

The regular meeting of the Orleans/Niagara BOCES Board of Education was held on August 27, 2019 at the Orleans/Niagara BOCES, 50 Main Street, Lockport, NY. The meeting was called to order by Vice President Grabowski at 6:01 p.m.

Present: Keith A. Bond
Janice M. Covell
Carol Feltz
Edward J. Grabowski
Ann Kennedy
Thomas J. Klotzbach
Wayne Wadhams
Joanne Woodside

Absent: Vincent J. Cancemi, Sr. (excused)
Timothy F. Kropp (excused)
Robert McDermott (excused)
Colleen Osborn (excused)
Wendy Swearingen (excused)

Also present: Dr. Clark J. Godshall, District Superintendent; Mr. Wayne M. Van Vleet, Director of Labor Relations; Mrs. Melanie A. Conley, Director of Business Services; Mr. Daniel Connolly, Director of Facilities.

Moved by Mr. Klotzbach, seconded by Mrs. Covell, that the Board of Education appoint Melanie Conley to serve as Clerk Pro Tem for the August 27, 2019 board meeting. Carried unanimously.

APPOINTMENT
CLERK
PRO TEM

Moved by Mr. Klotzbach, seconded by Mrs. Covell, upon the recommendation of the District Superintendent, that the Board of Education accept the bids received for reconstruction work as follows:

BID AWARD
RECONSTRUC-
TION WORK

Location

Niagara Center:
Niagara Academy 459-000-0009-008
Niagara Area Center 459000-0012-013
Carried unanimously.

Moved by Mr. Klotzbach, seconded by Mrs. Covell, upon the recommendation of the District Superintendent, that the lowest responsible bidders be accepted contingent on architectural and owner review and approval. If the lowest bidder withdraws, the second lowest responsible bidders will be awarded the bid.

BID AWARD
RECONSTRUC-
TION WORK

General Construction Work

Picccone Construction
10995 Main Street
Clarence, NY

Base Bid	\$1,128,000.00
Alternate 1: Niagara Area Center Pavement	152,000.00
Alternate 2: Niagara Academy Pavement	229,800.00
Alternate 3: Niagara Area Center Electronic Lockset	64,000.00
Alternate 4: Niagara Academy Electronic Lockset	66,000.00
Alternate 5: Niagara Area Center Greenhouse	128,000.00
Alternate 6: Niagara Area Center Greenhouse Installation	82,000.00

Total **\$1,849,800.00**

Mechanical Work

Parise Mechanical
1106 Sheridan Drive
Tonawanda, NY

Base Bid	\$ 454,000.00
Alternate 5: Niagara Area Center Greenhouse	26,000.00
Total	\$ 480,000.00

Electrical Work

CIR Electrical Construction
400 Ingham Avenue
Buffalo, NY

Base Bid	\$ 172,000.00
Alternate 3: Niagara Area Center Electronic Lockset	8,400.00
Alternate 4: Niagara Academy Electronic Lockset	7,800.00
Alternate 5: Niagara Area Center Greenhouse	29,700.00
Total	\$ 217,900.00

Plumbing Work

Jim Ando Plumbing
4534 Clinton Street, Suite 6
West Seneca, NY

Base Bid	\$ 235,000.00
Alternate 5: Niagara Area Center Greenhouse	5,200.00
Total	\$ 240,200.00

Carried unanimously.

Moved by Mr. Klotzbach, seconded by Ms. Kennedy, upon the recommendation of the District Superintendent, that the Orleans/Niagara BOCES accepts the receipt of the annual inspection completed on July 15, 2019, of the buildings of Orleans/Niagara BOCES for fire hazards. Carried unanimously.

FIRE
INSPECTION

Moved by Mr. Klotzbach, seconded by Ms. Kennedy, that the Orleans/Niagara BOCES hereby approves the contract with Project Adventure, Inc., dated July 31, 2019, as submitted, and the Board authorizes the District Superintendent and/or his designee to sign the contract upon approval by the BOCES' general counsel and containing any revisions as approved by the BOCES' general counsel. Carried unanimously.

CONTRACT
WITH
PROJECT
ADVENTURE,
INC.

Moved by Mr. Klotzbach, seconded by Ms. Kennedy, that the Orleans/Niagara BOCES hereby approves the contract with Southern Regional Educational Board/National Research Center, term of September 1, 2019 through June 30, 2020, as submitted, and the Board authorizes the District Superintendent and/or his designee to sign the contract upon approval by the BOCES' general counsel and containing any revisions as approved by the BOCES' general counsel. Carried unanimously.

CONTRACT
WITH
SOUTHERN
REGIONAL
EDUC'L.
BOARD/
NATIONAL
RESEARCH
CENTER

Moved by Mr. Klotzbach, seconded by Mrs. Covell, upon the recommendation of the District Superintendent, that the appointment of **Denise Ammerman, School Social Worker**, effective August 28, 2019, approved at the August 14, 2019 board meeting be rescinded. Carried unanimously.

RESCISSION
OF
APPOINTMENT
D. AMMERMAN

Moved by Mr. Klotzbach, seconded by Mrs. Covell, upon the recommendation of the District Superintendent, that the appointment of **Kevin Brick, Teacher Aide (Special Education)**, effective August 28, 2019, approved at the August 14, 2019 board meeting be rescinded. Carried unanimously.

RESCISSION
OF
APPOINTMENT
K. BRICK

Moved by Mr. Klotzbach, seconded by Mrs. Covell, upon the recommendation of the District Superintendent, that the appointment of **AnnMarie Plotner, Teacher Aide (Special Education)**, effective August 28, 2019, approved at the August 14, 2019 board meeting be rescinded. Carried unanimously.

RESCISSION
OF
APPOINTMENT
A. PLOTNER

Moved by Mr. Klotzbach, seconded by Mrs. Covell, upon the recommendation of the District Superintendent, that the resignation of **Matthew McCall, Coordinator**, be accepted effective at the end of the day on September 20, 2019. Carried unanimously.

RESIGNATION
M. MCCALL

Moved by Mr. Klotzbach, seconded by Mrs. Covell, upon the recommendation of the District Superintendent, that the resignation of **Donna Haxton, Adult/Continuing Education Health Occupations Coordinator**, be accepted effective at the end of the day on September 23, 2019. Carried unanimously.

RESIGNATION
D. HAXTON

Moved by Mr. Klotzbach, seconded by Mrs. Covell, upon the recommendation of the District Superintendent, that the resignation of **Jay Kaplewicz, Teacher Aide (Non-Special Education)**, be accepted effective at the end of the day on August 27, 2019. Carried unanimously.

RESIGNATION
J.KAPLEWICZ

Moved by Mr. Klotzbach, seconded by Mrs. Covell, upon the recommendation of the District Superintendent, that the resignation of **Phoebe Mae Standish, Teacher Aide (Special Education)**, be accepted effective at the end of the day on August 27, 2019. Carried unanimously.

RESIGNATION
P. STANDISH

Moved by Mr. Klotzbach, seconded by Mrs. Feltz, upon the recommendation of the District Superintendent, that the appointment of the individuals listed below as **Teacher Aide (Personal Care)** for the 2019-2020 school year be withdrawn.

WITHDRAWAL
OF
APPOINTMENT

Mackenzie Cummings
Cassandra Roselund
Rebekah VerHague
Carried unanimously.

Moved by Mr. Klotzbach, seconded by Mrs. Feltz, upon the recommendation of the District Superintendent, that the tenure area of **Graphic Imaging** be decreased by 1.0 FTE, effective August 28, 2019. Carried unanimously.

POSITION
DECREASE

Moved by Mr. Klotzbach, seconded by Mrs. Feltz, that effective immediately, a half-time (.5 FTE) position in the job classification of Physical Therapist is hereby abolished, and Roberta Wasikowski is hereby laid off from half-time (.5 FTE) position in the job classification of Physical Therapist and placed on a preferred eligible list for a period of four years. Carried unanimously.

ABOLISHMENT
OF
POSITION,
LAYOFF,
AND PEL

Moved by Mr. Klotzbach, seconded by Mrs. Covell, upon the recommendation of the District Superintendent, that the tenure of **Commercial Art** be increased by .5 FTE, effective August 28, 2019. Carried unanimously.

POSITION
INCREASE

Moved by Mr. Klotzbach, seconded by Mrs. Covell, upon the recommendation of the District Superintendent, that the job classification of **Teacher Aide (Special Education)** be increased by 1.0 FTE, effective August 28, 2019. Carried unanimously.

POSITION
INCREASE

Moved by Mr. Klotzbach, seconded by Ms. Kennedy, that the following resolution be approved:

REINSTATE-
MENT TO
EMPLOYMENT

Whereas, there is a part-time (.5 FTE) vacancy in the tenure area of **Textile and Design Cluster**;

Therefore, Be It Resolved, that **Debra Wilczak**, who is currently on the preferred eligible list in that tenure area, is reinstated to full-time (1.0 FTE) employment. Carried unanimously.

Moved by Mr. Klotzbach, seconded by Ms. Kennedy, upon the recommendation of the District Superintendent, that **Susan Zelasko-Staddon, Lockport, NY**, who will apply for transitional A certification in the area of commercial art 7-12, is hereby appointed to probationary status in the tenure area of **Commercial Art 7-12**, in accordance with the agreement between the Orleans/Niagara BOCES and the Orleans/Niagara BOCES Teachers' Association, effective August 28, 2019 until the end of the day on August 27, 2023, at a salary of NPC 1 (\$41,500). Eligibility for consideration for tenure at the end of the probationary period shall be contingent upon the employee's attainment of a composite or overall Annual Professional Performance Review (APPR) rating of either "effective" or highly effective" in three (3) years of the preceding four (4) years. Additionally, if the employee receives a composite or overall annual APPR rating of "ineffective" in the final year of the probationary period, than she shall not be eligible for tenure at that time. Carried unanimously.

APPOINTMENT
CERT. PROB.
S. ZELASKO-
STADDON

Moved by Mr. Klotzbach, seconded by Ms. Kennedy, upon the recommendation of the District Superintendent, that **Jay Kaplewicz, Medina, NY**, having applied for transitional A certification in the area of plant science 7-12, is hereby appointed to probationary status in the tenure area of **Plant Science 7-12**, in accordance with the agreement between the Orleans/Niagara BOCES and the Orleans/Niagara BOCES Teachers' Association, effective August 28, 2019 until the end of the day on August 27, 2023, at a salary of NPC 1

APPOINTMENT
CERT. PROB.
J.KAPLEWICZ

(\$41,500). Eligibility for consideration for tenure at the end of the probationary period shall be contingent upon the employee's attainment of a composite or overall Annual Professional Performance Review (APPR) rating of either "effective" or highly effective" in three (3) years of the preceding four (4) years. Additionally, if the employee receives a composite or overall annual APPR rating of "ineffective" in the final year of the probationary period, than she shall not be eligible for tenure at that time. Carried unanimously.

Moved by Mr. Klotzbach, seconded by Ms. Kennedy, upon the recommendation of the District Superintendent, that **James Mihalko, Newfane, NY**, be appointed to the temporary part-time as-needed position of **Health Occupations Clinical Instructor**, effective September 3, 2019 through June 30, 2020, unless terminated sooner, at an hourly rate of \$33.33, with no fringe benefits except as required by law. Mr. Mihalko will apply for a visiting lecturer permit. Carried unanimously.

APPOINTMENT
CERTIFIED
PART-TIME
J. MIHALKO

Moved by Mr. Klotzbach, seconded by Ms. Kennedy, upon the recommendation of the District Superintendent, that **Theresa Little, Lockport, NY**, be appointed to serve in the adult/continuing education program in the full-time position of **Adult/Continuing Education Project Manager**, at an annual twelve-month basis salary of \$62,800.00 to be pro-rated, effective September 3, 2019 through June 30, 2020, unless terminated sooner. The individual may be permitted to enroll in Point of Service single-person, two-person or family health insurance coverage, at her own expense (by remitting to BOCES the full premium payable for such coverage), provided that the eligibility requirements of the health insurance plan are satisfied and fulfilled. The individual shall receive up to sixteen (16) vacation days per fiscal year (to be pro-rated for actual time worked) as approved by the District Superintendent or his designee and paid holidays pursuant to the administrative calendar. If at the time of separation from employment she has used more vacation than accrued, the BOCES will be entitled to reimbursement for those days. The individual shall receive up to five (5) days of sick leave per fiscal year (to be pro-rated for actual time worked). The individual shall be permitted to use sick leave for personal illness or immediate family illness (parent, spouse or child). She shall be eligible for bereavement leave for immediate family as approved by the District Superintendent or his designee. The District Superintendent is authorized to approve non-bereavement emergency leave. If approved, such leave shall be deducted from the employee's sick leave accrual. The individual shall be permitted to carry over sick days each fiscal year (if re-appointed). The individual shall be eligible for participation in flexible spending accounts. The terms and conditions of employment, and the terms and provisions of this resolution, shall be administered by the District Superintendent. Terms and conditions of employment are subject to change. Carried unanimously.

APPOINTMENT
ADULT/
CONTINUING
EDUCATION

<p>Moved by Mrs. Covell, seconded by Mr. Klotzbach, upon the recommendation of the District Superintendent, that Jamie Bowes, Lockport, NY, be appointed to the position of Teacher Aide (Special Education), effective August 28, 2019, to serve a 52-week probationary period, at an annual full-time salary of \$16,500.00. Carried unanimously.</p>	<p>APPOINTMENT NON-CERT. PROB. J. BOWES</p>
<p>Moved by Mrs. Covell, seconded by Mr. Klotzbach, upon the recommendation of the District Superintendent, that Daniel Antkowiak, Jr., Lockport, NY, be appointed to the position of Teacher Aide (Special Education), effective August 28, 2019, to serve a 52-week probationary period, at an annual full-time salary of \$16,500.00. Carried unanimously.</p>	<p>APPOINTMENT NON-CERT. PROB. D.ANTKOWIAK</p>
<p>Moved by Mrs. Covell, seconded by Mr. Klotzbach, upon the recommendation of the District Superintendent, that Demetra Wooden, North Tonawanda, NY, be appointed to the position of Teacher Aide (Special Education), effective August 28, 2019, to serve a 52-week probationary period, at an annual full-time salary of \$16,500.00. Carried unanimously.</p>	<p>APPOINTMENT NON-CERT. PROB. D. WOODEN</p>
<p>Moved by Mrs. Covell, seconded by Mr. Klotzbach, upon the recommendation of the District Superintendent, that Kirsten Kalbfliesh, North Tonawanda, NY, be appointed to the position of Teacher Aide (Personal Care), effective August 28, 2019 through June 30, 2020, unless terminated sooner, at an annual hourly rate of \$13.00. Carried unanimously.</p>	<p>APPOINTMENT NON-CERT. KALBFLIESH</p>
<p>Moved by Mrs. Covell, seconded by Mr. Klotzbach, upon the recommendation of the District Superintendent, that Gerardo Solis, Albion, NY, be appointed to the position of Teacher Aide (Personal Care), effective August 28, 2019 through June 30, 2020, unless terminated sooner, at an hourly rate of \$13.00. Carried unanimously.</p>	<p>APPOINTMENT NON-CERT. G. SOLIS</p>
<p>Moved by Mrs. Covell, seconded by Mr. Klotzbach, upon the recommendation of the District Superintendent, that Allyne DiBuono-Doroski, Tonawanda, NY, be appointed to the position of School Nurse, effective August 28, 2019, to serve a 52-week probationary period, at an annual full-time salary of \$34,476.00 to be pro-rated. Carried unanimously.</p>	<p>APPOINTMENT NON-CERT. PROB. A. DIBUONO-DOROSKI</p>
<p>Moved by Mrs. Covell, seconded by Mr. Klotzbach, upon the recommendation of the District Superintendent, that Alyssa Whitfield, Buffalo, NY, be appointed to provisional status in the position of Physical Therapist, effective August 29, 2019, at an annual full-time salary of \$51,000.00 to be pro-rated. Carried unanimously.</p>	<p>APPOINTMENT NON-CERT. PROV. A.WHITFIELD</p>
<p>Moved by Mr. Klotzbach, seconded by Mrs. Feltz, upon the recommendation of the District Superintendent, that Heather Longfritz, Newfane, NY, be appointed, without benefits, except as required by law or contract, to the position of Substitute Teacher (Certified), at a rate of \$209.00 per full-day, effective August 28, 2019 through June 30, 2020, unless employment is terminated sooner,</p>	<p>APPOINTMENT SUBSTITUTE TEACHER (CERTIFIED) H.LONGFRITZ</p>

while she works in an assignment continuously as a substitute special education teacher. After the conclusion of the continuous assignment, Ms. Longfritz shall remain employed as a Substitute Teacher (Certified) at a salary of \$100.00 per full day. Employment shall automatically be discontinued effective June 30, 2020, unless employment is terminated sooner. Service shall be at-will and at the pleasure of the Board of Education. The terms of this resolution shall be administered by the District Superintendent. Carried unanimously.

Moved by Mr. Klotzbach, seconded by Mrs. Feltz, upon the recommendation of the District Superintendent, that the following individuals be appointed without benefits, except as required by law, to the position of **Substitute Teacher (Non-Certified)**, effective as indicated below, with services to be utilized on an as-needed basis at the discretion of the District Superintendent, at a daily rate of \$90.00. Employment shall automatically be discontinued effective June 30, 2020, unless employment is terminated sooner. Service shall be at-will and at the pleasure of the Board of Education.

APPOINTMENT
SUBSTITUTE
TEACHER
(NON-
CERTIFIED)

Joshua Harris
Niagara Falls, NY
Effective Date: 9/1/19
Carried unanimously.

Jennifer Stacks
North Tonawanda, NY
Effective Date: 9/1/19

Moved by Mr. Klotzbach, seconded by Mrs. Feltz, upon the recommendation of the District Superintendent, that the following individuals be appointed without benefits, except as required by law, to the position of **Substitute Teacher Aide (Non-Certified)**, effective as indicated below, with services to be utilized on an as-needed basis at the discretion of the District Superintendent, at a daily rate of \$75.00. Employment shall automatically be discontinued effective June 30, 2020, unless employment is terminated sooner. Service shall be at-will and at the pleasure of the Board of Education.

APPOINTMENT
SUBSTITUTE
TEACHER
AIDE
(NON-
CERTIFIED)

Aimee Jo Maskell
Lockport, NY
Effective Date: 8/5/2019

Allison Duhow
Newfane, NY
Effective Date: 8/9/2019

Cheryl Olsen
Basom, NY
Effective Date: 8/9/2019

Renee Haase
Tonawanda, NY
Effective Date: 8/12/2019

Jennifer Stacks
North Tonawanda, NY
Effective Date: 9/1/2019
Carried unanimously.

Lynn Engelhart
Sanborn, NY
Effective Date: 8/26/2019

Moved by Mr. Klotzbach, seconded by Mrs. Feltz, upon the recommendation of the District Superintendent, that the following individuals be appointed without benefits, except as required by law, to the position of **Substitute Maintenance**, effective as indicated below, with services to be utilized on an as-needed basis at the discretion of the District Superintendent, at an hourly rate of \$12.50. Employment shall automatically be discontinued effective

APPOINTMENT
SUBSTITUTE
MAINTENANCE

June 30, 2020, unless employment is terminated sooner. Service shall be at-will and at the pleasure of the Board of Education.

Judith Czapla

Sanborn, NY

Effective Date: 8/28/19

Carried unanimously.

Moved by Mr. Klotzbach, seconded by Ms. Kennedy, upon the recommendation of the District Superintendent, that the following conference requests be approved:

CONFERENCE
REQUESTS

- 1) **Kristin Miller, SEL Statewide Meeting**, Albany, NY, September 16-17, 2019. Est. cost: \$929.08. Funded through community mental health budget.
- 2) **Kristin Miller, SEL Statewide Meeting**, Albany, NY, January 15-16, 2020. Est. cost: \$929.08. Funded through community mental health budget.
- 3) **Kristin Miller, SEL Statewide Meeting**, Albany, NY, March 24-25, 2020. Est. cost: \$929.08. Funded through community mental health budget.

Carried unanimously.

Moved by Mr. Klotzbach, seconded by Ms. Kennedy, upon the recommendation of the District Superintendent, that one student and one staff member from Niagara CTEC be approved to travel to the Washington Leadership Training Institute in Alexandria, VA, on September 21-25, 2019 at an estimated cost of \$2,500.00. Carried unanimously.

FIELD
TRIP

Moved by Mr. Klotzbach, seconded by Ms. Kennedy, upon the recommendation of the District Superintendent, that eight students and four staff members from Niagara CTEC be approved to travel Paul Smith's College, New York, on September 25-26, 2019 at no cost to BOCES. Carried unanimously.

FIELD
TRIP

Moved by Mr. Klotzbach, seconded by Ms. Kennedy, upon the recommendation of the District Superintendent, that one student and one staff member from Niagara CTEC be approved to travel to the SkillsUSA Fall Leadership Conference and State Officer Meeting in Albany, NY, on November 1-5, 2019 at no cost to BOCES. Carried unanimously.

FIELD
TRIP

Moved by Mr. Klotzbach, seconded by Ms. Kennedy, upon the recommendation of the District Superintendent, that eight students and five staff members from Niagara CTEC be approved to travel to the SkillsUSA Fall Leadership Conference in Albany, NY, on November 3-5, 2019 at no cost to BOCES. Carried unanimously.

FIELD
TRIP

Moved by Mr. Klotzbach, seconded by Ms. Kennedy, upon the recommendation of the District Superintendent, that approximately five students and two staff members from Niagara CTEC be approved to travel to the State Envirothon in Geneva, New York, on May 20-21, 2020 at no cost to BOCES. Carried unanimously.

FIELD
TRIP

Moved by Mr. Klotzbach, seconded by Ms. Kennedy, upon the recommendation of the District Superintendent, that authorization is granted for payment of salary to the following Teacher Aides at their regular rate of pay, as indicated below, for required attendance at Therapeutic Crisis Intervention (TCI) training on August 19-22, 2019:

Dan Antkowiak	\$82.50 per day
Jamie Bowes	\$82.50 per day
Stacy Neri	\$82.50 per day
Sheila Newton	\$82.50 per day
Ann Marie Plotner	\$82.50 per day
Kelli-Lynn Wilkesmore	\$90.47 per day

Carried unanimously.

Moved by Mr. Klotzbach, seconded by Ms. Kennedy, to enter into executive session at 6:16 p.m. to discuss the employment history of particular individuals. Carried unanimously.

Moved by Mr. Klotzbach, seconded by Mrs. Woodside, to reconvene the meeting at 6:27 p.m. Carried unanimously.

Moved by Mr. Bond, seconded by Mrs. Feltz, upon the recommendation of the District Superintendent, that notwithstanding resolutions adopted by this Board at its August 14, 2019 and August 27, 2019 meetings, teacher aides who were (or are) required to attend training (including but not limited to Therapeutic Crisis Intervention (TCI) training that occurred on August 19-22, 2019) shall be paid at their regular (hourly) rates of pay. Carried unanimously.

Moved by Mr. Klotzbach, seconded by Ms. Kennedy, upon the recommendation of the District Superintendent, that the following full-time employee shall be provided with an annual stipend of \$2,000.00, for the time period beginning on August 28, 2019 and extending through June 30, 2020, in consideration for rendering extended service. The stipend shall be paid in comparable increments during the bi-weekly payroll periods for the remainder of the fiscal year. The stipend shall be discontinued and pro-rated if the employee separates from service prior to June 30, 2020. The stipend shall not be added to the employee's base salary. The District Superintendent shall administer the terms and provisions of this resolution.

Donna Haxton, R.N., Full-time Health Occupations Coordinator
Carried unanimously.

Moved by Mr. Klotzbach, seconded by Ms. Kennedy, upon the recommendation of the District Superintendent, that the following full-time employee shall be provided with an annual stipend of \$2,000.00, for the time period beginning on August 28, 2019 and extending through June 30, 2020, in consideration for rendering extended service. The stipend shall be paid in comparable increments during the bi-weekly payroll periods for the remainder of the fiscal year. The

PAYMENT
FOR
ATTENDANCE
AT
THERAPEUTIC
CRISIS
INTER-
VENTION
(TCI)
TRAINING

EXECUTIVE
SESSION

PAYMENT
FOR
ATTENDANCE
AT
THERAPEUTIC
CRISIS
INTER-
VENTION
(TCI)
TRAINING

EXTENDED
SERVICE
STIPEND
D. HAXTON

EXTENDED
SERVICE
STIPEND
D. DITTMER

stipend shall be discontinued and pro-rated if the employee separates from service prior to June 30, 2020. The stipend shall not be added to the employee's base salary. The District Superintendent shall administer the terms and provisions of this resolution.

Debra Dittmer, R.N., Full-time LPN Instructor

Carried unanimously.

Moved by Mr. Klotzbach, seconded by Ms. Kennedy, upon the recommendation of the District Superintendent, that the following part-time employee shall be provided with an annual stipend of \$800.00, for the time period beginning on August 28, 2019 and extending through June 30, 2020, in consideration for rendering extended service. The stipend shall be paid in comparable increments during the bi-weekly payroll periods for the remainder of the fiscal year. The stipend shall be discontinued and pro-rated if the employee separates from service prior to June 30, 2020. The stipend shall not be added to the employee's base salary. The District Superintendent shall administer the terms and provisions of this resolution.

EXTENDED
SERVICE
STIPEND
J. CHATMON

Josetta Chatmon, R.N., Part-time LPN Instructor

Carried unanimously.

Moved by Mr. Klotzbach, seconded by Mrs. Woodside, to adjourn the meeting at 6:27 p.m. Carried unanimously.

ADJOURN-
MENT

Respectfully submitted,

Melanie A. Conley
Clerk Pro-Tem