

EMERGENCY MANAGEMENT OPERATIONS PLAN

In accordance with regulations of the Commissioner of Education, the BOCES has developed an Emergency Management Operations Plan to safeguard the safety and health of students and staff, as well as BOCES property, in the event of an emergency.

Each year, the BOCES will conduct a drill of its Emergency Management Operations Plan, which may include, Lockdown, Lockout, Shelter/Hold in Place, or an Evacuation drill. Student's home school and/or parents will be informed of any such drill. In addition to the above, the BOCES will perform 8 Fire drills and 4 Lockdown as required by the Commissioner of Education.

The Emergency Management Operations Plan includes the following:

1. Definitions of "emergency" and procedures to be followed to activate the Plan.
2. Designation of a control center in anticipation of, or in response to, an emergency.
3. Identification of sites of potential emergencies.
4. Identification of appropriate responses to emergencies.
5. Procedures for coordinating the use of Direct resources and personnel during emergencies.
6. Identification of BOCES resources which may be available for use during an emergency.
7. A system for informing all schools within the BOCES of the emergency.
8. Plans for taking the following actions, if appropriate: School cancellation; early dismissal; evacuation; and sheltering.
9. Pertinent information about each school (including information on school population, number of staff, transportation needs and the business and home telephone numbers of key staff of the BOCES and others, as appropriate).
10. Procedures for obtaining advice and assistance from local government officials.

The Emergency Management Operations Plan is available for review in the central office.