



## Face Covering Protocol

- Cloth face coverings are meant to help protect other people in case the wearer is unknowingly infected but doesn't have symptoms.
- All students and staff members must wear face coverings at all times when indoors on school grounds including, but not limited to:
  - on the school bus;
  - at arrival to the building and at dismissal from the building;
  - during instruction;
  - whenever they are within 6 feet of another person;
  - in hallways;
  - at their locker/cubby;
  - in restrooms;
  - in an elevator; and
  - in other common areas.
- It is not required that masks be worn outdoors, although individuals may choose to do so.
- All individuals in school facilities and on school grounds must be prepared to put on a face covering if another person unexpectedly cannot socially distance.
- Face mask breaks are scheduled when students are distanced at least 6 feet apart.
- The BOCES will provide acceptable face coverings to employees and students if they do not have their own. An adequate supply will be maintained at each building in the BOCES.
- Employees and students are encouraged to wear their own acceptable face covering. Acceptable face coverings include, but are not limited to, cloth-based face coverings and surgical masks that cover both the mouth and nose.

### CDC Resources

#### **1. Wear a Mask to Protect Others**

- Wear a mask that covers your nose and mouth to help protect others in case you're infected with COVID-19 but don't have symptoms
- Wear a mask in public settings when around people who don't live in your household, especially when it may be difficult for you to stay six feet apart
- Wear a mask correctly for maximum protection
- **Don't** put the mask around your neck or up on your forehead
- **Don't** touch the mask, and, if you do, wash your hands or use hand sanitizer to disinfect

## **2. Wear Your Mask Correctly**

- Wash your hands or use hand sanitizer before putting on your mask
- Put it over your nose and mouth and secure it under your chin
- Try to fit it snugly against the sides of your face
- Make sure you can breathe easily

## **3. Take Off Your Mask Carefully, When You're Home**

- Untie the strings behind your head or stretch the ear loops
- Handle only by the ear loops or ties
- Fold outside corners together
- Place mask in the washing machine daily
- Be careful not to touch your eyes, nose, and mouth when removing and wash hands immediately after removing.

## **4. Follow Everyday Healthy Habits**

- Stay at least 6 feet away from others
- Avoid contact with people who are sick
- Wash your hands often, with soap and water, for at least 20 seconds each time
- Use hand sanitizer if soap and water are not available

<https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/how-to-wear-cloth-face-coverings.html>

6/9/21