

The regular meeting of the Orleans/Niagara BOCES Board of Education was held on January 8, 2020 at the Orleans/Niagara BOCES, 4124 Saunders Settlement Road, Sanborn, NY. The meeting was called to order by President Swearingen at 7:03 p.m.

Present: Keith A. Bond
Vincent J. Cancemi, Sr.
Janice M. Covell
Carol Feltz
Edward J. Grabowski
Thomas J. Klotzbach
Timothy F. Kropp
Colleen Osborn
Wendy Swearingen
Wayne Wadhams
Joanne Woodside

Absent: Ann Kennedy (Excused)
Robert McDermott (Excused)

Also present: Dr. Clark J. Godshall, District Superintendent; Mr. Wayne M. Van Vleet, Director of Labor Relations; Dr. Michael G. Weyrauch, Director of CTE and Instructional Services; Dr. Ronald J. Barstys, Director of Special Programs; Mr. Daniel Connolly, Director of Facilities; Mrs. Melanie Conley, Director of Business Services, Mr. Michael Mann, Coordinator.

Moved by Mr. Klotzbach, seconded by Mr. Grabowski, upon the recommendation of the District Superintendent, that the December 11, 2019 regular meeting minutes be approved as revised. Carried unanimously. APPROVAL OF MINUTES

Moved by Mr. Klotzbach, seconded by Mrs. Covell, upon the recommendation of the District Superintendent, that budget modifications #81-97 for the 2019-2020 school year be approved. Carried unanimously. BUDGET MODS.

Moved by Mr. Klotzbach, seconded by Mrs. Covell, upon the recommendation of the District Superintendent, that the Treasurer's Report of General Fund for November 2019 be accepted. Carried unanimously. TREASURER'S REPORT GENERAL FUND

Moved by Mr. Klotzbach, seconded by Mrs. Covell, upon the recommendation of the District Superintendent, that the Treasurer's Report of Special Aids for November 2019 be accepted. Carried unanimously. TREASURER'S REPORT SPECIAL AIDS

Moved by Mr. Klotzbach, seconded by Mrs. Covell, upon the recommendation of the District Superintendent, that the Treasurer's Report of Capital Fund, Risk Retention Fund, and Trust and Agency Fund for November 2019 be accepted. Carried unanimously. TREASURER'S REPORT ADD'L FUNDS

Moved by Mr. Klotzbach, seconded by Mrs. Covell, upon the recommendation of the District Superintendent, that the Budget Status Report by service program be accepted. Carried unanimously. BUDGET STATUS REPORT

Facilities: Report was provided of projects and staffing.
Audit: Next meeting will be February 12, 2020.
Career Education: Met this evening. 70 students inducted this year into the National Technical Honor Society. Requirements for induction are a 90 percent or higher average BOCES course grade, 85 percent or higher average grade at home district and four or less absences from school during the student's junior year.

BOARD
COMMITTEE
REPORTS

Dr. Godshall spoke about: Approximately 60 percent of the career and technical education students attended school on January 2-3, 2020; hosting a session at Erie 1 BOCES on March 31, 2020 regarding changing the graduation requirements; regional summer school will be at Niagara Falls CSD this summer; March 20, 2020 staff development day and end of the year training for staff. He further stated that Orleans/Niagara BOCES will not be participating in the event at the Well (Albany, NY) this year; Dr. Godshall said he prefers to focus on local lobbying.

SUPT.
COMMENTS

Mrs. Conley provided a review of the 2020-2021 special education and related services budgets.

BUDGET
REVIEW

Moved by Mr. Klotzbach, seconded by Mrs. Covell, upon the recommendation of the District Superintendent, that the Board of Education accept the bids received for Metals Supplies. Carried unanimously.

BID AWARD
METALS
SUPPLIES

Moved by Mr. Klotzbach, seconded by Mrs. Covell, upon the recommendation of the District Superintendent, that the bid for Metals Supplies be awarded to the following low responsible bidder at an estimated cost of:

Klein Steel Service	\$ 4,228.00
1050 Military Road	
Buffalo NY 14217	
Stanley Steel	\$ 5,645.00
1612 William St.	
P.O. Box 236	
Buffalo NY 14206	
TOTAL	<u>\$ 9,873.00</u>

Carried unanimously.

Moved by Mr. Klotzbach, seconded by Mrs. Covell, that the Board of Education hereby designates April 22, 2020, for the component district boards of education to meet and vote on the Orleans/Niagara BOCES administrative budget and election of BOCES board members. Carried unanimously.

ANNUAL
MEETING
DATE
2020

Moved by Mr. Klotzbach, seconded by Mr. Grabowski, upon the recommendation of the District Superintendent, that the Orleans/Niagara BOCES hereby acknowledges receipt of the Single Audit Report for the year ended June 30, 2019 and the auditor's findings and evaluations. Carried unanimously.

FINANCIAL
REPORT
SINGLE
AUDIT
ENDED
6/30/19

Moved by Mr. Klotzbach, seconded by Mr. Grabowski, upon the recommendation of the District Superintendent, that the Orleans/Niagara BOCES hereby acknowledges receipt of the Extra Classroom Activity Fund Audit Report for the year ended June 30, 2019 and the auditor's findings and evaluations. Carried unanimously.	FINANCIAL REPORT EXTRA CLASSROOM AUDIT ENDED 6/30/19
Moved by Mr. Grabowski, seconded by Mr. Klotzbach, upon the recommendation of the District Superintendent, that the resignation (due to retirement) of Jennifer M. Braun, School Social Worker , be accepted, with thanks, effective at the end of the day on June 30, 2020. Carried unanimously.	RESIGNATION J. BRAUN
Moved by Mr. Grabowski, seconded by Mr. Klotzbach, upon the recommendation of the District Superintendent, that the resignation (due to retirement) of Theresa E. Dixon, Speech and Hearing Teacher , be accepted, with thanks, effective June 30, 2020. Carried unanimously.	RESIGNATION T. DIXON
Moved by Mr. Grabowski, seconded by Mr. Klotzbach, upon the recommendation of the District Superintendent, that the resignation (due to retirement) of Richard E. Hilts, Physical Education Teacher , be accepted, with thanks, effective at the end of the day on June 30, 2020. Carried unanimously.	RESIGNATION R. HILTS
Moved by Mr. Grabowski, seconded by Mr. Klotzbach, upon the recommendation of the District Superintendent, that the resignation (due to retirement) of Lynne Hochmuth, Speech and Hearing Teacher , be accepted, with thanks, effective June 30, 2020. Carried unanimously.	RESIGNATION L. HOCHMUTH
Moved by Mr. Grabowski, seconded by Mr. Klotzbach, upon the recommendation of the District Superintendent, that the resignation (due to retirement) of Paul Magyar, Auto Body Repair Teacher , be accepted, with thanks, effective at the end of the day on February 29, 2020. Carried unanimously.	RESIGNATION P. MAGYAR
Moved by Mr. Grabowski, seconded by Mr. Klotzbach, upon the recommendation of the District Superintendent, that the resignation (due to retirement) of Henrietta Muffoletto, Science Teacher , be accepted, with thanks, effective June 30, 2020. Carried unanimously.	RESIGNATION MUFFOLETTO
Moved by Mr. Grabowski, seconded by Mr. Klotzbach, upon the recommendation of the District Superintendent, that the resignation of Valerie Wright-Corbin, LPN Clinical Substitute for Continuing Education , be accepted effective December 19, 2019. Carried unanimously.	RESIGNATION B. WRIGHT- CORBIN
Moved by Mr. Grabowski, seconded by Mr. Klotzbach, upon the recommendation of the District Superintendent, that the resignation (due to retirement) of Janet Fitch, Keyboard Specialist , be accepted, with thanks, effective at the end of the day on April 30, 2020. Carried unanimously.	RESIGNATION J. FITCH

Moved by Mr. Grabowski, seconded by Mr. Klotzbach, upon the recommendation of the District Superintendent, that the resignation (due to retirement) of **Jaye Gerling, Keyboard Specialist**, be accepted, with thanks, effective June 30, 2020. Carried unanimously.

RESIGNATION
J. GERLING

Moved by Mr. Grabowski, seconded by Mr. Klotzbach, upon the recommendation of the District Superintendent, that the resignation of **Nichole Gerling, Teacher Aide (Special Education)**, be accepted effective at the end of the day on January 3, 2020. Carried unanimously.

RESIGNATION
N. GERLING

Moved by Mr. Grabowski, seconded by Mr. Klotzbach, upon the recommendation of the District Superintendent, that the resignation (due to retirement) of **Susan Ryan, Secretary I**, be accepted, with thanks, effective at the end of the day on June 30, 2020. Carried unanimously.

RESIGNATION
S. RYAN

Moved by Mr. Grabowski, seconded by Mr. Klotzbach, upon the recommendation of the District Superintendent, that the resignation of **Kristen Wunderlich, Teacher Aide (Special Education)**, be accepted effective at the end of the day on December 31, 2019. Carried unanimously.

RESIGNATION
WUNDERLICH

Moved by Mr. Grabowski, seconded by Mr. Klotzbach, upon the recommendation of the District Superintendent, that the resignation of **Melissa Demmin, Teacher Aide (Personal Care)**, be accepted effective at the end of the day on January 15, 2020. Carried unanimously.

RESIGNATION
M. DEMMIN

Moved by Mr. Grabowski, seconded by Mr. Klotzbach, upon the recommendation of the District Superintendent, that the resignation of **Demetra Wooden, Teacher Aide (Special Education)**, be accepted effective January 2, 2020. Carried unanimously.

RESIGNATION
D. WOODEN

Moved by Mr. Klotzbach, seconded by Mr. Cancemi, upon the recommendation of the District Superintendent, that **Megan Bannister, Buffalo, NY**, who has permanent certification in the area of school counselor, is hereby appointed to probationary status in the tenure area of **Instructional Support Services in Special Education**, in accordance with the agreement between the Orleans/Niagara BOCES and the Orleans/Niagara BOCES Teachers' Association, effective January 27, 2020 until the end of the day on January 26, 2024, at a salary of PC 12 (\$60,100) plus annual master's degree (\$1,200) plus 30 graduate hours (\$2,100) to be pro-rated. Carried unanimously.

APPOINTMENT
CERT. PROB.
M.BANNISTER

Moved by Mr. Klotzbach, seconded by Mr. Cancemi, upon the recommendation of the District Superintendent, that **Andrew Zuccari, Sanborn, NY**, be appointed to the position of **Teacher Aide (Special Education)**, to serve a 52-week probationary period, effective January 6, 2020, at an annual full-time salary of \$18,093.00 to be pro-rated. Mr. Zuccari shall be permitted to carryover a maximum of 15.5 days of accrued sick leave. Carried unanimously.

APPOINTMENT
NON-CERT.
PROB.
A. ZUCCARI

Moved by Mr. Klotzbach, seconded by Mr. Cancemi, upon the recommendation of the District Superintendent, that **Melissa Demmin, Lockport, NY**, be appointed to the position of **Teacher Aide (Special Education)**, to serve a 52-week probationary period, effective January 16, 2020, at an annual full-time salary of \$18,513.00 to be pro-rated. Ms. Demmin shall be permitted to carryover a maximum of eight days of accrued sick leave. Carried unanimously.

APPOINTMENT
NON-CERT.
PROB.
M. DEMMIN

Moved by Mr. Klotzbach, seconded by Mr. Cancemi, upon the recommendation of the District Superintendent, that **Sheryl Bates, Lockport, NY**, be appointed to the position of **Teacher Aide (Personal Care)**, effective January 2, 2020 through June 30, 2020, unless terminated sooner, at an hourly rate of \$13.00. Carried unanimously.

APPOINTMENT
NON-CERT.
S. BATES

Moved by Mr. Klotzbach, seconded by Mr. Cancemi, upon the recommendation of the District Superintendent, that **Justin Brayley, Lewiston, NY**, be appointed to the position of **Cleaner**, to serve a 52-week probationary period, effective December 23, 2019, at an hourly rate of \$13.27. Carried unanimously.

APPOINTMENT
NON-CERT.
PROB.
J. BRAYLEY

Moved by Mr. Klotzbach, seconded by Mr. Cancemi, upon the recommendation of the District Superintendent, that **Candi Curry, Ransomville, NY**, be appointed to provisional status in the position of **Secretary II**, in accordance with the terms and conditions regarding the non-bargaining unit administrative assistants and clerical staff, effective January 2, 2020, at an annual full-time salary of \$40,000.00 to be pro-rated. Mrs. Curry shall be permitted to carryover 37.5 days of accrued sick leave. Mrs. Curry shall be granted a leave of absence from Secretary I unless and until she receives permanent status in the position of Secretary II. Carried unanimously.

APPOINTMENT
NON-CERT.
PROVISIONAL
C. CURRY

Moved by Mr. Klotzbach, seconded by Mr. Cancemi, upon the recommendation of the District Superintendent, that **Judith Czapla, Teacher Aide (Special Education)**, having successfully completed her probationary period, be appointed to permanent status, effective February 26, 2020. Carried unanimously.

APPOINTMENT
NON-CERT.
PERMANENT
J. CZAPLA

Moved by Mr. Klotzbach, seconded by Mr. Grabowski, upon the recommendation of the District Superintendent, that the following individuals be appointed without benefits, except as required by law, to the position of **Substitute Teacher (Non-Certified)**, effective as indicated below, with services to be utilized on an as-needed basis at the discretion of the District Superintendent, at a daily rate of \$90.00. Employment shall automatically be discontinued effective June 30, 2020, unless employment is terminated sooner. Service shall be at-will and at the pleasure of the Board of Education.

APPOINTMENT
SUBSTITUTE
TEACHER
(NON-
CERTIFIED)

Julie Snitzer
Tonawanda, NY
Effective Date: 12/16/19
Carried unanimously.

Moved by Mr. Klotzbach, seconded by Mr. Grabowski, upon the recommendation of the District Superintendent, that the following individuals be appointed, without benefits, except as required by law, to the position of **Substitute Teacher Aide (Non-Certified)**, effective as indicated below, with services to be utilized on an as-needed basis at the discretion of the District Superintendent, at a daily rate of \$75.00. Employment shall automatically be discontinued effective June 30, 2020, unless employment is terminated sooner. Service shall be at-will and at the pleasure of the Board of Education.

APPOINTMENT
SUBSTITUTE
TEACHER
AIDE
(NON-
CERTIFIED)

Michele Hill
Medina, NY
Effective Date: 12/3/19

Jean Schuler
Newfane, NY
Effective Date: 12/4/19

Heather Zuccari
Sanborn, NY
Effective Date: 12/23/19
Carried unanimously.

Moved by Mr. Klotzbach, seconded by Mr. Grabowski, upon the recommendation of the District Superintendent, that the following individual(s) be appointed without benefits, except as required by law, to the position of **Substitute School Nurse**, effective as indicated below, with services to be utilized on an as-needed basis at the discretion of the District Superintendent, at a daily rate of \$140.00. Employment shall automatically be discontinued effective June 30, 2020, unless employment is terminated sooner. Service shall be at-will and at the pleasure of the Board of Education.

APPOINTMENT
SUBSTITUTE
SCHOOL
NURSE

Amy Green
North Tonawanda, NY
Effective Date: 1/2/20
Carried unanimously.

Moved by Mr. Klotzbach, seconded by Mr. Grabowski, upon the recommendation of the District Superintendent, that the following individual(s) be appointed without benefits, except as required by law, to the position of **Substitute Motor Vehicle Operator**, effective as indicated below, with services to be utilized on an as-needed basis at the discretion of the District Superintendent, at an hourly rate of \$12.50. Employment shall automatically be discontinued effective June 30, 2020 unless employment is terminated sooner. Service shall be at-will and at the pleasure of the Board of Education.

APPOINTMENT
SUBSTITUTE
MOTOR
VEHICLE
OPERATOR

Gary Withey
Medina, NY
Effective Date: 12/20/19
Carried unanimously.

Moved by Mr. Klotzbach, seconded by Mrs. Covell, upon the recommendation of the District Superintendent, that the following conference requests be approved:

CONFERENCE
REQUESTS

1) **Jennifer Talarico, Statewide Professional Development Framework Workshop**, Albany, NY, February 5-7, 2020.
 Est. cost: \$335.00. Funded through school improvement.
 Carried unanimously.

Moved by Mr. Klotzbach, seconded by Mrs. Covell, upon the recommendation of the District Superintendent, that one student and one adult from Niagara CTEC be approved to travel SkillsUSA state officer training on January 31-February 1, 2020, in Syracuse, NY, at an estimated cost of \$50.00. Carried unanimously.

FIELD
 TRIP

Moved by Mr. Klotzbach, seconded by Mrs. Osborn, upon the recommendation of the District Superintendent, that the 2020 regional summer school program rates be established as follows:

REGIONAL
 SUMMER
 SCHOOL
 SALARY
 SCHEDULE
 2020

Principal **\$1,500.00**
 February 1, 2020-June 30, 2020 **Maximum**

Principal **\$6,762.51**
 July 1, 2020-August 31, 2020
 Salary will be based on five hours per day. Salary will be pro-rated if Principal works fewer days and hours than indicated above.

Assistant Principal **\$1,500.00**
 February 1, 2020-June 30, 2020 **Maximum**

Assistant Principal **\$5,834.90**
 July 1, 2020-August 31, 2020
 Salary will be based on five hours per day. Salary will be pro-rated if Assistant Principal works fewer days and hours than indicated above.

Certified Teacher **\$33.94 per hour**

Teacher Aide
 If served as Teacher Aide for the 2012-2019 RSS programs: **\$15.75 per hour**
 All other Teacher Aides hired: **\$13.75 per hour**

Clerical **\$13.75 per hour**
Nurse **\$32.00 per hour**

Proctor
 Certified Teacher: **\$33.94 per hour**
 Teacher Aide if served as
 Teacher Aide for 2012-2019 program: **\$15.75 per hour**
 All other Teacher Aides hired: **\$13.75 per hour**
The Proctor rate is for hours over and above the mandatory eight hours.

Scorer (Certified Teachers to grade exams) **\$33.94 per hour**
 Carried unanimously.

Moved by Mr. Grabowski, seconded by Mr. Klotzbach, that the District Superintendent is authorized to enter into Memorandums of Agreement with the BOCES Teachers' Association (BOCESTA), under which particular employees are allowed to work some days that are not on the regular work calendar and have leave from work for an equal number of days that are on the regular work calendar. Carried unanimously.

MEMORANDUMS
OF
AGREEMENT
WITH
BOCESTA

Moved by Mr. Klotzbach, seconded by Mrs. Covell, upon the recommendation of the District Superintendent, that the resignation (due to retirement) of **Mary Ellen Brett, Teacher Aide (Non-Special Education)**, be accepted, with thanks, effective at the end of the day on June 26, 2020. Carried unanimously.

RESIGNATION
M. BRETT

Moved by Mr. Klotzbach, seconded by Mrs. Covell, upon the recommendation of the District Superintendent, that the resignation of **Andrew Zuccari, Teacher Aide (Personal Care)**, be accepted effective at the end of the day on January 5, 2020. Carried unanimously.

RESIGNATION
A. ZUCCARI

Moved by Mr. Klotzbach, seconded by Mrs. Covell, upon the recommendation of the District Superintendent, that **Shemika Woods, Niagara Falls, NY**, be appointed to the position of **Teacher Aide (Special Education)**, to serve a 52-week probationary period, effective January 10, 2020, at an annual full-time salary of \$16,500.00 to be pro-rated. Carried unanimously.

APPOINTMENT
NON-CERT.
PROB.
S. WOODS

Moved by Mr. Grabowski, seconded by Mrs. Osborn, upon the recommendation of the District Superintendent, that **Gary Withey, Medina, NY**, be appointed to the position of **Teacher Aide (Personal Care)**, effective January 3, 2020 through June 30, 2020, unless terminated sooner, at an hourly rate of \$13.00. Carried unanimously.

APPOINTMENT
NON-CERT.
G. WITHEY

Moved by Mr. Klotzbach, seconded by Mr. Cancemi, upon the recommendation of the District Superintendent, that the following conference requests be approved:

CONFERENCE
REQUESTS

2) **James Atzrott and Sarah Ivory, NYS ProStart Invitational Competition**, Hyde Park, NY, March 26-29, 2020. Est. cost: \$1,650.00. Funded through career and technical education.

3) **Leslie Tanner, ACTEA State Conference**, Liverpool, NY, April 1-3, 2020. Est. cost: \$777.80. Funded through career and technical education.

Carried unanimously.

Moved by Mr. Klotzbach, seconded by Mr. Cancemi, upon the recommendation of the District Superintendent, that four students and two adults from Orleans CTEC be approved to travel to New York State ProStart Invitational Competition on March 26-29, 2020, in Hyde Park, NY, at an estimated cost of \$1,650.00. Carried unanimously.

FIELD
TRIP

Mr. Cancemi said some Niagara Falls CSD students went to Albany this week to listen to Governor Cuomo's State of the State address. He complimented the Niagara Falls CSD superintendent and staff adding that he feels the students are receiving many opportunities. Mr. Wadhams said Albion CSD had a social media scare last week. Mr. Kropp said he anticipates the Wilson CSD board of education will discuss the budget deficit at their meeting next week. Mrs. Woodside said Lockport CSD started using their new facial recognition program. Mrs. Swearingen said Lewiston-Porter CSD hired a new high school principal.

BOARD
MEMBER
COMMENTS

Moved by Mrs. Covell, seconded Mr. Klotzbach, to enter into executive session at 8:03 p.m. to discuss the employment history of particular individuals with action expected afterwards. Carried unanimously.

EXECUTIVE
SESSION

Moved by Mrs. Covell, seconded by Mrs. Woodside, to reconvene the meeting at 8:32 p.m. Carried unanimously.

Moved by Mr. Klotzbach, seconded by Mr. Cancemi, that the Orleans/Niagara BOCES hereby approves the continuation, through February 21, 2020 of the benefits that are provided for in the memorandum agreement dated November 13, 2019 and bearing an identification number of 2019-11-13-1, as revised, which was approved at the November 13, 2019 meeting of the Board. Carried unanimously.

CONTINUA-
TION OF
BENEFITS
UNDER
MEMORANDUM
OF
AGREEMENT

Moved by Mr. Klotzbach, seconded by Mrs. Osborn, that the Orleans/Niagara BOCES hereby approves the continuation, through February 21, 2020, of the benefits that are provided for in the memorandum agreement dated November 13, 2019 and bearing an identification number of 2019-11-13-2, as revised, which was approved at the November 13, 2019 meeting of the Board. Carried unanimously.

CONTINUA-
TION OF
BENEFITS
UNDER
MEMORANDUM
OF
AGREEMENT

Moved by Mrs. Covell, seconded by Mrs. Osborn, to adjourn the meeting at 8:33 p.m. Carried unanimously.

ADJOURNMENT

Respectfully submitted,

Cynthia P. Hurt
District Clerk