carried unanimously.

APPOINTMENT
NON-CERT.
PERM.
K. RODGERS

Moved by Mr. Klotzbach, seconded by Mrs. Osborn, upon the recommendation of the District Superintendent, that **Cindy Haggith-Doxey, Teacher Aide (Special Education)**, having successfully completed her probationary period, be appointed to permanent status, effective August 29, 2019. Carried unanimously.

APPOINTMENT
NON-CERT.
PERM.
C. HAGGITH-
DOXEY

Moved by Mr. Klotzbach, seconded by Mrs. Osborn, upon the recommendation of the District Superintendent, that **Sarah Ferree, Teacher Aide (Special Education)**, having successfully completed her probationary period, be appointed to permanent status, effective August 29, 2019. Carried unanimously.

APPOINTMENT
NON-CERT.
PERM.
S. FERREE

Moved by Mr. Klotzbach, seconded by Mrs. Osborn, upon the recommendation of the District Superintendent, that **John Deuil, Teacher Aide (Non-Special Education)**, having successfully completed his probationary period, be appointed to permanent status, effective August 29, 2019. Carried unanimously.

APPOINTMENT
NON-CERT.
PERM.
J. DEUIL

Moved by Mr. Klotzbach, seconded by Mrs. Osborn, upon the recommendation of the District Superintendent, that **Courtney Burch, Teacher Aide (Special Education)**, having successfully completed her probationary period, be appointed to permanent status, effective August 29, 2019. Carried unanimously.

APPOINTMENT
NON-CERT.
PERM.
C. BURCH

Moved by Mr. Klotzbach, seconded by Mrs. Osborn, upon the recommendation of the District Superintendent, that **Genie Trombley, Teacher Aide (Special Education)**, having successfully completed her probationary period, be appointed to permanent status, effective August 29, 2019. Carried unanimously.

APPOINTMENT
NON-CERT.
PERM.
G. TROMBLEY

Moved by Mr. Klotzbach, seconded by Mrs. Osborn, upon the recommendation of the District Superintendent, that **Julia Rowles, Teacher Aide (Special Education)**, having successfully completed her probationary period, be appointed to permanent status, effective August 29, 2019. Carried unanimously.

APPOINTMENT
NON-CERT.
PERM.
J. ROWLES

Moved by Mr. Klotzbach, seconded by Mrs. Osborn, upon the recommendation of the District Superintendent, that **Julie Taylor, Teacher Aide (Special Education)**, having successfully completed her probationary period, be appointed to permanent status, effective August 29, 2019. Carried unanimously.

APPOINTMENT
NON-CERT.
PERM.
J. TAYLOR

Moved by Mr. Klotzbach, seconded by Mrs. Osborn, upon the recommendation of the District Superintendent, that **Carrie Harris, Teacher Aide (Special Education)**, having successfully completed her probationary period, be appointed to permanent status, effective August 29, 2019. Carried unanimously.

APPOINTMENT
NON-CERT.
PERM.
C. HARRIS

Moved by Mr. Kropp, seconded by Mrs. Osborn, upon the recommendation of the District Superintendent, that the following individual is hereby appointed to serve as **Volunteer** with no compensation, on an as-needed basis, as determined by the District Superintendent, to perform services including assisting students with individual and group lessons, observing students during academic activities and other related services and activities, and/or to promote and aid BOCES programs.

APPOINTMENT
VOLUNTEER

Cari DuBois
Niagara Falls, NY
Effective Dates: 7/1/19-8/23/19
Student at Buffalo State University
Carried unanimously.

Moved by Mr. Kropp, seconded by Mrs. Osborn, upon the recommendation of the District Superintendent, that the attached list of individuals be appointed without benefits, except as required by law, to the position of **Substitute Teacher (Orleans/Niagara BOCES Retired Teacher)**, effective July 1, 2019, with services to be utilized on an as-needed basis at the discretion of the District Superintendent, at a daily rate of \$110.00. Employment shall automatically be discontinued effective June 30, 2020, unless employment is terminated sooner. Service shall be at-will and at the pleasure of the Board of Education. Carried unanimously.

APPOINTMENT
SUBSTITUTE
TEACHER
(O/N BOCES
RETIRED
TEACHER)

Moved by Mr. Kropp, seconded by Mrs. Osborn, upon the recommendation of the District Superintendent, that the attached list of individuals be appointed without benefits, except as required by law, to the position of **Substitute Teacher (Certified)**, effective July 1, 2019, with services to be utilized on an as-needed basis at the discretion of the District Superintendent, at a daily rate of \$95.00. Employment shall automatically be discontinued effective June 30, 2020, unless employment is terminated sooner. Service shall be at-will and at the pleasure of the Board of Education. Carried unanimously.

APPOINTMENT
SUBSTITUTE
TEACHER
(CERTIFIED)

Moved by Mr. Klotzbach, seconded by Mrs. Covell, upon the recommendation of the District Superintendent, that the attached list of individuals be appointed without benefits, except as required by law, to the position of **Substitute Teacher (Non-Certified)**, effective July 1, 2019, with services to be utilized on an as-needed basis at the discretion of the District Superintendent, at a daily rate of \$85.00. Employment shall automatically be discontinued effective June 30, 2020, unless employment is terminated sooner. Service shall be at-will and at the pleasure of the Board of Education. Carried unanimously.

APPOINTMENT
SUBSTITUTE
TEACHER
(NON-
CERTIFIED)

Moved by Mr. Klotzbach, seconded by Mrs. Covell, upon the recommendation of the District Superintendent, that the attached list of individuals be appointed without benefits, except as required by law, to the position of **Substitute Teacher Aide (Certified)**, effective July 1, 2019, with services to be utilized on an as-needed basis at the discretion of the District Superintendent, at a daily rate of \$80.00. Employment shall automatically be discontinued effective June 30, 2020, unless employment is terminated sooner. Service shall be at-will and at the pleasure of the Board of Education. Carried unanimously.

APPOINTMENT
SUBSTITUTE
TEACHER
AIDE
(CERTIFIED)

Moved by Mr. Klotzbach, seconded by Mrs. Covell, upon the recommendation of the District Superintendent, that the following individual(s) be appointed, without benefits, except as required by law, to the position of **Substitute Teacher Aide (Non-Certified)**, effective as indicated below, with services to be utilized on an as-needed basis at the discretion of the District Superintendent, at a daily rate of \$75.00. Employment shall automatically be discontinued effective June 30, 2019, unless employment is terminated sooner. Service shall be at-will and at the pleasure of the Board of Education.

APPOINTMENT
SUBSTITUTE
TEACHER
AIDE
(NON-
CERTIFIED)

Haley Strassburg
North Tonawanda, NY
Effective Date: 6/11/19
Carried unanimously.

Moved by Mr. Klotzbach, seconded by Mrs. Covell, upon the recommendation of the District Superintendent, that the attached list of individuals be appointed, without benefits, except as required by law, to the position of **Substitute Teacher Aide (Non-Certified)**, effective July 1, 2019, with services to be utilized on an as-needed basis at the discretion of the District Superintendent, at a daily rate of \$75.00. Employment shall automatically be discontinued effective June 30, 2020, unless employment is terminated sooner. Service shall be at-will and at the pleasure of the Board of Education. Carried unanimously.

APPOINTMENT
SUBSTITUTE
TEACHER
AIDE
(NON-
CERTIFIED)

Moved by Mr. Grabowski, seconded by Mrs. Osborn, upon the recommendation of the District Superintendent, that the attached list of individuals be appointed without benefits, except as required by law, to the position of **Substitute School Nurse**, effective July 1, 2019, with services to be utilized on an as-needed basis at the discretion of the District Superintendent, at a daily rate of \$120.00. Employment shall automatically be discontinued effective June 30, 2020, unless employment is terminated sooner. Service shall be at-will and at the pleasure of the Board of Education. Carried unanimously.

APPOINTMENT
SUBSTITUTE
SCHOOL
NURSE

Moved by Mr. Grabowski, seconded by Mrs. Osborn, upon the recommendation of the District Superintendent, that the attached list of individuals be appointed without benefits, except as required by law, to the position of **Substitute Clinical Instructor**, effective July 1, 2019, with services to be utilized on an as-needed basis at the discretion of the District Superintendent, at a rate of \$65.00 per half day. Employment shall automatically be discontinued effective June 30, 2020, unless employment is terminated sooner. Service shall be at-will and at the pleasure of the Board of Education. Carried unanimously.

APPOINTMENT
SUBSTITUTE
CLINICAL
INSTRUCTOR

Moved by Mr. Grabowski, seconded by Mrs. Osborn, upon the recommendation of the District Superintendent, that the attached list of individuals be appointed without benefits, except as required by law, to the position of **Substitute Clerical**, effective July 1, 2019, with services to be utilized on an as-needed basis at the discretion of the District Superintendent, at an hourly rate of \$12.50. Employment shall automatically be discontinued effective June 30, 2020, unless employment is terminated sooner. Service shall be at-will and at the pleasure of the Board of Education. Carried unanimously.

APPOINTMENT
SUBSTITUTE
CLERICAL

Moved by Mr. Grabowski, seconded by Mrs. Osborn, upon the recommendation of the District Superintendent, that the following individual(s) be appointed without benefits, except as required by law, to the position of **Substitute Maintenance**, effective as indicated below,

APPOINTMENT
SUBSTITUTE
MAINTENANCE

with services to be utilized on an as-needed basis at the discretion of the District Superintendent, at an hourly rate of \$12.50. Employment shall automatically be discontinued effective June 30, 2019 unless employment is terminated sooner. Service shall be at-will and at the pleasure of the Board of Education.

Eric Neace
Lyndonville, NY
Effective Date: 6/10/19
Carried unanimously.

Sydney Newton
Middleport, NY
Effective Date: 6/10/19

Moved by Mr. Grabowski, seconded by Mrs. Osborn, upon the recommendation of the District Superintendent, that the following individuals be appointed without benefits, except as required by law, to the position of **Substitute Maintenance**, effective July 1, 2019, with services to be utilized on an as-needed basis at the discretion of the District Superintendent, at an hourly rate of \$12.50. Employment shall automatically be discontinued effective June 30, 2020, unless employment is terminated sooner. Service shall be at-will and at the pleasure of the Board of Education.

APPOINTMENT
SUBSTITUTE
MAINTENANCE

Eric Neace
Lyndonville, NY
Carried unanimously.

Sydney Newton
Middleport, NY

Moved by Mr. Klotzbach, seconded by Ms. Kennedy, upon the recommendation of the District Superintendent, that the following conference requests be approved:

CONFERENCE
REQUESTS

- 1) **Michael Weyrauch, ACTEA Board of Directors Meeting**, Johnstown, NY, July 15-17, 2019. Est. cost: \$420.00. Funded through career and technical education.
- 2) **Joseph Croff, ASE Instructor Conference Training**, Frisco, TX, July 22-25, 2019. Est. cost: \$3,650.00. Funded through career and technical education.
- 3) **Ronald Jackson, Torchmate Operations Training**, Reno, NV, August 14-16, 2019. Est. cost: \$1,300.00. Funded through career and technical education.
- 4) **Kristin Miller, New York State Suicide Prevention Conference**, Albany, NY, September 18-19, 2019. Est. cost: \$738.36. Funded through special and alternative education.
- 5) **Clark Godshall, 2019 Fall Leadership Summit**, Saratoga Springs, NY, September 22-24, 2019. Est. cost: \$1,067.10. Funded through administrative budget.
- 6) **Clark Godshall, Fostering Connections with Your School Community**, Albany, NY, March 1-3, 2020. Est. cost: \$1,067.10. Funded through administrative budget.

Carried unanimously.

Moved by Mr. Klotzbach, seconded by Mr. Grabowski, that the District Superintendent is authorized to increase substitute salaries as listed below, effective July 11, 2019:
Substitute Teacher (O/N BOCES Retired Teacher) \$115.00/day
Substitute Teacher (Certified Teacher) \$100.00/day
Substitute Teacher (Non-Certified Teacher) \$ 90.00/day
Carried unanimously.

SUBSTITUTE
RATE
INCREASES

Moved by Mr. Klotzbach, seconded by Ms. Kennedy, that the Orleans/Niagara BOCES hereby approves the Statement of Terms and Conditions for Non-Bargaining Unit Administrative Assistants and Clerical Staff, dated July 1, 2019, as submitted. Carried unanimously.

TERMS AND
CONDITIONS
NON-BARG.
UNIT
CLERICAL

Moved by Mr. Klotzbach, seconded by Ms. Kennedy, that the Orleans/Niagara BOCES hereby approves the Statement of Terms and Conditions for Non-Special Education Teacher Aides, dated July 2019, as submitted. Carried unanimously.

TERMS AND
CONDITIONS
NON-SP. ED.
TCHR. AIDES

Moved by Mrs. Covell, seconded by Mr. Klotzbach, upon the recommendation of the District Superintendent, that **Rhonda Bivins-Talley, Niagara Falls, NY**, be appointed serve on a full-time basis in the adult/continuing education program as **Literacy Case Manager**, at the hourly salary of \$28.75, effective August 1, 2019 through June 30, 2020, unless terminated sooner. The individual shall receive up to sixteen (16) vacation days per fiscal year (to be pro-rated for actual time worked), bereavement leave for immediate family as approved by the District Superintendent or his designee, and holiday pay corresponding to the administrative calendar. Vacation leave may only be taken with approval from the Director of CTE and Adult/Secondary Programs. If at the time of separation from employment she has used more vacation than accrued, the BOCES will be entitled to reimbursement for those days. The individual shall receive up to seven (7) sick days per fiscal year (to be pro-rated for actual time worked). The individual may carry over sick days into the next fiscal year (if reappointed), up to a maximum of 120 days. Sick leave may be used for personal illness or immediate family illness (parent, spouse, or child). The District Superintendent is authorized to approve non-bereavement emergency leave. If approved, such paid leave shall be deducted from the employee's sick leave accrual. The individual shall be eligible for participation in flexible spending accounts. The individual shall be eligible for enrollment in health insurance coverage (single person, two-person or family coverage, as applicable), with BOCES premium contributions capped at fifty percent (50%) of the applicable premium in effect for the single-person managed care (Point of Service) plan, provided that the eligibility requirements of the health insurance plan are satisfied and fulfilled. The District Superintendent shall be authorized to administer the terms and provisions of this resolution. Terms and conditions of employment are subject to change. Carried unanimously.

APPOINTMENT
ADULT/
CONTINUING
EDUCATION
R. BIVINS-
TALLEY

Moved by Mr. Klotzbach, seconded by Mr. Grabowski, upon the recommendation of the District Superintendent, that the following individual(s) be appointed without benefits, except as required by law, to the part-time position of **Home/Hospital Teacher** at \$30.00 per hour for instructional time and \$14.00 per hour for planning time, effective July 1, 2019. The employment of the individuals shall be at-will and at the pleasure of the Board of Education. The employment of the individual(s) shall be utilized solely on an as-needed basis at the discretion of the District Superintendent. Employment shall be automatically discontinued effective June 30, 2020, unless terminated sooner.

APPOINTMENT
HOME/
HOSPITAL
TEACHER

Loretta Jacob
Niagara Falls, NY
Carried unanimously.

Moved by Mr. Klotzbach, seconded by Mr. Grabowski, upon the recommendation of the District Superintendent, that the following individuals be appointed on an as-needed basis as substitutes for the 2019 extended school year program, effective July 8, 2019 through August 16, 2019, unless terminated sooner, without benefits except as provided by law, at the daily salary and position indicated below. Services of these individuals shall be at-will and at the pleasure of the Board of Education. The appointments are subject to the completion of paperwork as required by the District Superintendent.

APPOINTMENT
EXTENDED
SCHOOL
YEAR 2019

<u>Name</u>	<u>Position</u>	<u>Rate</u>
Alyssa Antonacci	Sub. Teacher Aide	\$75.00/day
Eva LaBarber	Sub. Teacher Aide	\$75.00/day

Carried unanimously.

Moved by Mr. Klotzbach, seconded by Mr. Grabowski, upon the recommendation of the District Superintendent, that the following individuals previously appointed for the 2019 extended school year program be removed:

EXTENDED
SCHOOL
YEAR 2019

Ryan Caisse
Carried unanimously.

Moved by Mr. Klotzbach, seconded by Mr. Grabowski, upon the recommendation of the District Superintendent, that **Lisa Paszt, Secretary I**, having successfully completed her probationary period, be appointed to permanent status, effective August 8, 2019. Carried unanimously.

APPOINTMENT
NON-CERT.
PERM.
L. PASZT

Moved by Mr. Klotzbach, seconded by Mrs. Covell, upon the recommendation of the District Superintendent, that the following individual is hereby appointed to serve as **Volunteer** with no compensation, on an as-needed basis, as determined by the District Superintendent, to perform services including assisting students with individual and group lessons, observing students during academic activities and other related services and activities, and/or to promote and aid BOCES programs.

APPOINTMENT
VOLUNTEER

Nora Klipfel
North Tonawanda, NY
Effective Dates: 7/8/19-8/14/19
Student at North Tonawanda High School

Elizabeth Lyons
North Tonawanda, NY
Effective Dates: 7/9/19-8/14/19
Student at North Tonawanda High School

Molly Lyons
North Tonawanda, NY
Effective Dates: 7/9/19-8/14/19
Student at North Tonawanda High School
Carried unanimously.

Moved by Mr. Klotzbach, seconded by Mrs. Covell, that the following conference request be approved:

CONFERENCE
REQUEST

7) **Stephanie Bevacqua and Susan Diemert, NYACCE Board Meeting**, Watkins Glen, NY, August 12-14, 2019. Est. cost: \$1,566.00. Funded through EPE.
Carried unanimously.

Mrs. Woodside said Lockport CSD has appointed a new board member to replace a board member that resigned. Mrs. Feltz said that Barker CSD has installed the Raptor program. She said there is talk in Barker about a data center going into the Somerset Power Project location. Mr. Kropp said Wilson drafted a resolution for the New York State School Boards Association convention. Mr. Klotzbach said that Lyndonville did not re-appoint their athletic director and this has become an issue in the district and community. Ms. Kennedy said Newfane CSD lost 10% of their teachers due to retirement. Mr. Wadhams said two Albion board members have resigned in the last two months and the board recently appointed two candidates that ran in the May 2019 election to fill those positions. Mr. Grabowski said Medina elected a new board president and vice president. He said Medina CSD is under construction this summer. Mrs. Osborn spoke about a new program at North Tonawanda CSD called Exchange. Mrs. Covell said Starpoint elected a board president but did not elect a vice president.

BOARD
MEMBER
COMMENTS

Moved by Mr. Klotzbach, seconded by Mr. Grabowski, to enter into executive session at 8:07 p.m. to discuss the employment history of particular individuals. Carried unanimously.

EXECUTIVE
SESSION

Moved by Mr. Grabowski, seconded by Mrs. Osborn, to reconvene at 8:38 p.m. Carried unanimously.

Moved by Mrs. Covell, seconded by Mr. Grabowski, to adjourn the meeting at 8:42 p.m. Carried unanimously.

ADJOURNMENT

Respectfully submitted,

Cynthia P. Hurt
District Clerk