

IEEPP
Individual Education and Employment Preparation Plan
ESOL

General Information

NAME: _____

Entry Date: _____

Course Code: _____

BASIC LITERACY ASSESSMENT

BESTPlus

Pre-BEST Test Date: _____ Score: _____

BEST Literacy Pre Test Date: _____ Score: _____

Post-BEST Test Date: _____ Score: _____

BEST Literacy Post Test Date: _____ Score: _____

SKILLS ASSESSMENT

Rate skill level: **1**= least developed **2**= need improvement **3**= adequately developed **4**= above average **5**= highly developed

SKILL	ENTRY	EXIT
Speaking Fluency		
Pronunciation		
Listening		
Reading		
Vocabulary		
Writing		
Grammar		

EMPLOYABILITY ASSESSMENT CHECKLIST

Barrier: _____ Action Steps: _____

Barrier: _____ Action Steps: _____

GOAL AND EDUCATION PLAN

Core Goal and Action Steps

Core Goal(s): _____ Date: _____

Action Steps: **3** Obtain or **4** Retain Employment Skills I need to obtain: _____
6 HSE or **7** Obtain Secondary Diploma Skills I need to obtain: _____
8 Enter Post-Secondary Ed. or **9** Training Skills I need to obtain: _____

Secondary Goal and Action Steps

Secondary Goal(s) – May choose 2 goals

10 Obtain Citizenship Skills Skills I need to obtain: _____
11 Reduce Public Assistance Skills I need to obtain: _____
12 Get Involved in Community Activities Skills I need to obtain: _____
13 Get Involved in Children’s Education Skills I need to obtain: _____
14 Get Involved in Children’s Literacy Skills I need to obtain: _____

Student Signature: _____ Date: _____

Instructor Signature: _____ Date: _____

GOAL AND EDUCATION PROGRESS CHECKS

Steps Achieved	Evidence of Achievement: Post-test scores, obtained a job, passed exam, accepted into college, reduced public assistance	Instructor: Date and Initial